



Pre-Application Site Visit Request and Preliminary Application Form

Complete all sections of this form and sign where noted. Then complete a Preliminary Application and attach a site plan. Submit applications through the Seattle Services Portal, our online application system. Allow 24 hours for processing. Pay the \$192.75 + 5% technology fee online after your project number is assigned. **NOTE:** Staff time spent more than ¼ hour will be billed per DR I-2024. Please call (206) 684-8850.

Project Site Address:

Project Site Owner:

Owner Representative:

Mailing Address:

Phone Number:

City, State, Zip:

Email Address:

Fax Number:

Project Type:

Short Plat	Mup
Mup W/Demo	Demo
Construction	Grading

STFI Status:

- Ok to issue in an ECA
- Not ok to issue in an ECA

Project Description:

Describe proposed excavation, fill, and other grading: _____

Describe proposed foundation type(s):

Impervious surface area has been added since 1992.

Project or site has an approved exemption under project number.

Authorization to conduct Site Visit:

I am the (owner, owner’s authorized representative) of the above addressed property and hereby give permission to the Seattle Department of Construction and Inspections to enter the above addressed property to conduct a Pre-Application Site Visit. I agree to inform the property’s tenants, if any, of the site visit. I am aware that if conditions at the addressed site present a hindrance to the inspector, such as uncontrolled dogs or uncooperative tenants, the Pre-Application Site Visit will not be conducted and the scheduled site visit and fee may be forfeited.

Signed:

Dated:

Daytime Phone #:

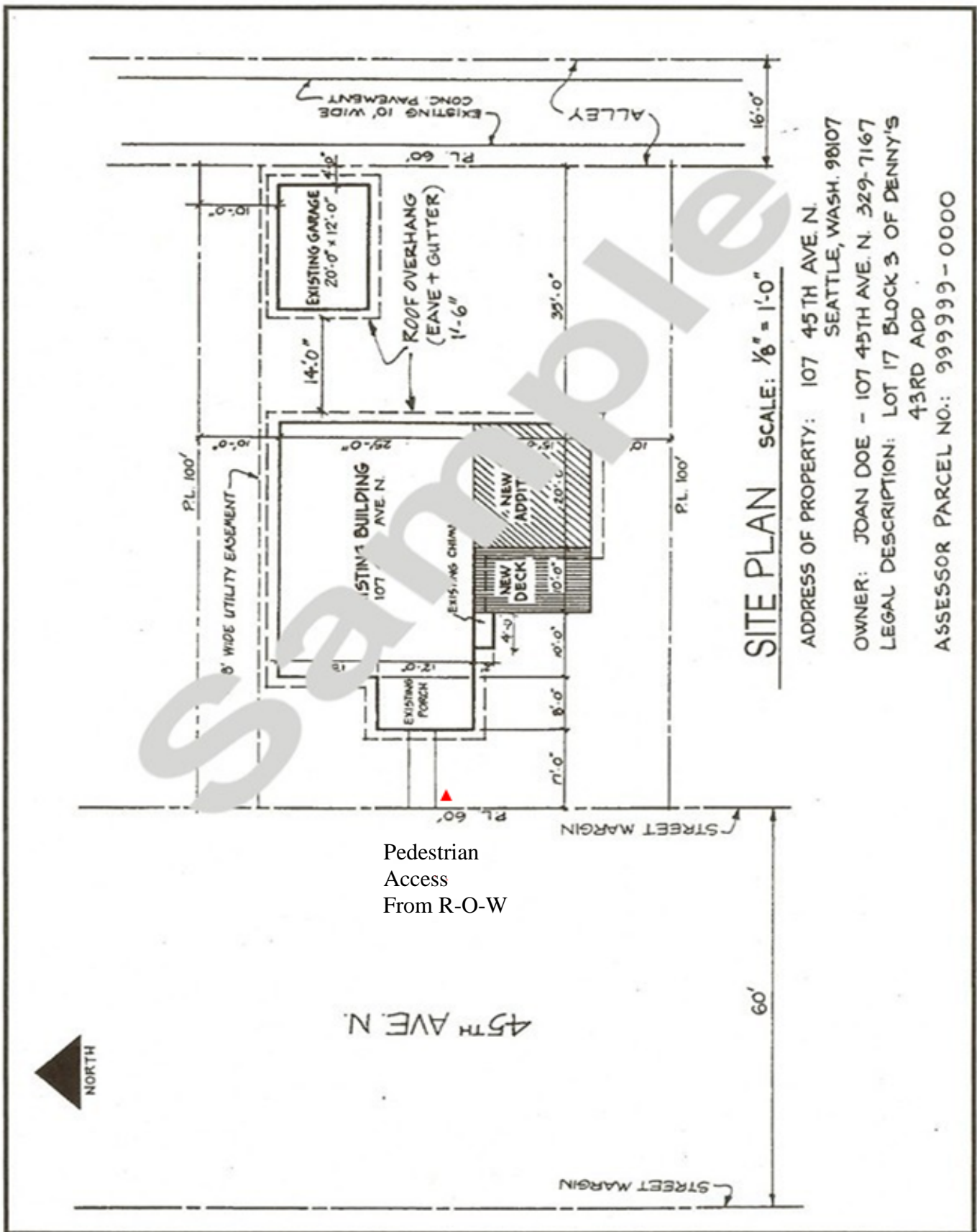
Please check one of the following:

SDCI Project #:

Owner Occupied

Renter/Lessee Occupied

Vacant



Pedestrian
Access
From R-O-W

Please call (206) 684-8850 if you have not received your Pre-Application Site Visit Report within 7 business days or your Preliminary Assessment Report within 12 business days of paying for your site visit.