



City of Seattle

CIVIL SERVICE COMMISSIONS

PUBLIC SAFETY CIVIL SERVICE COMMISSION

Commission Chair Christian M. Halliburton
Commissioner Joel A. Nark
Commissioner Sam Pailca

Public Safety Civil Service Commission

April 12, 2018

Approved May 17, 2018

Call to Order: Commissioner Christian Halliburton, Chair, called the Public Safety Civil Service Commission special monthly meeting to order at 10:00 a.m. The meeting was in Room 1679 of the Seattle Municipal Tower, 700 Fifth Avenue, Seattle, Washington 98104.

In Attendance:

Commission Chair Christian Halliburton
Commissioner Joel Nark
Commissioner Sam Pailca
Jeff Slayton Assistant City Attorney
Jennifer A. Greenlee, Executive Director
Teresa R. Jacobs, Administrative Staff Assistant

1. Approval of Minutes:

March 15, 2018 PSCSC Monthly Meeting: The Commission reviewed the minutes of the March 15, 2018 monthly meeting of the PSCSC. Commissioner Nark moved to approve the minutes as written. Commissioner Pailca seconded the motion. The minutes were approved by acclamation and signed by the Chair.

- #### **2. Exam Protest Appeals:** There was one candidate who was present to protest for the SPD-Police Sergeant written exam. Candidate number 34998708, protested three questions that were on the exam. He addressed the Commission and gave his rationale and request for remedies to the Commission.

City of Seattle Civil Service Commissions

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3. **Case Status Report-Appeals/Update:** The Commission reviewed the case status report. The Executive Director updated the Commission on the current appeal regarding discipline.
 - **Guzley, Jr (SPD)-Appeal-PSCSC No. 18-01-004:** The Executive Director updated the Commission that SPOG filed with the Disciplinary Review Board (DRB) in the matter of Officer Guzley's appeal. The appellant submitted a request to withdraw his appeal. The appeal was dismissed with prejudice.
4. **Exams Analyst Updates:** **Yoshiko Matsui, Fire Exams Analyst,** stated that with the assistance of **Colleen Lafferty** they are currently working on the written exam for Fire Captain. Ms. Matsui also updated the Commission on the Fire Captain Assessments that will take place the week of May 7th at Talaris Conference Center. Ms. Matsui stated the assessors have been scheduled. The Fire Exam application period is April 17th and Video testing will take place through June 23rd. **Rachael Schade, Police Exams Analyst** stated that 567 applicants are scheduled to sit for the Entry Level Police exam on April 14th.
5. **Executive Director's Report:**
 - **Monthly Summit (Budget) Report: Monthly Summit (Budget) Report:** The Executive Director reported that the department is still awaiting information on printing out monthly reports. Ms. Greenlee reported that she is working with the Budget Analyst on the 2% department cut. Commissioner Halliburton expressed concern regarding where the department cuts would affect the Commission budget for future cuts, and stated he'd like to revisit this issue at a future meeting.
6. **Old/New Business:**
 - **Financial Interest Statements:** Commissioner Halliburton reported the Financial Interest Statements were distributed to the Commissioners and all were returned by the April 15 deadline, and the Commission is 100% compliant.

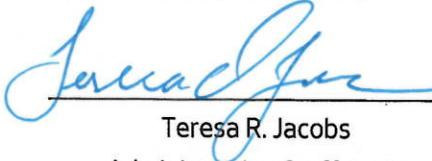
Executive Session-Exam Protest: The Commission went into Executive Session at 10:30 am. The Executive Session Ended at 10:49 am.

- **Candidate 34998708:** Commissioner Halliburton upon return to the record stated the Commission moved to deny all three of the questions presented in the exam protest. The Executive Director will notify the candidate of the decision.

Adjourn: All other business before the Commission having been considered, Commission Chair Halliburton adjourned the meeting at 10:52 am.

Respectfully Submitted by:

/s/ Teresa R. Jacobs 5/17/2018

 Date: 5/17/18

Teresa R. Jacobs
Administrative Staff Assistant

/s/ Christian Halliburton 5/17/2018

 Date: 5/17/18

Christian Halliburton
Commission Chair