

DRAFT Seattle Urban Forestry Commission 2015 Work Plan (Adopted xxxxx)

2015 Priority Actions:

1. DPD's Tree Protection Ordinance
2. Advising on City Decisions that Impact the 30% Canopy Goal
3. Internal Engagement of City Departments on Canopy Goals
4. Improving Transparency of Process / Operations of UFC
5. Outreach and Engagement

Topic Area / Action	UFC Lead Responsible	Parties Involved	Start Date	UFC Agenda Date	Key Outcome /Deliverable
I. Urban Forest Stewardship Plan					
1. Participate in and support work to advance plan implementation					
a) Review 2015 UF IDT work plan and provide feedback to departments	Leif/Sandra	UF IDT, OSE	March	March	Recommendation
b) Review 2014 UFSP Progress Report and provide feedback to departments	Leif/Sandra	UF IDT, OSE	March	March	Recommendation
c) Provide input on the UFSP Monitoring Framework and Indicators work	Leif/Sandra	UF IDT, OSE	March	June	Recommendation
d) Canopy Cover Assessment	Leif/Sandra	UF IDT, OSE	March	June	Recommendation
II. Tree-related City Regulations/Policies					
1. Advise the City on its urban forestry policies					
a) Participate in City development of an open space or natural areas policy	Donna/Joanna	Parks, SDOT	January	TBD	Recommendation
b) Follow-up on SDOT Tree and Sidewalks Operations Plan	Leif/Tom	SDOT	December	January	Recom/Support ltr.
c) Subcommittee to participate in Comp Plan update work	Leif/Erik/Jeff	DPD, OSE	December	January	Recom/Support ltr.
d) Track SDOT's Right of Way Improvement Manual Update for improvements to guidance and details on tree space and planting	Jeff/Tom	SDOT, DPD	January	TBD	Recom/Support ltr
e) Explore advisory on techniques to allow the ROW to accommodate larger plantable areas and expanded root zones for adequate soil volume.(Standard plans and ROWIM)	Gordon/Tom/HYD Pos.	SDOT, DPD	Q1	Q2	Position Paper
f) Explore advisory on challenges in urban villages to provide viable space for tree canopy (incl. Pedestrian Overlay zone)	Jeff/Donna	DPD, OSE	July	August	Position Paper
g) Review draft stormwater code regarding trees as GSI to the maximum extent feasible	Jeff/HYD Pos.	SPU,OSE, DPD	February	May	Recom/Support ltr
h) Seattle School District (explore ways to view trees as learning opportunity (vs. liability)	Steve/Tom/Erik	SSD, DON, OSE Associations	April	Sept	Position Paper
i) Track the Cheasty Greenspace Mountain Bike Trail Pilot	Tom/Donna	Parks	January	January	Recommendation

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2. Advise DPD on Proposed Tree Regulations					
a) Resend or update UFC letter encouraging allocation of staff time and start of a new private parcel tree ordinance.	Leif	DPD	January	January	Recommendation
b) Develop recommendations for revising Director's rules (including 20-2005, 11-2007, 16-2008 and other as applicable) to clarify the interpretation of the existing tree protection ordinance (Driven by DPD's ordinance timeline).	Jeff/Tom	UF IDT, DPD, OSE	February	April	Recommendation
c) Obtain the draft 2012 work on tree ordinance.	Leif	DPD	February		NA
d) Formalize recommendations for code enforcement of existing DPD tree ordinance.	Gordon/Steve	DPD	February	April	Recommendation
e) Develop UFC principles and priorities for future, revised tree ordinance.	Steve/Jeff/Gordon	DPD	April	Sept	Position Paper
III. Outreach and Engagement					
1. City Council and Mayor's Office interaction					
a) Hold quarterly meetings with Council and Mayor's Office					
b) Present 2014 Annual Report and 2015 work plan to Council and Mayor	Leif/Sandra Others	CC, OSE	Ongoing	Ongoing	Speaking points
c) Plan urban forestry outreach and engagement events such as Arbor Day, Green Seattle Day, reLeaf events, SDOT tree-sidewalk conflicts public engagement, SSD, Summer Streets, etc.	Leif/Sandra	CC, OSE	Q1	February	Presentation, Activity, Participation
2. Conduct Internal Engagement					
a) Develop annual calendar for invited speakers, guests and topics (to include inviting industrial groups to visit with UFC)					
b) Develop annual calendar for invited speakers, guests and topics (to include inviting industrial groups to visit with UFC)	Leif/All	UF IDT	January	Ongoing	Discussion
c) Attend Four Commission meetings (Planning, Design, Pedestrian & Bike); 2 Neighborhood Council meetings; 3 public meetings on upcoming plans and policies	Leif/Sandra/UFC	OSE	Assign	Ongoing	Informed outreach
d) Meet with DPD's DRB lead to discuss improvement on neighborhood DRB's review of retained trees and viable new tree space allocation	Jeff/Steve	DPD	March	May	Recom ltr
e) Review outreach efforts and create strategy to explore tree planting in industrial areas	Steve/Gordon	OSE	May	July	Recom ltr
3. Align Urban Forest IDT and Urban Forestry Commission's work plan					
a) Hold annual joint UFC/UF IDT meeting	Leif/Sandra	OSE	October	October	Workshop
b) Attend an IDT meeting	Leif	OSE	Q1		
4. Race and Social Justice Initiative					
a) Continue exploring ways to incorporate RSJI principles into UFC work	UFC	OSE	January	Ongoing	Outreach

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5. Seattle Audubon Tree Map	Joanna/Sandra	OSE	TBD	TBD	TBD
IV. Funding for Urban Forestry					
1. Move Seattle Levy	Erik/ Joanna	OSE	January	May	Position Paper
2. SCL Urban Forestry Program	Tom/Donna	OSE	TBD	TBD	TBD
3. Green Seattle Partnership ongoing briefings on use of funds	Gordon/Tom	OSE	TBD	TBD	TBD
4. SPU	Leif/Sandra		August	August	Recommendation
5. Carbon Economy	Gordon/HYD	OSE	TBD	TBD	TBD
V. Internal Operations					
1. Issue 2015 Annual Report	Leif/Sandra	OSE	Dec/Jan	Nov/Dec	Annual report
2. Review 2015 and create 2016 work plan	Leif/Sandra	OSE	Dec/Jan	Nov/Dec	Annual work plan
3. Hold Chair and co-chair elections	Leif/Sandra	OSE	Dec	Nov/Dec	New leadership