

DRAFT Minutes
Seattle Water Supply System Operating Board
September 4, 2015
2:00 PM - 4:00 PM

Mercer Island Council Chambers
9611 SE 36th Street
Mercer Island, WA 98040
Phone: (206) 236-5300

<u>Board Members</u>	<u>Board Alternates</u>	<u>Utility Representatives</u>	<u>SPU Attendees</u>	<u>Other Attendees</u>
Rick Scott - Chair	Lynne Danielson	Don Fiene	Wylie Harper	Walt Canter
Alex Chen	Matt Everett	J. D. Wilson	Ned Worcester	Charlotte Haines
Ron Little	Steve Moye	Ken Howe	Chad Buechler	Pam Martin
Byron Murgatroyd	Joan Kersnar	Bryan Koehmstedt	Jeff Bingaman	Darcey Peterson
		Terry Olson		Steve Plaff
		Diane Pottinger		Jim Rick
		Trudy Rolla		Ron Ricker
		Shane Young		Karen Steeb
				John Thompson
				Jerry Thornton
				Larry West
				Larry Schoonmaker
				Debbie Rannfeldt
				Elaine Kraft
				Jon Shimada
				Sean Vance

- **Welcome and Introductions**

- **Minutes/Agenda**
The August 6, 2015 minutes were **approved as written 6-0**.
The September 3, 2015 agenda, as in Amendment II, was **accepted as written by 6-0**.

- **New Business**
 - **OB Business**
Ron Speer was approved as Vice Chair for the remaining of calendar year 2015, given Ron Sheadel is on medical leave.

 - **Water Supply Update/Water Shortage Contingency Plan Response Updates**
Alex Chen, SPU’s Water Planning and Program Division Director, gave an update on the current and projected water supply conditions, as well as recent discussions with the Cedar Instream Flow Commission and Tolt Fisheries Advisory Committee on timing of activating the WSCP, stream temperatures, and instream flows. He noted that SPU is currently planning on providing normal flows through October 8, but will have interim discussions with the resource agencies should

conditions change. Alex noted that the regional 10% reduction target was reached and that goal remains unchanged. He also described the public outreach SPU that has taken place, along with what SPU has been doing internally to reduce water use. Jeff Bingaman, SPU Key Services Manager, also provided information on the Region-wide Parks Departments Meeting, scheduled for September 17th, 12:30 to 2:30, at Mercer Island Council Chambers.

- **Utility Updates on Water Shortage Contingency Plans (WSCP)**

Alex Chen asked each Utility to report on what they are doing to implement the WSCP and share information on what is happening in their Cities or Districts. Those that reported indicated that they are following SPU's lead, distributing the tips sheet (even translated versions), including information in their newsletters and on their websites, and taking actions to reduce system flushing. Some have been working with schools, fire departments, and large irrigators to reduce water use.

- **Water Shortage Advisory Group**

Debbie Rannfeldt, Woodinville Water District, Chair of Conservation Technical Forum, and OB representative to the Water Shortage Advisory Group, gave an update on the latest discussions and outcomes from this group. She noted that SPU has pulled together a diverse group of stakeholders (resource agencies, regulators, tribes, wholesale customers, landscapers), and everyone has been supportive of SPU and working well together. The group has been giving SPU feedback on potential actions and messages that get raised to upper management for consideration. She noted that one of the suggestions was to highlight a business or residential customer about what they are doing, and asked for suggestions on possible ideas from others.

- **2016 Cascade Rising Seismic Exercise**

Ned Worcester and Chad Buechler from SPU Emergency Management presented information on the role SPU is playing in the June 2016 Cascadia Rising Seismic Exercise and offer an opportunity for Wholesale customers to participate. An upcoming opportunity is an SPU planning meeting on September 16. Contact information and a utility survey will be sent out via email.

- **Increased Total Coliform Rule (TCR) Sampling**

Wylie Harper, SPU Water Quality Division Director, presented information on the latest requirements from WDOH regarding the increase in total coliform sampling collections. The changes will increase the number of monthly samples by 283, from current level of 791 to 1074 total. Currently, SPU has 5 staff that collects these and other samples for all of SPU and wholesale customers. For SPU to do the additional sampling, one additional staff member and vehicle would be needed. WDOH has mentioned they are interested in seeing wholesale customers collect some of their routine samples to maintain collection proficiency and system familiarity; each utility is now responsible for collecting repeat samples when required. SPU is proposing that our wholesale customers work together with SPU by collecting some of these additional samples from their systems, and then handing them off to SPU sample collection staff for transport to the SPU water quality lab where SPU would do the testing. SPU requests that each Utility come back to the October 1st meeting and report on their level of interest in participating.

- **Executive Summaries and Other Business**
 - Water Consumption from Watershed vs. Rate Study – emailed
 - 2Q Financial Report 2015 (F & P True-up Estimate) – emailed
 - Information on the Meadow Mountain Fire – Cedar River Watershed
 - Water Distribution System Seismic Vulnerability Assessment Workshop – handout

- **Future Meetings**
 - ✓ **October 1, 2015**
 - ✓ **November 5, 2015**

- **For the Good of the Order**

None

- **Public Comment Period**

No comments provided

- **Material Presented at Meeting**
 - Update on Water Supply and Water Shortage Contingency Plan, Voluntary Stage
 - June 2016 Cascadia Rising Exercise
 - TCR Sample Collection

Board Meeting Adjourned @ 3:50 PM

Approved by:

Chair, Rick Scott
Seattle Water Supply System Operating Board

Date