

Special Events Committee Meeting Minutes
December 12, 2018
9:00am – 12:00pm
Seattle Municipal Tower, Floor 40, Room 4050/4060

Member Representatives in Attendance:

Agency	Representatives	Noted in Minutes As
Citizen Representatives	Tom Anderson	Citizen Representative
Department of Construction & Inspections	Tony Jagow	DCI Noise Abatement
Department of Neighborhoods	Erin Cheuvront	DON
Finance and Administrative Services	Not present	FAS
King County Metro Transit	Not Present	Metro
Parks and Recreation	Carl Bergquist	Parks
Seattle-King County Health Department	Not Present	Health
Seattle Center	Gretchen Lenihan	Seattle Center
Seattle Department of Transportation	Mike Shea	SDOT
Seattle Fire Department	Michael Frediani	FMO
Seattle Police Department	Lt. Bryan Clenna	Police
	Lt. Phillip Hay	Police
Seattle Public Utilities	Not Present	SPU
Special Events Office	Chris Swenson	Chair
	Julie Borden	SE
	Jonelle Mogi	SE
WA State Liquor & Cannabis Board	Dean Lambert	WSLCB

Additional Attendees: Jim Moore – Sound Transit, Katy Willis – Visit Seattle, Ken Neafy – OEM, Tiffany Swanson – Pike Place Market Foundation, David Douglas – Cascade Bicycle, Michael McMorrow – Seafair, Adam Cook – Seafair, Dana Quinn – Seafair, Jessica Sommerville – Seafair

Note: As always, these are "raw minutes notes" based on the discussion of the 12/12/18 meeting and do not include every word spoken - not a literal transcript - merely a summary of ideas.

Post-Event Evaluations/Comments:

DATE	EVENT
Oct 11-14	<p>Borealis Festival of Light</p> <ul style="list-style-type: none"> • SPD Traffic – As far as traffic, had enough staffing in preparation for attendance; Well attended; Consider making Mohai parking lot designated for TNC pick up and drop off, SPD dealt with TNC issues • SDOT – Well attended, Friday was the worst traffic day typically due to work commute; If organizers want to go expand into downtown, then committee will need to consider; It will depend on what's happening at that time with construction and other

	<p>events</p> <ul style="list-style-type: none"> • Parks – May need to pay attention to tickets; Was not checking or enforcing tickets; Organizers talked about starting later since first show was not dark and would audience to have a better show experience; Only one minor accident in the park; Left the grounds in well shape • If organizers are looking at Lake Union Park again, Fairview bridge construction will make it harder to access • One general complaint about noise; Just general noise and disruption due to the event • Organizers looking into expansion of event; Looking to add a day time festival and adding more art instillation in the neighborhood • Ticket commitments for the weekend were at 65,000 tickets reserved
Oct 13	Sodo Flea
Oct 13	Puget Sound Heart and Stroke Walk
Oct 13	WE ARE ONE...Cancer Early Detection
Oct 13	<p>Women Build Nations Banner Parade</p> <ul style="list-style-type: none"> • A lot of people; March route was from Convention Center to Westlake • Longer than SPD anticipated • No overlap from Puget Sound Heart and Stroke Walk to event • For 2019 it will be harder to approve due to convention center construction and the viaduct closure
Oct 14	<p>University of Washington Dawg Dash</p> <ul style="list-style-type: none"> • Will make official changes for 2019; SPD Traffic will be working with organizers to implementing the changes
Oct 19	Seattle Symphony Open Rehearsal for students
Oct 19, Nov 2, 16	University of Washington Husky Marching Band Rally
Oct 20	Making Strides of Seattle
Oct 20	A21 Walk for Freedom
Oct 20	<p>SeaCompression: A Space ODYSSEA</p> <ul style="list-style-type: none"> • Precinct worked with organizers • SFD had issues with the event; Event organizer had an unintended smoke machine go off which set building alarm, SFD dispatch sent officers to the building; SFD Officer didn't want to let people back into the building, Capt. Frediani worked with Officer to allow event to happen • Smoke machines were already set up, looked like there was intent to have them go off at some point during the event • Event will only get better in the future • There was a portion of the flyaway space that they wanted to use to increase compacity, but was not approved; Will need to think of another way to increase capacity in the space
Oct 25	Barktoberfest
Oct 27	Light the Night Walk
Oct 27	Gemenskap Park Fall Festival Celebration
Oct 28, Nov 8	Sounders FC March to the Match

