

Cost at a Glance

COST AT A GLANCE		ESTIMATE
Booking Fee A one-time booking fee is charged for all reservations.	\$30.25	
Damage Deposit Fully refundable damage deposit is collected for all rentals. The deposit is fully refundable as long as no damage has occurred, the space is clean, and your group is out on time.	\$250 (refundable)	
Rentals with Alcohol Application Rentals with alcohol must obtain a banquet license, purchase insurance, and submit a letter to the department.		
Damage Deposit An additional damage deposit is taken for rentals with alcohol, and is fully refundable as long as the above criteria is met.	\$250 Add'l (refundable)	
Alcohol Fee A non-refundable alcohol fee is charged.	\$75 (non-refundable)	
Staff Fees For rentals outside of operating hours.	\$30.25/hr +1hr	
ROOM INFO	FEE PER HOUR	
Multi-Purpose Room 52'x41' (150 full, or 75 half capacity)	\$72.25 (full) \$54.25 (half)	
Kitchen	\$57.85	
Small Meeting Room 16'x14' (10 capacity)	\$42.25	
Tot Room 30'x25' (15 capacity)	\$54.25	
Gym 97'x68' (350 capacity; has some bleachers)	\$48.25 (athletic use) \$132.25 (non-athletic use)	
INCLUDED IN ALL RENTALS	FREE	

- Tables - 29 Rectangle, 14 Circle
- Chairs - 144
- Building Monitors
- Amenities include: parking lot, elevator, playground and summer spray park



2020 RENTAL BROCHURE

Miller Community Center

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The Basics

Miller Community Center makes room rentals available on a first-come, first-served basis.

All Reservations MUST include:

- Set up and clean up time
- **15 business days advance notice** to schedule rentals without alcohol
- **30 business days advance notice** for rentals with alcohol
- Full payment at the time of booking to reserve space

All Rentals include:

- Tables and Chairs
- Building Monitors
- Amenities include parking lot, elevator, playground, and summer spray park

Additional Info

- Reservations can be made via phone or in person
- Renters are responsible for their own clean up
- Staff do not provide set-up or clean-up services
- We recommend visiting the center before booking

You may come visit the community center anytime during operating hours to look at rooms. At that time, recreation staff can check availability, give a quote, book an event, or answer any questions you may have.



Alcohol

The Park Code prohibits liquor in our parks and facilities unless you have received permission to serve it.

To request permission to SERVE (not sell):

- Event must be indoors, and alcohol stays within your permitted space.
- You must pay a **\$75 non-refundable alcohol fee**, along with an additional damage deposit.
- Provide liability insurance for \$1 million, naming the City of Seattle as an additional insured on the policy.
- Obtain a liquor/banquet license from the Washington State Liquor Control Board, and post it during your event.
- Ensure minors (under age 21) do not consume any alcohol.
- Submit application and receive approval at least 30 days in advance.
- You may NOT serve alcohol during operating hours.

Cancellations

- 14 days or less prior to your rental: Refunds are not given for rental fees.
- 15-30 days prior to your rental: You will receive a refund, less the booking fee and 50% of the rental fee.
- 31 or more days prior to your rental: You will receive a refund, less the booking fee, and a \$50 admin charge.
- Damage Deposit refunded for any cancellation.

Available Rooms

Multi-Purpose Room

Ideal for meetings, parties, banquets, receptions, and other special events and occasions. The room is bright and spacious. The MPR can be split into two rooms with a divider.

Capacity: 150 Full, 75 Half

**Rate: \$72.25/hr Full
\$54.25/hr Half**

Kitchen

This large commercial kitchen is available for your cooking needs. It connects with the MPR room side #1 with a serve-through window for a delicious feast. You will need to provide your own cookware and serve ware.

Capacity: 12

Rate: \$57.85/hr

Small Meeting Room

Ideal for small meetings or workshops.

Capacity: 10

Rate: \$42.25/hr

Tot Room

Ideal for toddler birthday parties and get togethers.

Capacity: 15

Rate: \$54.25/hr

Gym

Available for athletic and non-athletic events. Limited bleacher seating.

Capacity: 350

**Rate: \$48.25/hr or
\$132.25/hr**

Based on Athletic or Non-Athletic use

