



Seattle City Employees' Retirement System

For office use only.
Retirement number:

Direct Deposit Authorization

Use this form to authorize direct deposit of your retirement benefit to your financial institution. Please print legibly. Email, fax or mail completed form. See contact information at bottom.

Member, Beneficiary or Alternate Payee Information

Name (First, Middle Initial, Last)		Today's Date	RETNO
Last 4 Social Security #	Daytime Phone Number	Email Address	

Select one:

- Retiree Beneficiary of Alternate Payee of

I have attached a voided check, savings deposit slip, or letter of account ownership from my financial institution with the correct routing number and account number. I authorize Seattle City Employees' Retirement System to deposit the net benefit directly into my account at the financial institution shown on the deposit slip.

Select type of account to which you wish to deposit:

- Checking Voided check attached OR Letter of account ownership attached

OR

- Savings Voided savings deposit slip attached OR Letter of account ownership attached

Signature and Date Required

<p>If Seattle City Employees' Retirement System makes an excess deposit, or is required to withhold funds for garnishments, it may make a debit directly from my account. I understand if a debit is made, I will be notified as soon as practical.</p> <p>The deposits will be automatic and will continue monthly until I provide an order in writing to change my direct deposit information and Seattle City Employees' Retirement System can put my changes into effect. To prevent any delay in deposits, I will immediately notify the retirement office of any change of banks or new account numbers by filing a new Direct Deposit Authorization form.</p>		
Name (Please Print)	Signature	Date