	<ul style="list-style-type: none"> No issues
Oct 28	PurpleStride Puget Sound
Oct 28	West Seattle Harvest Festival
Oct 28	Families for Families
Oct 30	Whole Foods Market Madison + Broadway Grand Opening
Oct 31	5th Ave Theatre - Come from Away Matinee <ul style="list-style-type: none"> SPD Traffic manages; No issues
Oct 31	Magnolia Village Halloween Trick or Treat
Oct 31	Trolloween <ul style="list-style-type: none"> Cancelled SPD traffic officers due to weather Organizers still had event near the troll, but cancelled the walk to Fremont
Oct 31	Boo Bash at the Beach
Nov 2	Seattle Symphony Friday Matinees, Masterworks series
Nov 4	Head of the Lake
Nov 4, Dec 2	Alaska Airlines Hometown Hangar
Nov 4	NFL Sponsor Appreciation Event
Nov 7	Be in the streets after the midterms: The Trump/Pence Regime Must Go!
Nov 8	Mueller Rapid Response <ul style="list-style-type: none"> No issue; Rapid response has been communicated with the committee for a year due to the quick turn around needed depending on current events Started at Cal Anderson to Federal Building Filled up block (between Madison and Marion) in front of Federal Building, more than 1000 participants March stretched about 4-5 blocks throughout the route Cal Anderson set up in round a bout area near the house, facing the speakers north so crowd could flow over to the park; Participants left the park on 11th Ave and Nagle to Pine St For future events, talked about blocking the southern exit of Cal Anderson since it tends to be a choke point for exiting
Nov 9-12	Ford Ride and Drive
Nov 10	Be in the streets after the midterms: The Trump/Pence Regime Must Go!
Nov 18	Green Lake Gobble
Nov 22	Seattle Turkey Trot <ul style="list-style-type: none"> Overtook Seaview Ave; Even though they had 3 waves, it was still more people than could accommodate; Will need more waves, about 6 waves SDOT – Wants to bring them in for a subcommittee meeting; Steady attendance increase yearly; More waves could help, but may need to give them all of the northbound lanes of Seaview Missing 3 monitors Were supposed to jump on Burke Gilman Trail for a portion of the route
Nov 22	Montlake 5K Turkey Trot and Kids Run <ul style="list-style-type: none"> Feedback from organizer that there was a communication error with the start time
Nov 23	My Macy's Holiday Parade <ul style="list-style-type: none"> Late changes with the bus barn, but went well

	<ul style="list-style-type: none"> • SDOT – Received a call from organizers about charter buses parked on 4th across from Macys; It was no parked for event; Must have worked out since didn't hear more • Will have meeting late summer to prepare for 2019; Downtown area will be totally changed in 2019
Nov 23	<p>Macy's Starlighting and Fireworks</p> <ul style="list-style-type: none"> • No protests, well attended • New pyro company that was used this year; They were really good • For 2019 event, Husky Football game will be in Seattle; No time announced yet • Resources will be an issue; Resources will need to go back and forward from the game to the starlighting
Nov 23	Downtown Seattle Holiday Tree Lighting
Nov 24	<p>Power Crunch Seattle Kids Marathon</p> <ul style="list-style-type: none"> • New route through Seattle Center; Less impact for other campus activities • Route may change due to Key Arena construction • SDOT– Having it off Denny was good
Nov 24	Shop Seattle Gems - A Beacon Hill Pop-up
Nov 25	<p>Amica Insurance Seattle Marathon</p> <ul style="list-style-type: none"> • SPD Traffic – Went as expected; Stone way backed up, suggests don't use Stone Way for that event or similar events again; Some runners want to jump in early in the waves, so some of the half marathon went with the full marathon runners; Messed up the timing of the monitors and posting; About 25-30 jumped in early; The half marathon was not set up when they started early with the full marathon • Full marathon ran into the back of the half marathon, which caused issues for the lead; Lead needed to go into the flow of traffic to allow moving the full marathon runner to continue around the half marathon • Metro re-routed about 60 buses an hour to go through 4th Ave; Re-routed off of Aurora and went to 4th Ave to the finish line; SPD traffic had buses reroute around Seattle Center • SDOT was in touch with Metro, but not sure what happened after our final planning meeting • New route made it easier for organizers to get monitors due to the fact that they moved most of the course off the roads; Monitors still showed up late • Fremont and Wallingford area were difficult; SPD would like to identify ways to get runners from Fred Meyer to Aurora and SR99 • Trails will only work for full marathon; Would not work for half since it was too big • Seattle Center – Nutcracker started late due to delays getting people into the garage; No major issues to maintain the finish to Seattle Center; The finish of the nutcracker and the finish of the race worked well • Suggesting doing the 2pm and 7pm matinees to help with the

