



Seattle City Employees' Retirement System

Seattle City Employees' Retirement System Membership for Exempt Employees

As an employee who is exempt from the Civil Service System, you may elect to become a member of the Seattle City Employees' Retirement System. Enrollment in Seattle City Employees' Retirement System is optional for exempt employees. You may elect membership at any time during your employment with the City. If you elect to become a member, the election is **irrevocable**; you cannot reverse that decision in the future.

If you worked for the City as an exempt employee prior to your election to enroll in Seattle City Employees' Retirement System, you may purchase retirement service credit for that time by paying the actuarial cost of the service credit in a lump sum at the time you retire or resign from City employment.

Please complete the form below and return it to the Retirement System. If you need additional information, please contact the Retirement System at (206) 386-1293.

Please indicate your choice by marking the appropriate box:

As an exempt employee, I elect membership in the Seattle City Employees' Retirement System. I understand the election is **permanent and irrevocable**. I also understand if I have elected membership in the Retirement System, the membership and related contribution deductions will begin as soon as possible.

I do not elect membership in the Seattle City Employees' Retirement System at this time.

Print your name: _____

Signature: _____

Date: _____ Last four digits of your Social Security number: _____

Department: _____ Title: _____

Employee number: _____

Telephone number or e-mail address where we can contact you about your request: _____

Seattle City Employees' Retirement System, Jeffrey S. Davis, Executive Director

720 Third Avenue, Suite 900, Seattle, Washington 98104

Tel: 206.386.1293 Toll Free: 877.865.0079 Fax: 206.386.1506

Website: www.seattle.gov/retirement Email: retirecity@seattle.gov

Membership for Exempt Employees vo4.docx