1. **PURPOSE**

To set charges for special services provided by Seattle Public Utilities (SPU).

2. **DEFINITIONS**

*time and materials.* The actual cost incurred by SPU for work performed, including labor, equipment, materials, applicable permit fees and taxes, pavement restoration, overhead costs, and any similar costs, which is calculated by SPU after work has been completed.

3. **RULE**

A. **Meter Charges**

1) **Meter test**

<table>
<thead>
<tr>
<th>Size (inches)</th>
<th>Meter Test Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>¾ to 2</td>
<td>$170</td>
</tr>
<tr>
<td>3 to 6</td>
<td>$375</td>
</tr>
<tr>
<td>8</td>
<td>$480</td>
</tr>
<tr>
<td>10</td>
<td>$600</td>
</tr>
<tr>
<td>12</td>
<td>$720</td>
</tr>
</tbody>
</table>

Note: Charge waived if test results fail to meet American Water Works Association (AWWA) standards.
2) **Meter removal**

<table>
<thead>
<tr>
<th>Size (inches)</th>
<th>Meter Removal Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>¾ to 1</td>
<td>$135</td>
</tr>
<tr>
<td>1½ to 2</td>
<td>$215</td>
</tr>
<tr>
<td>3 and larger</td>
<td>time and materials</td>
</tr>
</tbody>
</table>

3) **Meter reset**

<table>
<thead>
<tr>
<th>Size (inches)</th>
<th>Meter Reset Charge</th>
</tr>
</thead>
<tbody>
<tr>
<td>¾ to 1</td>
<td>$135</td>
</tr>
<tr>
<td>1½ to 2</td>
<td>$245</td>
</tr>
<tr>
<td>3 and larger</td>
<td>time and materials</td>
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</table>

4) **Special meter read**

- Customer requested meter readings .................. $60
- For obstructed meter readings .......................... $125
- Adjust buried, obstructed or low
  meter boxes or valve boxes caused by
  customer installed landscaping or
  resurfacing (¾-inch to 2-inch meters)........... $465

5) **Meter shutoff and meter turn-on** (Requests initiated by customer, customer’s contractor, agent, tenant, or emergency responders acting to protect customer’s premises; and for cross-connection control program. Collection and severance meter shutoff and meter turn-on charges are listed in sections B2 and B3.)

Applies to all water services (domestic, fire, and combinations).

- Meter shutoff ........................................ $120 per trip
- Meter turn-on ......................................... $120 per trip

6) **Top shutoff (TSO) installation** (customer expedited request)

- ¾ inch ........................................... $155
- 1 inch ............................................. $220

7) **Trim customer-installed vegetation obstructing meter boxes or fire hydrants** ........................................... $155

B. **Collection and Severance**

1) **Property visit** .................................... $30

2) **Meter shutoff for nonpayment of utility bill** .......... $60
3) **Meter turn-on once debt owed to utility is satisfied**
   - During normal business hours
     (8 am – 3:30 pm, Monday-Friday, excluding City holidays) ........................................no charge
   - After hours (other than normal hours) ........................................ $80

4) **Replace customer damaged lock** ........................................ $160

5) **Illegal jumpers**
   - Removal .......................................................... $135
   - Removal and slurry ................................................ $220
   - Removal of slurry ................................................ time and materials

C. **Special Field Trips**
   - On-property leak investigation and
     City water service line is intact .................................. $120 per trip
   - Re-inspection required because
     the requesting customer is not ready for
     inspection by deadline or stated date .......................... $210 per trip

D. **Hydrants**, nonfirefighting use of
   - Hydrant use permit ............................................. $215
   - Hydrant meter assembly rental .................................. $305

   Note: All equipment must be returned in the same-as-issued condition. In the event of
damaged or lost equipment, SPU will assess charges equal to the cost of damaged or
lost equipment, including overhead cost.

   - **Water consumption**

   When a hydrant meter is required, the water consumption will be charged at the current
City general service water rates. The following minimum monthly consumption charges
will apply:

<table>
<thead>
<tr>
<th>Season</th>
<th>Effective October 1, 2018</th>
<th>Effective January 1, 2019</th>
<th>Effective January 1, 2020</th>
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</thead>
<tbody>
<tr>
<td>September 16 to May 15</td>
<td>$52.00</td>
<td>$52.70</td>
<td>$54.40</td>
</tr>
<tr>
<td>May 16 to September 15</td>
<td>$65.90</td>
<td>$66.90</td>
<td>$68.60</td>
</tr>
</tbody>
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   If SPU determines that water consumption will be less than 10 CCF per day, at SPU’s
discretion a hydrant meter may not be used and the following daily charges will apply:

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At the discretion of SPU, permits assigned a hydrant meter are subject to the above per-day charges for the entire term of the permit if (a) there is any evidence of hydrant meter tampering, or (b) there is damage to the hydrant meter that prohibits SPU from accurately determining the amount of water used.

During a declared water emergency, hydrant-permit users allowed to continue their permits will be charged at the established surcharge-general service rate, if any.

E. Cross-Connection Control Program

- Reminder letters to customers who do not provide acceptable proof of satisfactory performance test of their backflow preventers within 30 days of receiving original notification, or to customers who have not installed backflow preventers as required .................................. $105 each backflow preventer
- Late assembly test shutoff notice ........................................... $155

F. Sewer Submeter Setup (includes plan review, inspections and billing initiation)

- Initial submeter setup .......................................................... $533
- Each subsequent submeter on same account installed at the same time ................. $333

G. Late Payment

- Late payment: Past due balances may be subject to a monthly interest charge based on the legal rate.

H. Returned Payments

- Process returned payment ...................................................... $25

  Note: This includes all forms of payment that have been returned by a bank or other financial institution.

4. AUTHORITY/REFERENCES

- SMC 21.04.465, Standard, connection, and administrative charges (water)
- SMC 21.28.230, Standard and administrative charges (wastewater)
- SMC 3.02, Administrative code
- SMC 3.32.020, Adoption of rules
- SPU Director’s Rule CS-310.1, Customer Billing, Payments and Collections
- SPU Policy CS-310, Customer Billing, Payments and Collections.
- SPU Policy/Procedure CS-105, Cross-Connection Control Program