	overlap
Nov 30 - Dec 1	Winter Beer Festival
Dec 1	Our Lady of Guadalupe, Mother of the Americas Celebration <ul style="list-style-type: none"> • More people than usual
Dec 1	Liberty or Death 2: Rally Against Left Wing Media Bias <ul style="list-style-type: none"> • No issues from traffic • No march after rallying this time
Dec 1	West Seattle Hometown Holidays Tree Lighting and Night Market
Dec 2	76 Seafair Holiday Cruise
Dec 2	Menorah Lighting Celebration
Dec 5-6	South Lake Union Winter Market
Dec 7	Great Figgy Pudding Caroling Competition <ul style="list-style-type: none"> • SPD will be updating traffic plan for 2019 • Seemed to be well attended, streets were full almost immediately after SPD did shut down
Dec 7-8	Winter Solstice Night Market
Dec 7	Toy Drive
Dec 8	Chet Gibson Memorial Lighted Boat Parade
Dec 8	Green Lake Pathway of Lights
Dec 8	Equinox Studios - Very Open House
Dec 9	Seattle Jingle Bell Run <ul style="list-style-type: none"> • Paramount has some load out near the express lane exits, which caused some delays with runners as they were passing through; The left turn to Pine caused a pause with the runners • Paramount had their own flaggers which helped • Better coordination and communication with the Paramount for 2019 • Do not yet know the state of construction for 2019

Applications Review / Discussion

Event: National Pig Day Celebration in The Market
Date(s): Friday, March 1, 2019
Location: Pike Place Market
Organizer(s): Tiffany Swanson

Event Notes:

- Event to honor and celebrate National Pig Day (Mar. 1st) and 2019 Year of the Pig (Feb. 5th) ; Pig very important to the Market and Market Foundation
- Rachael the pig helps about collect donations for the Market Foundation
- Looking to do something different to celebrate; There will be engagement and programming for Market community members, merchants, artists, donors, residents and neighbors
- Locals centric event with a focus on people in the market and people in the neighborhood
- Pig races during the day; Working with All-Alaskan Racing Pigs out of Oregon; Will have market businesses sponsor the pigs in the races; There will be 3 races during the afternoon
- Pig races will require a midday street closure; No-parking on both sides and no cars will be allowed to go through the pig racing area; 20 ft. fire lane will be maintained for emergency vehicles and for deliveries to businesses

- A one block street closure between Stewart and Virginia requested
- Beer garden in new Market Front Pavilion; Hosted events but during non-market hours; Beer garden will be in the north part of the pavilion
- Market vendors are participating in the event with pig-related activities, sponsorships and products
- Hard to expect attendance, not seeking more vehicular traffic, but will have more pedestrian traffic; This is on top of the normal market visitors
- Working with Market security to upstaff for increase of visitors at the Market; Market staffs for traffic assistance and will man the traffic reroutes and closures

Committee Discussion:

