

FINAL Minutes
Seattle Water Supply System Operating Board
December 17, 2020
1:00 PM to 3:00 PM
WEBEX Teleconference

<u>Board Members</u>	<u>Board Alternates</u>	<u>Utility Representatives</u>	<u>SPU Attendees</u>	<u>Other Attendees</u>
Alex Chen, Chair	Shane Young	Al Nelson	Regina Carpenter	Patty Hale
Mami Hara	Byron Murgatroyd	Abdoul Gafour	Paul Faulds	Darcey Peterson
Diane Pottinger, V. Chair	Ron Speer	Boyd Benson	Kathy Curry	Laura Marrone
Matt Everett		Eli Zehner	Terri Gregg	Charlotte Haines
Paula Laschober, Alt		Steve Leniszewski	Martha Neuman	Pam Maloney
Lynne Danielson		Patrick Sorenson	Kelly O'Rourke	Steve Pfaff
Ron Little, 7 th Member		Mike Martin	Jennifer Arthur	Ron Straka
		Mike Amburgey	Maura Patterson	Ron Ricker
		Suzi O'Byrne	James Amspacher	Robert Russell
				John Gibson

1. Welcome and Introductions:

Alex Chen, OB Chair welcomed everyone to the meeting and then covered the normal protocol for the WEBEX meeting. Alex then thanked the staff who from behind the scenes has been helping keep the meeting running smoothly these last number of months; Jennifer Arthur, James Amspacher, Kathy Curry and Terri Gregg. Alex then announced that there were no new updates regarding Rick Scott and that Paul Faulds remains as the Acting Division Director of Planning and Program Management, as Alex remains in Ricks' role as the Acting Director of Water Line of Business. Alex then asked Terri Gregg, Acting Wholesale Contracts Manager to run through who was in attendance at today's meeting.

2. Minutes/Agenda

- The **November 5, 2020** minutes were approved 6-0.
- The **December 17, 2020** agenda was approved 6-0.

3. New Business

a. Operating Board Business

SPU's Terri Gregg, Acting Wholesale Contracts Manager asked if the Medium Category had any announcements to make? Diane Pottinger, OB member announced that she would remain as the Medium category Board Member and Eli Zehner would be their Alternate for the next four-year term. Terri then announced that Mami Hara would remain as Seattle's Board Member for the same term period. Next, Terri asked if the Board had a nomination for the Chair and Vice Chair for 2021. Matt Everett, OB member nominated Diane Pottinger for Chair and Alex Chen for Vice Chair, Lynne Danielson, OB member 2nd the motion and the Board approved the selection 6-0. Terri then notified the Board that the CIP Sub-committee team met earlier in the month and that future CIP workshops would be scheduled.

SPU's Kathy Curry then went over the 2021 OB workplan. Kathy highlighted some topics that would be brought to the Board next year: Broodstock Collection Weir, Tolt Pipeline Stabilization Project, Emergency radio updates and other various projects. Kathy then asked if the members if they had any further thoughts or ideas for topics for the draft work plan. No comments or suggestions were given.

b. Wholesale Water Contract Review

Mami Hara, SPU CEO/GM, began the PowerPoint presentation going over the intended purpose of the contract amendment. Mami then highlighted the planned approach for the contract review process which would include new ideas, main categories of the contract and the overall general clean up, all of which would be discussed at future workshops and meetings beginning in 2021. Mami wrapped up the presentation with a tentative process schedule for next year. Some comments and questions ensued.

4. Executive Summaries and Other Business

- **Water Consumption** – Alex Chen shared that water demands were 3% less than predicted due to a wet June and July, however, the longer summer did offset some of the lower demand. The base water use has continued as expected. Still no sign of COVID-19 impacting the overall demand due to an increase in residential usage which has offset the lower commercial usage.
- **Water Supply Conditions** – Alex Chen shared that water supply conditions are looking good. We are seeing an early flood season this year and the overall snowpack is currently at average levels; however, we are still early on in the season.
- **Reclaimed Water Update** – No updates.
- **CIP Updates** – Nothing new to report. The bid climate has cooled down for large construction, but new residential construction contractors are still very busy.

5. Future Meetings

- January 7, 2021 – Request made to the Board to cancel the January 7, 2021 OB meeting.
 - Operating Board members voted to cancel the January 7, 2021 meeting 6-0.
- February 4, 2021

6. Good of the Order

- OB member asked if SPU knew when water utilities essential staff would be eligible for vaccines?
 - Mami Hara said SPU will get information from Health Department and share how SPU will be handling the rollout.
- Utility Representative requested to see a copy of SPU's shutoff notification process.
 - Alex Chen commented we will send out a copy to everyone.
- OB member requested SPU to add backflow and testing for a topic of discussion early next year.
 - Alex Chen commented so noted.
- OB member requested any updates on information regarding legislation on payment plans due to COVID-19.
 - Alex Chen commented so noted.


7. Public Comment Period

- None

8. Material presented at Meeting: Electronic copies of the information described on the agenda were provided in advance of the meeting.

9. Board meeting was adjourned at approximately 2:40 p.m.

Approved by:



Chair, Diane Pottinger
Seattle Water Supply System Operating Board

2/8/2021
Date

