



Project Advisory Team for Cheasty Pilot Project: Fact Sheet

PURPOSE

The Project Advisory Team (PAT) for the Cheasty Mountain Bike/Pedestrian Trail pilot project will provide invaluable community-based participation and advice to Seattle Parks and Recreation staff and consultants in the development of the pilot project.

The PAT will be primarily responsible for providing consensus-based input to staff and consultants at the design and matrix development phase of the project. Seattle Parks will give considerable weight to the PAT's recommendations.

The PAT will reflect the diversity of the neighborhood. Membership will include community participants representing a wide range of backgrounds, interests and perspectives, and may involve neighbors, schools, businesses, churches, neighborhood advisory council, libraries and other civic facilities or organizations. The PAT will be asked to present the outcome of its efforts at public events or forums.

SELECTION PROCESS

The project managers will identify potential PAT members based on the criteria listed above, collect and review information from applicants, and make recommendations for PAT membership. The Parks Superintendent will review the recommendations, make his selections, and send out appointment letters.

PAT membership will comprise:

- Up to 12 community members
- One Seattle Parks staff member as selected by Parks management.

Other Seattle Parks and City staff may attend and participate in PAT meetings as appropriate but will not be official PAT members.

The PAT will be facilitated by an independent professional facilitator who is selected by Parks.

PAT ROLES AND RESPONSIBILITIES

In carrying out their assigned duties, PAT members will:

- Attend or be represented in writing at all PAT meetings.
- Identify issues vital to the interests represented on the committee.

- Provide recommendations and input to Seattle Parks relating to planning and design.
- Represent the group(s) they belong to and help build consensus about the project.
- Balance the specific interests of their constituents with an understanding of broader community needs when making recommendations.

ORGANIZATION

PAT meetings will allow for open discussion of issues and options, and document actions and recommendations. The PAT facilitator will work with the project manager to set agendas, conduct meetings and planning processes in a constructive atmosphere, provide timely and adequate communication, report on progress, identify issues, and recommend actions to the PAT. The PAT will strive to reach consensus-based recommendations about the project's overall design and scope.

PAT MEETING SCHEDULE (TENTATIVE)

Tentative meeting dates are as follows:

Orientation meeting for PAT members	September 11, 2014	7–8:30 p.m.
First PAT Meeting	September 18, 2014	7–9 p.m.
Second PAT Meeting	October 2, 2014	7–9 p.m.
Third PAT Meeting	October 16, 2014	7–9 p.m.
Fourth PAT Meeting	October 30, 2014	7–9 p.m.

Possible additional meetings (if needed): November 13 and December 4

All meetings will be open to the public and held at the Seattle Parks Natural Resources Unit, 1600 S Dakota St., Seattle, WA (south end of Jefferson Park).

Schedule Changed Check Website
<http://www.seattle.gov/parks/projects/central-city-bike-trail.htm>