SPD Traffic – Questions if organizers are prepared for protestors; Warns of possibility of protestors showing up at their event; Organizers have done research and has talked to the race organizers, they have not dealt with the protestors often at the Market; SPD would like them to know it could happen and it is a possibility, should consider their advertising and messaging; Organizers not planning to hire outside security, will have upstaffed of security

Seattle Center – Does the market have any rules for the treatment of animals?; Market doesn't have specific rules, but have laid out conditions for animals; Seattle Center has a clause that they use for animals on campus, Seattle Center can share clause that could help identify policies for animals in the market

SFD – Confirming no additional food vendors, organizer will utilize Market Vendors; Reminder about the 20 ft fire lane; Beer garden will have entry and exit at the north end? If so, the capacity would be 49 people if there is only one entry and exit; There could be another exit on the other end and it will also add to capacity; Will need updated map and can work to identify exit points

WSLCB – Special Occasion License is needed; 6 weeks for processing

SDOT – Have done street closure before; Verify times, the street closure will be starting at 11:00am now and open at 4:00pm

DON – Notification for businesses and residences should be thorough since not an annual event; Businesses and residences will be concerned about the no-parking and activity in the market; Organizers will have email notifications that will be sent out to business and residences and are planning to do in person notifications to those across from the pig races; Goal is to be neighborhood event with least amount of disruption to neighborhood and engage neighbors ; Consider doing face-to-face notification with businesses to Stewart and Virginia; There are new stores in the area, so would be helpful; DON asking if organizers are working with Chinese cultural groups; Organizer met with Chinese Chamber of Commerce and Wing Luke to have cultural appropriation; There will be some Chinese cultural dancers in the programming and crafts with Chinese influence; There will be some staged Rachel the pigs that will be painted and placed in the ID

Chair – Please send us an updated beer garden map; We will look into exotic animal permit for animals on city streets and will get in touch with who organizers will need to talk to

Event: Emerald City Ride
Date(s): Sunday, May 26, 2019
Location: Start/Finish near Safeco Field
Organizer(s): David Douglas

Event Notes:

- Same event that they did for 2018; Major change is that not using the viaduct but using the tunnel
- Will start at Pyramid Alehouse in south end, enter the tunnel, to Aurora, to Bridge Way to Stone Way, rest stop near Gas Works Park, head up to I-5 express lanes, utilize express lanes to 5th and cherry, will go through International District and end at Pyramid Alehouse
- Working on a kids ride that will be an out and back utilizing the tunnel
- Date is now May 26th; Working with WSDOT and the City for dates; It is Memorial Day weekend

- Emerald City Ride did a smaller event in 2018 during this same weekend, low traffic weekend and could access traffic patterns
- Food and rest stop at Gas Works Park parking lot instead of Ivars; Used Ivars last year due to conflicting event at Gas Works Park
- First event that will use the tunnel, met with WSDOT for the tunnel safety, requirements, tolling, etc.; Not sure if WSDOT will be permitting other events in the tunnel, but currently tentatively confirmed
- No conversation with WSDOT about the viaduct hauling
- Not started conversation with the stadiums - Mariners out of town and CenturyLink nothing on the calendar as of now

Committee Discussion:

SPD Traffic – Tentative confirmation for the tunnel use?; Organizers worked and met with WSDOT and in conversations for tunnel use

Seattle Center – Folk Life is a big weekend at Seattle Center, Organizers will have participants out of the tunnel and off of Aurora before 9:30am, riders must be on the express lanes by 9:30am, Tunnel will be opening at 11:30am; Ideal for Seattle Center to is have access by 10:30am; Would be nice to look at load in for vendors, performers, volunteers since Folk Life is very volunteer driven; Should consider the impacts to event and neighborhood; Northbound Republican exit will be impacted, alternative route is to use I-5 to Mercer, Denny, or other surface streets; Organizers will look into pushing up the time for the kids ride

WSLCB – Confirming working with pyramid alehouse for beer garden; All liquor and food sales will be under Pyramid Alehouse

SDOT – As far as the tunnel closure near SODO, all the off ramps and on ramps are in SODO; E Frontage Road is an off and on ramp; We won't know what it will look like until it is operational; Confirming it is rules of the road once off Aurora; Will need verification for tunnel use from WSDOT, will follow up after Tunnel Ride

Parks – Please turn in Parks Use application; Most likely set up will need to move south and can pull it into the park if the park is available

SDCI – Temporary noise variance is needed for downtown; Will send new online link to apply

DON – Neighborhood and business notification; Will need to keep access to SCCA and Fred Hutch since they were impacted by previous events, will need to be mindful of impacts

Chair – City will confirm with WSDOT for use of tunnel; Consider an optional plan in case the tunnel is unavailable; no children ride allowed in order to clear the tunnel earlier

SDOT – Confirmed with WSDOT that they are approved for the tunnel

Event: Seafair 2019 Events
Summer 4th
Milk Carton Derby
Triathlon
Torchlight Run
Torchlight Parade
Seafair Weekend

Organizer(s): Jessica Sommerville, Adam Cook, Michael McMorrow, Dana Quinn

Seafair Summer 4th

- Similar operations in Gas Works Park; Successful event with the whole park and barge on the lake
- 2019 will have same timeline and park use
- Closures will remain the same on Stone Way to 40th

- Load in on Wednesday, load out on Friday, same timeline open at 11:00am, Fireworks at 10:20pm
- 2018 Seafair proposed a concert and activation in Lake Union Park; Application came in late, staffing issues for SPD and logistical issues with the City
- 2019 still looking to activate Lake Union Park with a ticketed concert; Still working with USC events
- Uber is always an issue; Had a successful year with partnership; Successful on their end

SPD Traffic – Uber worked out for traffic, the location works out in a way that is operative; For the concert, the resource issue will still be a problem since there will also be a Mariners game at 1pm that day; SPD Traffic will need to be present for traffic control and additional resources will be needed for security; Resources for SPD officers are limited and worse for 2019; Can't speak for the departments

Sound Transit – In the past years, they extended light rail hours to 2am; Sound Transit did not get ridership they anticipated; Will go back to Sunday schedule with the last train departing at 11:45pm; The operating center will be monitoring to see if they need to add an additional train

SFD – Will want to get in contact for Medic support and staffing

Chair – Once application gets in, will need to start conversations with the chiefs of SFD and SPD

SDOT – Uber issue on Northlake, requested to go right turn on Meridian; There was a late request for Lyft, but not enough time to process request; Will need to look at TNC to use right of way for 2019 and if we can limit TNC use of right of way for one company or another, question is out there if can allow one company and restrict another to use the right of way; Seafair would like to be notified once more information is received since the impact could have potential impact the relationship and partnership with Seafair; Fairview bridge project will start in spring of 2019 and will have impacts to get into Lake Union Park

Parks – Application will need to be turn in; Playground is open but still slightly closed; No major construction projects are scheduled

SDCI – Nothing now, but may follow up with there are additional details for the concert; It is a week night so will need to look into details

DON – With so many new people in the City, community outreach to businesses and residences is essential; Be mindful of spill over to medical hospitals in the area, access will need to be maintained to all

Chair – Fairview bridge closure will be in the north end, detour is pretty substantial

Milk carton derby

- Changed layout of venue for 2018, condensed and shifted it south in the park
- Activated small beer garden for the first time and had food trucks
- Trying to develop milk carton races; Received donation of about 20,000 milk cartons for event
- Working to best utilize park and the layout
- Similar timeline; Street closure is from 8am to noon for load in security and guests; Utilizing parking lots across the street and there is more pedestrian traffic in the area

Parks – Will sit down with organizers separately to talk about the event; Nothing major

DON – Notification to neighborhood and businesses

Seafair Triathlon

- Partner with Fizz Event for operational support for the event
- Fizz event will turn in applications; Seafair has contracted for support
- Year 2 with new event, will look to utilize same route for 2019; No negative feedback received
- Bicycle Sundays seem to be on opposite weeks for 2019, looking to see if they can coordinate event and Bicycle Sunday since Lake Washington Blvd is affected with 3 weekend closures due to events and Bicycle Sunday

