Due to Covid-19 restrictions, applications for state concealed pistol licenses, renewals, late renewals and replacements of such licenses are only accepted by mail. Seattle Police Department only provides these licenses to Seattle Residents.

Please contact the Public Request Unit at 206 684-5454 (9) or SPDRequest@seattle.gov during regular business hours (Monday-Friday, 0800 a.m. to 5 p.m.) if you have any questions prior to submitting your application.

Fingerprints must be taken for all new applicants. You will need to submit your fingerprint card sealed by the selected fingerprinting service to the SPD Public Request Unit by mail, together with your completed application packet and fee. For a list of vendors offering Fingerprinting services you may contact our office.

**Fingerprint vendors may charge fees for their services.

ALL APPLICATIONS MUST BE RECEIVED WITH THE FOLLOWING:

- Completed and Signed CPL Application
- Copy of Current Valid Washington identification with a Seattle Address listed (Driver’s License, Permanent Resident Card) School ID cards or expired cards are not valid.
- Money Order or personal check in the amount of $49.25 payable to City of Seattle
- Fingerprint cards in envelope sealed by business/agency who took them

Mail completed application and documentation packet to:

Seattle Police Department
Attn: Public Request Unit/CPL Desk
PO Box 34986
Seattle, WA  98124-4986

Concealed Pistol License Requirements

Applicants must be at least 21 years of age, citizens of the United States (or permanent resident aliens), and live within Seattle city limits. They must possess a valid picture identification or otherwise provide proof they have lived in the state for at least the last 90 days.

- **New Application:** A non-refundable fee of $49.25 is collected at the time of application. Once the license is approved, it will be mailed directly to the applicant. Allow 30 days for processing for state residents and 60 days for out of state residents (or living in Washington less than 90 days). A concealed pistol license is valid for five years from the date of issue.
- **Renewal Application:** You can renew your license 90 days before expiration and up to 90 days after expiration. A fee of $32 is charged up to the date of expiration. After expiration, and
up to 90 days later, the fee is $42. If your license is more than 90 days past its' expiration date, you must apply for a new license.

- **Replacement Licenses:** A license can be replaced if it is lost or the owner has a name or address change. The cost of a replacement is $10. If you have a Washington driver's license, you are required by law to notify the Department of Licensing within 10 days of moving. The address on file with the Department of Licensing must be your residential address, even if you use a post office box or alternate mailing address.

- **Payment:** The Seattle Police Department is able to accept the following forms of payment: check, or money order.

**Turnaround Times**

Original licenses will be mailed to you after the background check is completed. If you have not heard anything after 30 calendar days from the date of your application, you can contact Public Request Unit 206-684-8999