

LATECOMERS AGREEMENT NEW ASSIGN - CONTACT INFORMATION FORM

INSTRUCTIONS: Use this form assign rights and responsibilities of the beneficiary of an existing Latecomer Agreement to a new entity.

LATECOMER AGREEMENT #:

<u>CURRENT BENEFICIARY INFORMATION</u>				
NAME	COMPANY NAME			
ADDRESS	CITY	STATE	ZIP	
E-MAIL	PHONE			

I state that I am either the legal owner of the Latecomer Agreement referenced above or an authorized agent of the owner. I state that my intent is to relinquish my interest in the same Latecomer Agreement and assign all rights and responsibilities to a new beneficiary named below.

OWNER'S SIGNATURE	DATE
COMPANY NAME	DATE

<u>NEW BENEFICIARY INFORMATION</u>				
<input type="checkbox"/> Completed W9 attached				
NAME	COMPANY NAME			
ADDRESS	CITY	STATE	ZIP	
E-MAIL	PHONE			

I/We state that we are either the recipient of the legal ownership of the Latecomer Agreement described above or an authorized agent of the owner. I/We state that we understand the terms of the contract we are inheriting, and that we must update the City's records of our contact information every two years to be in compliance with the contract

OWNER'S SIGNATURE	DATE
COMPANY NAME	DATE

State of _____
County of _____

State of _____
County of _____

I certify that I know or have satisfactory evidence that (name of person) is the person who appeared before me, and said person acknowledged that (he/she) signed this instrument, on oath stated that (he/she) was authorized to execute the instrument and acknowledged it as the (type of authority, e.g., officer, trustee, etc.) of (name of party on behalf of whom instrument was executed) to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

I certify that I know or have satisfactory evidence that (name of person) is the person who appeared before me, and said person acknowledged that (he/she) signed this instrument, on oath stated that (he/she) was authorized to execute the instrument and acknowledged it as the (type of authority, e.g., officer, trustee, etc.) of (name of party on behalf of whom instrument was executed) to be the free and voluntary act of such party for the uses and purposes mentioned in the instrument.

Dated:

Dated:

Signature:

Signature:

Title:

Title:

My appointment Expires:

My appointment Expires: