



# 2019 Summer Recreation Employment

<http://www.seattle.gov/parks/about-us/work-with-us>



**Seattle  
Parks & Recreation**

healthy people healthy environment strong communities



**Associated  
Recreation Council**

# 2019

# Summer Recreation Employment

Seattle Parks and Recreation, in partnership with the Associated Recreation Council (ARC) and 37 citywide advisory councils, is now accepting applications for various summer programs. Temporary positions are available at twenty-four community centers, eight indoor swimming pools, two outdoor pools, two small craft centers, and many public beaches and wading pools.

The following information highlights the programs and positions for which we are currently recruiting for the summer season. If you need more information regarding the programs or positions, please inquire with the appropriate contact person for the program in which you are interested.



## Specialized Programs June - August

### Camp Counselor for Youth with Disabilities:

Four separate weeks of day camps:  
Monday - Friday, 9:30 a.m. - 3:30 p.m. (daily) and four separate weeks of overnight camps:  
3 p.m. on Tuesdays to 1 p.m. on Fridays.

\$16.11 per hour plus premium pay. This position must work both the day and overnight camps: Four Day Camps are 31 hours per week. Four Overnight Camps are 40 hours per week plus overtime and sleep pay.

**Duties:** Counselors are responsible for the supervision and care of a group of children with disabilities (ages 4-21). Campers may have developmental/intellectual disabilities, visual and hearing impairments, physical disabilities, multiple disabilities, and sensory processing disorders. Counselors are responsible for assisting campers in activities of daily living such as feeding, toileting, and dressing. Counselors work with one other co-counselor to plan and lead daily activities for their group of 8-10 campers, and help lead special events and classes. They are responsible for involving campers in sports, classes, games, nature programs, canoeing, sing-a-longs, cookouts, camp skits, and more. Counselors are expected to promote the development of social skills and help each camper play and interact with others. Other duties as assigned, including indirectly supervising volunteers in their cabin group and attending all daily staff meetings.

**Minimum Requirements:** Must be at least 18 years of age to apply. Must possess a valid Washington State Driver's License and submit a Full Driver's Abstract upon offer of employment. Must possess American Red Cross (or equivalent) Standard First Aid and CPR certification by time of employment.

**To Apply:** Please send cover letter and resume to [jill.ellison@seattle.gov](mailto:jill.ellison@seattle.gov). Call 615-0140 for more information

### Camp Counselor for Adults with Disabilities:

\$16.11 per hour plus premium pay, one weekend (30 hours) per month, Friday thru Sunday with overnights.

**Duties:** Supervision of a group of adults with disabilities, which may include responsibility for the care, safety, dressing, feeding, and toileting during overnight weekend camp. Help in the planning and implementing daily activities for participants, such as sports and games, hikes, sing-a-longs, classes, camp skits, etc. To see that all participants' needs are being met and that they are involved and having fun. Attend all staff meetings and staff orientation.

**Desirable Qualities:** Good interpersonal skills, enjoy working with a team, desire to work with people with disabilities, previous camp experience.

**Minimum requirements:** Must be at least 18 years of age to apply. Must possess a valid Washington State Driver's License and submit a Full Driver's Abstract upon offer of employment. American Red Cross Standard First aid (includes CPR) and American Red Cross Community first Aid and Safety.

**To Apply:** Please send cover letter and resume to [tori.fernau@seattle.gov](mailto:tori.fernau@seattle.gov). Call 206-615-0702 for more information.



# Outdoor Aquatic Programs

## Boat Ramps

**Boat Ramp Ranger:** \$18.00 per hour plus premium pay. 14 – 24 hours per week. May – Sept.

**Duties:** Oversee boat ramp operations; monitor collection of fees; direct ramp traffic during peak use hours; perform on-site public relations as a representative of Parks and Recreation; handle incidents as they arise; and clean and maintain facility. Saturday, Sunday, and holidays are included in the regular schedule.

**Minimum Requirements:** American Red Cross Community First Aid and Safety (includes CPR). Swimming Float Test required. Must possess a valid Washington State Driver's License and submit a Full Driver's Abstract upon offer of employment. Must have strong communication skills.



## Wading Pools

### Wading Pool Attendant:

\$16.11 per hour plus premium pay. Up to 40 hours per week. Mid June – Labor Day.

**Duties:** Oversee the operation of a wading pool. Clean, fill, drain and maintain the water quality of the wading pool and surrounding area. Act as the on-site public relations representative of Parks and Recreation. Perform first aid and handle incidents as they arise.

**Minimum requirements:** American Red Cross Community CPR (Adult, Child, and Infant CPR) and American Red Cross First Aid. Training will be provided. Must be at least 18 years old to apply, and must enjoy working with the public. Must possess a valid Washington State Driver's License and submit a Full Driver's Abstract upon offer of employment.

### To Apply for Outdoor Aquatics Opportunities:

Send a cover letter and resume or aquatic application to:

#### Seattle Parks and Recreation

Summer Aquatic Programs

4209 W Marginal Way SW, Seattle, WA 98106-1211

e-mail: [parksaquatics@seattle.gov](mailto:parksaquatics@seattle.gov)

phone: 206-684-4078

or apply online at:

<http://www.seattle.gov/parks/about-us/work-with-us>



## Summer Beaches

### Lifeguard:

\$16.92 per hour plus premium pay. 10 – 40 hours per week. Memorial Day weekend – Labor Day (Dates may vary depending on work location.)

**Duties:** Supervise swimmers, rescue people in distress, and teach swimming lessons; administer first aid; and clean and maintain beach facilities and surrounding area. Opportunities for advancement exist.

**Minimum requirements:** American Red Cross Standard First Aid (includes CPR), American Red Cross CPR for the Professional Rescuer, American Red Cross Lifeguard Training, Northwest Lifeguard Test, (American Red Cross Water Safety Instructor recommended). Must be at least 16 years old to apply.



# Outdoor Pools (Colman and Mounger) 7 Day Operation

Seattle Parks and Recreation operates two seasonal outdoor pools:

- ◆ Colman Pool, located in Lincoln Park in West Seattle
- ◆ "Pop" Mounger Pool, located in Magnolia.

Both pools operate from mid-May through mid-September.

### Lifeguard:

\$16.92 per hour plus premium pay. 10 – 40 hours per week. Mid May – Mid Sept. (Dates may vary depending on work location)

**Duties:** Supervise swimmers, rescue people in distress and administer first aid; teach swimming lessons, water exercise programs, water safety classes and competitive swimming; assist in planning, promoting, setup and working special events. Clean and maintain pool facilities and surrounding area.

**Minimum Requirements:** American Red Cross Standard First Aid (includes CPR, American Red Cross CPR for the Professional Rescuer, American Red Cross Lifeguard Training, Northwest Lifeguard Test, (American Red Cross Water Safety Instructor recommended). Must be at least 16 years old to apply.



## YOU CAN BE A SUPER HERO TOO!



Make your donation today to the Seattle Parks and Recreation swim lesson scholarship fund. Be a hero and help every child become a Super Swimmer.

For more information call Recreation Information: 206-684-4075

Donations accepted at any Seattle Parks and Recreation swimming pool.

Donate online to: [www.arcseattle.org/get-involved](http://www.arcseattle.org/get-involved)

**To Apply for Outdoor Aquatics Opportunities:**  
Send a cover letter and résumé or application to:

### Seattle Parks and Recreation

Summer Aquatic Programs

4209 W Marginal Way SW, Seattle, WA 98106

e-mail: [parksaquatics@seattle.gov](mailto:parksaquatics@seattle.gov)

phone: 206-684-4078

Or apply on line at:

<http://www.seattle.gov/parks/about-us/work-with-us>

# Indoor Aquatic Program

## Indoor Swimming Pools



### Lifeguard:

\$16.92 per hour. 10 – 40 hours per week. Year-Round.

**Duties:** Supervise swimmers, teach swimming lessons, and rescue people in distress at one of our eight indoor year-round swimming pools. Administer first aid. Clean and maintain the facility.

**Minimum requirements:** American Red Cross Standard First Aid (includes CPR), American Red Cross CPR for the Professional Rescuer, American Red Cross Lifeguard Training, Northwest Lifeguard Test, (American Red Cross Water Safety Instructor recommended). Must be at least 16 years old to apply.

### To Apply for Indoor Aquatics Opportunities:

Please contact the Pool Coordinator at the individual indoor pool:

<b>Ballard Pool</b> 1471 NW 67th St., 98117	206-684-4094
<b>Evans Pool</b> 7201 E Green Lake Dr. N, 98103	206-684-4961
<b>Medgar Evers Pool</b> 500 23rd Ave., 98122	206-684-4766
<b>Helene Madison Pool</b> 13401 Meridian Ave. N, 98133	206-684-4979
<b>Meadowbrook Pool</b> 10515 35th Ave. NE, 98125	206-684-4989
<b>Queen Anne Pool</b> 1920 1st Ave. W, 98119	206-386-4282
<b>Rainier Beach Pool</b> 8825 Rainier Ave. S, 98118	206-386-1925
<b>Southwest Pool</b> 2801 SW Thistle St., 98126	206-684-7440

Lifeguard certification information is available online: [www.seattle.gov/parks/aquatics/training.htm](http://www.seattle.gov/parks/aquatics/training.htm)

**Application Deadline:** Interviews and selections will begin in March. We will continue to accept applications until all positions are full.

### Cashier

\$16.73 per hour plus premium pay.  
10 - 40 hours per week. Mid May – Mid Sept.  
(Dates may vary depending on work location)

**Duties:** Collect fees, make change, and balance monies taken in through the cashier station during each work shift; prepare bank deposits of collected receipts after balancing collections; interact with the public to provide information and answer questions both in person and on the phone regarding facility programs and events. Computer skills, program registration and facility booking software experience preferred. Cashier skills exam required.

**Minimum Requirements:** American Red Cross Community First Aid and Safety (includes CPR).



### YES Program (Teen Community Service):

Youth Engaged in Service (YES) is a summer community service program that offers youth (Ages 13–18 years) the opportunity to develop leadership and job skills

by volunteering at various sites within the Seattle Parks and Recreation system. Each youth receives a stipend. Youth can apply for the Summer Program by contacting:

**Seattle Parks and Recreation Attention:  
YES Program box #30  
100 Dexter Ave N  
Seattle, WA 98109  
Phone: 206-684-4575  
teen.programs@seattle.gov**

YES applications are available online beginning April 8, 2019. Learn more or sign up for email distribution list at: <http://www.seattle.gov/parks/about-us/work-with-us/job-opportunities-for-teens>

# Associated Recreation Council Summer Day Camp Programs

## June - September

Day Camp is available throughout the summer for youth 5 to 12 years of age. Camp activities include sports, games, arts and crafts, field trips, swimming, and weekly special events.

**Schedules:** Programs run Monday through Friday from 7 a.m. to 6 p.m., but may vary somewhat at different locations.

### Day Camp Counselor:

This position is responsible for implementing the summer camp program by actively engaging with camp participants each day. They may lead and organize programs and activities such as arts, crafts, organized games, cultural activities, drama, music, story hour, sports activities, field trips and other special events.

Must have a high school education or equivalent and knowledge of and experience working with school age youth.

Must be at least 18 years of age. Salary is \$16.25 per hour.

### Substitute Counselor:

Substitute Child Care Counselors are on-call positions that are also available for the summer camp programs. Our Substitute position helps employees gain experience with working in our programs and is a great opportunity for individuals with a flexible schedule or other obligations. Salary is \$16.25 per hour.

**Certifications:** All employees in these job titles are required to complete and meet all Washington State Department of Children, Youth and Families (DCYF) requirements for child care programs. Prior to employment, candidates must have taken and passed a TB test within the last calendar year and must successfully pass a criminal background check. Upon employment, employees may also be required to attend additional sessions in First Aid/CPR, food handling card, and HIV/AIDS bloodborne pathogen training.

**To Apply:** Visit our web site at [www.arcseattle.org/jobs](http://www.arcseattle.org/jobs). You will be able to apply directly online. Any questions, please call

Patricia at 206-615-1309 or  
email at [Patricia.Oligmueller@seattle.gov](mailto:Patricia.Oligmueller@seattle.gov).

**Applications:** Applications are welcome at any time. Interviews will begin later this spring and will continue until all positions are filled.



## Summer Food Service Program

**Recreation Leader:** \$18.00 per hour plus premium pay.

40 hours per week. June 5-Sept 10, 2019 **Duties:** Assist in the preparation and planning for the Summer Food Service and Expanded Recreation Programs, which includes site prep, marketing, equipment and supply distribution, monitor performance of United Way of King County AmeriCorps Volunteers, and plan/coordinate orientation-trainings and support development and implementation of recreation activities. Provide day to day support for both programs including problem solving, monitoring staff/volunteers, coordination program coverage, coordination with Human Services Department on summer food service program issues, tracking intermittent time sheets, developing program report, and invoice tracking and processing.

**Minimum Requirements:** One year experience in a community-based recreation program and an associate degree in a Recreation related field or equivalent training/education/experience. Current Food Handlers Permit. Must possess a valid Washington State Driver's License and submit a Full Driver's Abstract upon offer of employment.

**To apply:** Send cover letter and resume to: Seattle Parks & Recreation Out of School Time Office 4209 W Marginal Way SW. Seattle, WA 98106  
Attn: Connor Durham  
Email: [connor.durham@seattle.gov](mailto:connor.durham@seattle.gov)  
Phone: 206-615-0303



If you are interested in volunteer opportunities, please contact a local community center or visit the Seattle Parks and Recreation website at [www.seattle.gov/parks/volunteers](http://www.seattle.gov/parks/volunteers) for more information.

