

Minutes
Seattle Water Supply System Operating Board
October 4, 2012
2:00 – 4:00 p.m.

Mercer Island Council Chambers
9611 SE 36th Street
Mercer Island, WA 98040

<u>Board Members</u>	<u>Board Alternates</u>	<u>Wholesale Utility Representatives</u>	<u>SPU Attendees</u>	<u>Other Attendees</u>
Nancy Ahern Matt Everett Dave Hilmoie Ron Little Byron Murgatroyd	Lynne Danielson Ron Speer	Mike Harris Ken Howe Steve Leniszewski Terry Olson Mark Parsons Diane Pottinger Terry Smith Dick Swaab Margaret Wiggins	Regina Carpenter Jon Ford Terri Gregg Rich Gustav Joan Kersnar	Walt Canter Steve Deem Tom Hoffman Debbie Rannfeldt Jerry Thornton

- Welcome and Introductions
- Minutes/Agenda
 - July 5, 2012 minutes were approved.
 - The agenda for the October 4, 2012 meeting was approved as written.
- New Business
 - Conservation Timeline (Attachment 2, 2a, 2b)
Terri Gregg, Wholesale Contracts Manager gave a presentation on the historical timeline of conservation and the matrix on future conservation activities. Utility Representative Ken Howe, Woodinville requested to have the minutes reflect that at the October 6, 2011 OB meeting the OB was unable to recommend any significant changes to the O&M portion of the conservation program direction nor move any funds from the CIP to O&M due to the fact that rates had already been set for the 2012-2014 rate period and could not be changed. SPU's OB member Dave Hilmoie recommended that subsequent years work plans reflect specific meetings to signify future decision making points and major action items. Small Category OB member Byron Murgatroyd requested that the OB review the FC vs. Rates discussion in early 2013. Request was also made to review the 2013 work plan at the December 6th, 2012 OB meeting. Large Category OB member Matt Everett requested that SPU send out language regarding how Utilities will incorporate the 105 mgd language into their WUE goals to DOH. The

final presentation was made on the history and roles and responsibilities of the Conservation Technical Forum.

- **Conservation Technical Forum** (Attachment 3)
 Debbie Rannfeldt, Conservation Technical Forum Chair (Woodinville Water District) presented on “Preserving the Customer Conservation Ethic 2013-2018 Strategies and Actions Summary” to the Board. Highlights during the presentation included: The CTF established 3 working groups to develop plans to deliver programs that would maintain regional conservation capacity and preserve the customer’s conservation ethic. SWP will use education as a means to promote water efficiency among all customer classes and plan to offer adult classes on water efficient and sustainable landscapes. The SWP will continue to offer training to irrigation contractors and partner with nurseries and other utilities to establish cost savings ideas. Continue youth education programs and develop ongoing relationship with school district administrators. The CTF will look at low-cost giveaway items and explore options for communicating with non-English speaking customers. The working groups are designing programs that will promote the Board’s selected approach of keeping the conservation ethic alive and helping our customers use water efficiently. Look at partnering with King County to accomplish valuable market research a reduced cost and use less statistically significant methods to gauge customer attitudes and actions. The CTF will continue to provide language for inclusion in each utility’s Water System Plan.
- **Fire Flow Improvements Program**
 Jon Ford, Sr. Water System Engineer with SPU gave a power point presentation on the Seattle distribution system fire flow improvement program. The presentation included SPU-SFD JET committee agreement to establish 3,700 LF of watermain replacement and a 1,000 foot hose length of all properties impacted in the Arbor Heights area. The presentation was well received and the members requested a copy of the power point be sent out.

Executive Summaries and Other Business

- OB November 1st meeting rescheduled to October 25th – OB approved
 - Reminder of the October 25th OB meeting at Cedar River Watershed and a tour of MLPP project – request was made that we take pictures of the tour.
 - Maple Leaf Reservoir Cover Project – Dave Hilmoie gave an update on the status of the ML Reservoir Cover project.
 - Department of Health office has moved to a new location.
 - A reminder was given that the OB will need to nominate a new Chair and Vice Chair for 2013. Also, the Medium Category’s OB member and Alternate term expires at the end of 2012 and Medium Category members will either need to be re-selected or new members appointed the next 4 year term.
- **Future Meetings**
 - October 25, 2012
 - December 6, 2012

- **For the Good of the Order**

- **Public Comment Period**

No comments provided.

7. **Meeting Adjourned @ 4:00 PM**

Approved by:

**Chair, Nancy Ahern
Seattle Water Supply System Operating Board**

Date