Parks – Parks would not put Bicycle Sunday on the same day as the triathlon; Typically avoids crossover with events

SDOT – Haven't heard any issues with the new route

Torchlight Run

- Route for 2019 will need to be identified
- Westlake was a little crowded to start and finish at same place; Not sure if they will do that for 2019
- Organizers want to utilize much of the parade route for 2019; Looking at an out and back on 4th Ave
- Route options: Start at Seattle Center, south on 4th Ave to Columbia, Columbia to 3rd Ave, North on 3rd Ave, 5K will head to Cedar and finish at the Harrison St. turnaround, 8K will continue and do another look to 4th and Union, Union to 3rd Ave, 3rd Ave to Cedar, finish at the Harrison St. turnaround
- Will not need to do waves; Start around 5:30pm; Run will be 5:30pm – 7pm
- Does cross parade route and parade assembly at the end of the race; will need to be clear by 7

SPD Traffic – Cannot use 3rd Ave due to it being a main corridor for Metro, buses are coming out of the tunnel and will be utilizing 3rd Ave; Could possibly use 5th Ave; Issues with 5th Ave is the off and on ramps to the freeway

SDOT – 5th Ave is not ideal since one way south bound; No way to cross if we re-route to 6th ave; Will need more discussion for the route; 4th Ave. out and back would be perfect; Will need Metro to weigh in in which street is good/not good to use

Organizers – For distance just on 4th Ave., would go all the way to Safeco field for the 8k; Will impact the Mariners game if going all the way south; Egress of Mariners game happening right as the run is starting

Seattle Center – Mercer St. going east bound is affected by the floats, at 5pm is when they go down 5th; Construction fence will be up on 2nd Ave. due to construction; Going around SC grounds, will be blocking Mercer, but will do not block Denny; Looking to have finish at Harrison St, turn around and then push runners to campus for post-race; Consider start at South Lake Union, could add more distance and closure for SLU would be minimal to get runner to 4th

Sound Transit – On 5th Ave and 6th Ave with the buses coming out of the tunnel, there will be some changes for 5th Ave and 6th Ave; Re-routes still to be determined

Citizen Rep – Facing similar issues with event starting at Seattle Center and using 4th Ave

DON – Seafair Chinatown parade confirming is not on the same weekend; Sounders have not released their schedule yet, could have dual stadium events

OEM – Consider using Broad to Centennial Park to Olympic Sculpture Park to the waterfront as an alternative option

Chair – Mirroring SDOT to keep it on the same street closure of the parade; Not sure if going south to the stadiums is doable due to Metro accessing 3rd Ave and the egress from the Mariners game; Put options together for routes of 5K and/or 8K, and will have subcommittee meeting with key agencies

Organizers – Ideally want to find some distance north; Will need to see how many they can fit on the street; Will update maps and will have route options with the application

Torchlight Parade

- Great for 2018
- Unit number is max out, no anticipation to add units
- Year 3 or 4 utilizing some space in West Seattle for staging and then transporting to Seattle Center in the morning; Expecting to do the same if there is no lease or construction going on in staging area
- 8pm kick off of parade
- No changes as of last year

SPD – The runners were not done and parade started; There were runners on the course when parade was on 4th Ave for the parade; Organizers say the parade started early

Seattle Center – The horses have been in Taylor in back parking lot for years; There will be construction in that parking lot; 4th and republican area is open, but landscaping is brand new; Will keep in touch for area for horses; Could put in other vehicles on 4th and Republican; On 2nd Ave the staging of drill teams and groups will no longer be available due to construction; Organizers should be staging through the grounds; Organizers confirm that 2nd and Thomas is the end of assembly and will need to identify overflow location

for the parade; Torchlight has been identified as one of the days that they can use the space; Will need to look ahead to the loading to the grounds and the staging

Sound Transit – Estimated attendance?; Organizers estimate attendance 250,000 +

SDOT – Will get together with organizers and Seattle Center for staging and setup; May have some changes on the east side of the garage

