



# Seattle City Employees' Retirement System

## SCERS Plan 2 Notice and Election Form

This form only needs to be completed if you are eligible for SCERS Plan 1 (meaning you worked in a retirement eligible position with the City of Seattle prior to January 1, 2017) but you are electing to enroll in SCERS Plan 2.

It is SCERS's policy to enroll members into SCERS Plan 1 if they are eligible, and it is up to the member to actively elect (switch) to join SCERS Plan 2. Please visit the Seattle City Employees' Retirement System website for a full list of SCERS Plan 1 and Plan 2 benefits.

Complete this form as a one-time, permanent election to join [SCERS Plan 2](#). Once completed and signed, you may return the form by faxing it to 206.386.1506, mailing it to SCERS, 720 Third Avenue, Suite 900, Seattle, WA 98104 or emailing it to [retirecity@seattle.gov](mailto:retirecity@seattle.gov). You can also place documents in the City of Seattle Payment drop box located at Seattle Municipal Tower. Please place your document(s) in a sealed envelope with "Attention Retirement" written on it.

### Member Information

Name (First, Middle Initial, Last)		Today's Date	SCERS ID (for office use only)
Last 4 Social Security #	Daytime Phone Number	Email Address	
Department	Title	Employee Number	

This form must be submitted to SCERS **within sixty (60) calendar days** of your current SCERS Plan 1 membership date.

If you do not submit this form **within sixty calendar days** of your current SCERS Plan 1 membership date, you will remain in SCERS Plan 1 permanently, have your employee contributions made at SCERS Plan 1 rates, be eligible to receive SCERS Plan 1 retirement benefits (if you ultimately qualify), and keep the right to purchase the prior retirement service credit described in this Notice and Election Form.

If you submit this form by the deadline, you will be in SCERS Plan 2 permanently, have your employee contributions made at SCERS Plan 2 rates, be eligible to receive SCERS Plan 2 retirement benefits (if you ultimately qualify), and you will permanently forfeit the right to purchase retirement service credit for service periods prior to January 1, 2017.

**Seattle City Employees' Retirement System, Jeffrey S. Davis, Executive Director**

720 Third Avenue, Suite 900, Seattle, Washington 98104

Tel: 206.386.1293 Toll Free: 877.865.0079 Fax: 206.386.1506

Website: [www.seattle.gov/retirement](http://www.seattle.gov/retirement) Email: [retirecity@seattle.gov](mailto:retirecity@seattle.gov)

**Prior Service Rights Covered by this Notice and Election Form**

This Notice and Election Form concerns your right to purchase or repurchase prior retirement service credit. By completing this form, you agree to permanently forfeit the right to purchase or repurchase retirement service credit and any other purchase or repurchase rights for service periods prior to January 1, 2017.

*Please read each statement below carefully and acknowledge your understanding and acceptance by checking the box below:*

1. I understand that I am free to elect to join SCERS Plan 2 or to remain in SCERS Plan 1.
  2. I am permanently forfeiting the right to be a member of SCERS Plan 1, and I am instead making a permanent election to be a member of SCERS Plan 2.
  3. My SCERS membership rights will be determined based solely on the SCERS Plan 2 retirement ages and benefit schedule. My required employee contributions to SCERS will be made solely based on SCERS Plan 2 rates as provided in the Seattle Municipal Code.
  4. I am permanently forfeiting any and all prior purchase or repurchase rights, and any other purchase or repurchase rights from before January 1, 2017.
  5. This Notice and Election Form will only be valid if submitted **within sixty days** of my current SCERS Plan 1 membership date.
  6. This Notice and Election Form does not expand any of my legal rights under the Seattle Municipal Code, and any errors in any description of my prior service will not affect my election to permanently forfeit all SCERS Plan 1 purchase or repurchase rights from before my current SCERS membership.
  7. This election and the results of it described above cannot be changed, and I will not be offered another opportunity to make an election to join or rejoin SCERS Plan 1.
- I have read and understand this Notice and Election form and understand that the election to join SCERS Plan 2 is **permanent**.

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Name (Please Print)

Signature

Date