**PLEASE NOTE:** All positions on this employment opportunity flyer are considered to be temporary intermittent positions. Newly hired City of Seattle employees may be required to pass a physical examination before they are hired. All City of Seattle position salaries are based on rates at time of publish.

**NOTICE:** If selected, you will be required to pass a background investigation and verify that you are legally eligible to work in the United States. (P.L.99-603: U.S. Immigration Reform and Control Act of 1986 and RCW 43.43.830-43.43.840 Child/Adult Abuse Information Act.)

The City of Seattle is an Equal Opportunity Employer that is committed to diversity in the workplace. AmeriCorps, Peace Corps, and other national service alumni who meet the required qualifications are encouraged to apply. Accommodations for people with disabilities are provided on request. The City is a Drug Free Workplace.

# Contact Information

## Associated Recreation Council

**ARC** 206-214-7384 or 615-1309  
8061 Densmore Ave N Seattle, WA 98103

## Boating

**Green Lake Small Craft Center** 206-684-4074  
5900 W Green Lake Way N Seattle, WA 98103

**Mt. Baker Rowing & Sailing Center** 206-386-1913  
3800 Lake Washington Blvd S Seattle, WA 98144

## Community Centers

**Alki** 206-684-7430  
5817 SW Stevens St. Seattle, WA 98116

**Ballard** 206-684-4093  
6020 28th Ave. NW Seattle, WA 98107

**Bitter Lake** 206-684-7524  
13035 Linden Ave. N Seattle, WA 98133

**Delridge** 206-684-7423  
4501 Delridge Way SW Seattle, WA 98106

**Garfield** 206-684-4788  
2323 East Cherry St. Seattle, WA 98122

**Garfield Teen Life Center** 206-684-4550  
428 23rd Ave. Seattle, WA 98122

**Green Lake** 206-684-0780  
7201 E Green Lake Dr. N Seattle, WA 98115

**Hiawatha** 206-684-7441  
2700 California Ave. SW Seattle, WA 98126

**High Point** 206-684-7422  
6920 34th Ave. SW Seattle, WA 98106

**International District/  
Chinatown** 206-233-0042  
719 8th Ave. S Seattle, WA 98104

**Jefferson** 206-684-7481  
3801 Beacon Ave. S Seattle, WA 98108

**Laurelhurst** 206-684-7529  
4554 NE 41st St. Seattle, WA 98144

**Loyal Heights** 206-684-4052  
2101 NW 77th St. Seattle, WA 98117

**Magnolia** 206-684-4235  
2530 34th Ave. W Seattle, WA 98199

**Meadowbrook** 206-386-7522  
10515 35th Ave. NE Seattle, WA 98125

**Miller** 206-684-4753  
330 19th Ave. E Seattle, WA 98112

**Montlake** 206-684-4736  
1618 E Calhoun St. Seattle, WA 98112

**Northgate** 206-386-4283  
10510 5th Ave. NE Seattle, WA 98125

**Queen Anne** 206-386-4240  
1901 First Ave. W Seattle, WA 98119

**Rainier** 206-386-1919  
4600 38th Ave. S Seattle, WA 98118

**Rainier Beach** 206-386-1925  
8825 Rainier Ave. S Seattle, WA 98118

**Ravenna-Eckstein** 206-684-7534  
6535 Ravenna Ave. NE Seattle, WA 98115

**South Park** 206-684-7451  
8319 8th Ave. S Seattle, WA 98108

**Southwest** 206-684-7438  
2801 SW Thistle St. Seattle, WA 98126

**Van Asselt** 206-386-1921  
2820 S Myrtle Street Seattle, WA 98108

**Yesler** 206-386-1245  
917 E Yesler Way Seattle, WA 98122

## Pools

**Ballard Pool** 206-684-4094  
1471 NW 67th St. Seattle, WA 98117

**Colman Pool** *(Summer Only)* 206-684-7494  
8603 Fauntleroy Way SW Seattle, WA 98136

**Evans Pool** 206-684-4961  
7201 E Green Lake Dr N Seattle, WA 98103

**Medgar Evers Pool** 206-684-4766  
500 23rd Ave. Seattle, WA 98122

**Helene Madison Pool** 206-684-4979  
13401 Meridian Ave. N Seattle, WA 98133

**Meadowbrook Pool** 206-684-4989  
10515 35th Ave. NE Seattle, WA 98125

**"Pop" Mounger Pool** *(Summer Only)* 206-684-4708  
2535 32nd Ave W Seattle, WA 98199

**Queen Anne Pool** 206-386-4282  
1920 1st Ave. W Seattle, WA 98119

**Rainier Beach Pool** 206-386-1925  
8825 Rainier Ave. S Seattle, WA 98118

**Southwest Pool** 206-684-7440  
2801 SW Thistle St. Seattle, WA 98126