To apply for a Safe Routes to School Mini Grant, fill out and submit this application along with a letter of support from the school principal. The deadline for us to receive your complete application is October 31st for fall applications and April 30th for spring applications.

Submit the application by email or mail to:

Seattle Department of Transportation

Attention: Ashley Rhead

P.O. Box 34996

Seattle, WA 98124-4996

[Ashley.Rhead@seattle.gov](mailto:Serena.Lehman@seattle.gov)

For questions, contact [Ashley.Rhead@seattle.gov](mailto:Serena.Lehman@seattle.gov) or call (206) 684-7577.

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| School or Group Name: |  |
| Type of Group: (i.e. School, PTA, 501(c)3, etc.) |  |
| Group Leader Name: |  |
| Group Leader Phone Number: |  |
| Group Leader Email Address: |  |
| Fiscal Sponsor Contact Name: |  |
| Fiscal Sponsor Contact Phone Number: |  |
| Fiscal Sponsor Contact Email Address: |  |
| Fiscal Sponsor Mailing Address: |  |
| Amount Requested (up to $1,000): |  |

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| 1. Describe how your group will use these funds. Please provide a general estimate of how much grant funding will go to each element of your proposed project or program. 150 word limit. |
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| 2. How will this project or program improve pedestrian and bicycle safety at your school? 150 word limit. |
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| 3. How will these funds encourage more children to walk or bike? 150 word limit. |
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| 4. Please estimate the timeline to implement this project or program. Funds must be used within one year. 100 word limit. |
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| 5. Please email, mail or fax a **letter of support** from the school principal to:  Seattle Department of Transportation  Attention: Ashley Rhead  P.O. Box 34996  Seattle, WA 98124-4996  [Ashley.Rhead@seattle.gov](mailto:Serena.Lehman@seattle.gov) |