



Seattle City Employees' Retirement System

For office use only.
Retirement number:

Membership Application for Exempt Employees

Use this form to elect to become a member of the Seattle City Employees' Retirement System. Please print legibly. Email, fax or mail completed form. See contact information at bottom.

Member Information

Name (First, Middle Initial, Last)		Today's Date	RETNO
Last 4 Social Security #	Daytime Phone Number	Email Address	

Additional Information

Department	Title	Employee Number
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As an employee who is exempt from the Civil Service System, you may elect to become a member of the Seattle City Employees' Retirement System. Enrollment in Seattle City Employees' Retirement System is optional for exempt employees. You may elect membership at any time during your employment with the City. If you elect to become a member, the election is **irrevocable**; you cannot reverse that decision in the future.

If you have not worked for the City of Seattle before January 1, 2017, you will be enrolled in SCERS Plan 2 and will not have an opportunity to enroll in SCERS Plan 1.

If you worked for the City as an exempt employee prior to January 1, 2017 and have not had a break in service, you will be enrolled in SCERS Plan 1 and will retain the right to purchase or redeposit funds for retirement service credit in SCERS Plan 1 after electing to join SCERS. If you wish to join SCERS Plan 2, you must complete and submit a SCERS Plan 2 Notice and Election Form within 60 days of your SCERS Plan 1 membership date. If you elect to join SCERS Plan 2, you permanently forfeit the right to purchase or redeposit funds for prior SCERS Plan 1 service credit.

- As an exempt employee, I elect membership in the Seattle City Employees' Retirement System. I understand the election is **permanent and irrevocable**. I also understand if I have elected membership in the Retirement System, the membership and related contribution deductions will begin as soon as possible.
- I worked for the City prior to January 1, 2017. Please send me the SCERS Plan 2 Notice and Election Form.

Name (Please Print) Signature Date

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