Parks – 10% from the beer garden reminder; Will talk to DSA for 2019; Ran into a few issues with DSA for 2018

OEM – EOC activated for Torchlight Parade

Seafair Weekend

- Everything went well in the park and races
- Solid attendance for people to come into the park
- Transportation plan for coming into the park worked well for the past few years
- 70th anniversary for 2019, looking to have a Saturday night activation for 2019; It could include fireworks, concert, or other activation on Saturday night; Drone show is a possibility; There was interest for a drone show in 2018, will need to work with the FAA regulations
- Assumptions going forward is that concert aspect; Concert be separate ticketed event
- Tying in the 70th Anniversary for all events, especially for Seafair Weekend
- Hydroplane, airshow, Blue Angels will all be participating
- Working to shift the airbox off of I90, since won't be able to go over I90 once the trains start going across the water; Focusing to make the location of the airbox safe and easy for everyone
- New airbox location will go south and will have pivot over the water so it will be completely over the water; The box movement will have impact to Seward Park
- Similar set up inside the park; Looking to add assets from partners
- If doing activation Saturday night, we will also have increase programming during the day on Saturday
- Will have final details in on March; Working with partners

Parks – Currently no exceptions for drones over parks property; Need to know where placing stage; Get rid of gas relating advertising early; When dropping stuff, need to make sure Mt. Baker gates are accessible, Mt. Baker Rowing has no more storage available; No free sand signs; If parks can have closure time for Seward park earlier, it would be better since they receive inquiries

Chair – Drones may be used over the water and will need to follow FAA regulation; Special Events debrief comments – general consensus is that attendance seemed lower and traffic to the park was lower; Organizers had increase attendance

SPD Traffic – No issues to discuss at this point; Escort plan will be the same

Sound Transit – Will want to be in conversation with the shuttle plan; Organizers working with Butler and will continue to work with them for 2019

WSLCB – If you are adding an additional Saturday activation, it will impact a bit but will have similar process to license

SDOT – Concerns about not closing I90; If left open, drivers might stop to watch; Leaving closure decision to WSDOT and State Patrol

SEC Bylaws & Citywide Categorization Requests (Chair)

Citywide Event Categorization

- Citywide Events
 - Currently five events are categorized Citywide Events: Fremont Solstice Parade, My Macy's Holiday Parade, Seafair Hydroplane Races and Blue Angel Weekend, Seafair Summer 4th on Lake Union, and Seafair Torchlight Parade
 - These events are large and significant enough that if Special Events billed organizers at an

established rate (Commercial, Athletic, Community, Parade) then organizers would either not be able to afford holding their event in Seattle, or the recovery cost would be too low

- Citywide billing protocol
 - Citywide Event organizers can make a fee proposal to the Committee; Committee can either accept or go into further negotiations with organizer
- Ordinance does not lay out application or request process to be considered a Citywide Event
- Special Events Office is beginning to get inquiries on how events can be considered a Citywide Event
- Bylaw regarding policy to accept Citywide categorization requests will begin by January 2019 meeting

Bylaws

- Special Events ordinance does not have bylaws
- Special Events Committee is a liaison but bylaws will be for director and manager level approval
- A separate smaller subcommittee to work on bylaws is one of the considerations
- Sound Transit – Question on approval process for adaption new bylaws
 - Chair - Committee process and public process; Currently working with Law for approval process; Bylaws are specific to committee and committee members

SEC Updates (Chair)

Updates on Full and Subcommittee Meetings

- Full committee meetings will be held on the second Wednesday of each month from 10 am – 1pm
- Subcommittee meeting 10:00am – 10:45am and 11:00am – 11:45am; 8 scheduled a month; Subcommittee meetings are now 45 minutes
- Skype option available for all subcommittee; Special Events Office is working to identify if technology is there for Skype option for full committee meetings
- SPD – Requesting advance notice of agendas for subcommittee meetings and advance notice for meeting cancellations
- Sound Transit – Requesting to get on a list for subcommittee meeting, since Sound Transit is taking over the tunnel