



**City of Seattle
Seattle Planning Commission**

Amalia Leighton, Chair
Vanessa Murdock, Executive Director

**SEATTLE PLANNING COMMISSION
JANUARY 14, 2015
APPROVED MEETING MINUTES**

COMMISSIONERS IN ATTENDANCE

Michael Austin, Luis Borrero, Lauren Craig, Sandra Fried, Grace Kim, Amalia Leighton, Kara Martin, Jake McKinstry, Marj Press, David Shelton, Spencer Williams, Patti Wilma

COMMISSIONERS ABSENT

Molly Esteve, Yolanda Ho, Tim Parham

COMMISSION STAFF

John Hoey, Policy Analyst, Robin Magonegil, Administrative Assistant, Vanessa Murdock – Executive Director

GUESTS

Diane Sugimura, OPCD; Nathan Torgelson, SDCI

IN ATTENDANCE

Cindi Barker

Please Note: Seattle Planning Commission meeting minutes are not an exact transcript but instead represent key points and the basis of the discussion.

CALL TO ORDER

Chair's Report & Minutes Approval

- Chair Grace Kim

Chair Kim called the meeting to order at 3:02 pm.

Commissioner Marj Press moved to approve the December 10, 2015 minutes. Commissioner Patti Wilma seconded the motion. The minutes were approved. Commissioners, Borrero, Craig and Leighton abstained.

Chair Kim gave a quick update on upcoming meetings, the annual holiday party, outgoing Commissioners, and introduced the new Policy Analyst, John Hoey.

Mr. Hoey talked about his background and expressed his excitement to be on the Planning Commission staff.

Update: Park District Oversight Committee

- Patti Wilma, SPC Representative

Presentation overview:

Commissioner Wilma provided an overview of the recently formed Park District Oversight Committee. This Committee was formed to assist in implementing the Seattle Park District, which was approved by Seattle voters in 2014. The City Council serves as the governing body of the Park District, and the Oversight Committee is a group of 15 citizens appointed to advise the Park District on how to allocate funding. The Committee is comprised of four Park Board members, a representative from the Woman's Commission, Immigrant and Refugee Commission and Commission for people with disabilities, respectively and a representative from each of the seven Seattle legislative districts. The Committee is currently reviewing applications for two annual funding programs, the Get Moving Fund and the Recreation For All Fund. Both funding programs are open to applications from the community.

More on the Committee can be found here:

<http://www.seattle.gov/parks-and-recreation/about-us/park-district-oversight-committee>

Preliminary 2016 SPC Work Plan

- Vanessa Murdock, SPC Executive Director

Planning Commission Executive Director Vanessa Murdock provided an overview of the Commission's preliminary work plan for 2016. The Commissioners will be discussing and refining the work plan at their February 2016 work plan planning session meeting.

If you would like to view the Powerpoint presented on the 2016 SPC Work Plan, it is included in the supporting documents found in the minutes' section of our website.

Topics included on the draft work plan include:

- Monitoring Seattle 2035, the update to Seattle's Comprehensive Plan, including equity indicators
- Housing Affordability and Livability Agenda (HALA) recommended actions
- Impact fees legislation
- Move Seattle implementation
- Sound Transit 3

Briefing: Office of Planning & Community Development (OPCD) and Seattle Department of Construction and Inspections (SDCI)

- Diane Sugimura, OPCD; Nathan Torgelson, SDCI

Presentation overview:

The former Seattle Department of Planning and Development has been separated into two new organizations, the Seattle Department of Construction and Inspections (SDCI) and the Office of Planning and Community Development (OPCD). Nathan Torgelson, Director, SDCI provided an overview of the department, which includes 400 employees with responsibilities in permitting and code compliance. In 2016, SDCI will be developing a new departmental mission and vision, implementing a new permit tracking system, and completing the registration process for its rental inspection and registration program.

Diane Sugimura, Acting Director, OPCD provided an overview of the new Office, which was created to integrate city planning with capital infrastructure investments. A new Director will be hired in the next few months and OPCD staff will be moving to City Hall later this year.

Commission Discussion:

Commissioners asked if the creation of OPCD has led to more coordination on development projects, including coordination with the Seattle Department of Transportation and Seattle Public Utilities. Diane reiterated that is one of the intents of the reorganization and the Office will be looking for those opportunities in the future.

The Commissioners asked if there will be a staff liaison between the two new departments. Nathan answered that Mike Podowski will be that liaison, especially on code development issues.

The Commissioners asked about any other tools and systems that will create efficiencies in the new organizational structure. Nathan noted that SDCI's new permit tracking system will be useful in tracking the HALA requirements and the new Shaping Seattle website is an effort to streamline project permit applications.

PUBLIC COMMENT

No public comment was given.

ADJOURNMENT

Chair Kim adjourned the meeting at 4:42 pm.