REQUEST FOR APPROVAL OF MATERIAL SOURCES AND SUBSTITUTIONS

PROJECT NAME		PW CONTRACT NO.
CONTRACTOR	ACTIVITY (WC) NO.	DATE

MATERIAL SOURCES

Bid Item #	Description of Material	Sources of Supply		Approval Action *
		Local Supplier	Manufacturer or Pit #	

SUBSTITUTION REQUESTS

Each substitution listed below must be accompanied by a "Supplemental Information for Sustitution Request" form

Bid Item #	Specified Material or Component		Proposed Substitution		Approval Action *
	Manufacturer	Part No. or Make	Manufacturer	Part No. or Make	

SUBMITTED BY (PRINT OR TYPE NAME)	SIGNATURE AND DATE

* **THIS COLUMN TO BE FILLED IN BY SEATTLE PARKS & RECREATION DEPARTMENT ONLY.** Proposed sources and substitutions are approved or disapproved based on the action code described below:

1. Source Approved: Acceptance based upon 'Satisfactory' test report for samples of materials incorporated into project
2. Source Approved: Submit manufacturer certificate of compliance for 'Approval' prior to use of material
3. Source Approved: Submit millcerts prior to use of material
4. Source Approved: Submit catalog cuts and/or shop drawings for 'Approval' prior to use or fabrication of material
5. Source Approved: Only stamped 'SPR Inspected' material shall be used
6. Source Approved: Request supplier to provide SPR Pipe Acceptance Report (PAR) with pipe upon delivery
7. Source Approved: Submit mix design for 'Approval' prior to incorporation of material into project
8. Approval Withheld: Submit samples for preliminary evaluation
9. Approval Withheld: Submit brand name, name of manufacturer, treating plant, or WSDOT Pit number
10. Approval Withheld: Submit catalog cuts and/or shop drawings for approval
11. Approval Withheld: Submit bid item number
12. Approval Withheld (see explanation below)
13. Conditionally Approved (see explanation below)
14. Rejected (see explanation below)

NOTE: Forms not filled in completely will not be processed. Append supplemental information (catalog cut sheets, shop drawings, etc.) as appropriate. Use multiple forms if more space needed.

Seattle Parks and Recreation Department Use Only

REVIEWED BY (DESIGNER NAME)	SIGNATURE & DATE
EXPLANATION(S) FOR ANY ITEM CODED WITH 12, 13, OR 14	
APPROVED BY Rebecca Rufin, Park Engineer	SIGNATURE & DATE