



City of Seattle

CIVIL SERVICE COMMISSIONS

PUBLIC SAFETY CIVIL SERVICE COMMISSION

Commission Chair Christian M. Halliburton
Commissioner Joel A. Nark
Commissioner Sam Pailca

Public Safety Civil Service Commission

March 15, 2018

Approved April 12, 2018

Call to Order: Commissioner Joel Nark Acting Chair, called the Public Safety Civil Service Commission regular monthly meeting to order at 10:00 a.m. The meeting was in Room 1679 of the Seattle Municipal Tower, 700 Fifth Avenue, Seattle, Washington 98104.

In Attendance:

Commissioner Joel Nark
Jeff Slayton Assistant City Attorney
Jennifer A. Greenlee, Executive Director
Teresa R. Jacobs, Administrative Staff Assistant

In Attendance by Phone:

Commission Chair Christian Halliburton

Not in Attendance:

Commissioner Sam Pailca

1. Approval of Minutes:

March 15, 2018 PSCSC Monthly Meeting: The Commission reviewed the minutes of the February 15, 2018 monthly meeting of the PSCSC. Commissioner Halliburton moved to approve the minutes as written. Commissioner Nark seconded the motion. The minutes were approved by acclamation and will be signed by the Chair.

2. Police Accountability Legislation-Amy Tsai, Legislative Analyst:

Amy Tsai, Legislative Analyst from City Council Central Staff, was present and gave the Commission background on the development, and the Council's position on preference points and the Police Accountability Legislation. Ms. Tsai outlined next steps including the rule making process with PSCSC, contracting with a language testing company, budget, legal questions, and engagement with labor, and stated that City Council Central Staff remains available to answer questions as the process continues.

City of Seattle Civil Service Commissions

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3. Case Status Report-Appeals/Update: The Commission reviewed the case status report.

The Executive Director updated the Commission on the current appeal regarding discipline, and one request for eligibility.

- **Guzley, Jr (SPD)-Appeal-PSCSC No. 18-01-004:** The Executive Director updated the Commission that SPOG filed with the Disciplinary Review Board (DRB) in the matter of Officer Guzley's appeal. The Commission will be updated on whether the appeal will proceed with PSCSC or be withdrawn.
- **Patrick Hazelwood (SFD)-Request for Decision BC Exam-PSCSC No. 18-03-006:** Captain Hazelwood was not present to address the commission regarding his request to take the SFD Battalion Chief Exam. Yoshiko Grace Matsui, SDHR, Fire Exams Analyst, was present along with SFD Battalion Chiefs Doug Windle and Chris O'Reilly, and Captain Keith Anderson who all served on the Battalion Chief and Fire Captain Development Committee for the upcoming exams. They answered questions presented by the Commissioners. The Acting Fire Exams Analyst denied captain Hazelwood's request to sit for the Battalion Chief Exam because of his prior access to exam development information while he was a volunteer on the Battalion Chief and Fire Captain Promotional Examinations Committee from September 15, 2017 to December 5, 2017.

4. Exams Analyst Updates: **Rachael Schade, Police Exams Analyst** gave an update on the upcoming Police entry level, Lateral, and Sergeants exams. Ms. Schade stated for the Entry Level exam, there were 670 applicants, 224 were present, 185 passed, and all are on the eligibility list. Ms. Schade stated 36% of the applicants were persons of color. The Lateral exam is scheduled for February 23rd, there are 31 applicants, with 12 applicants who have confirmed they will be present. The Sergeants written exam is scheduled for March 23, with 104 applicants. Commissioner Nark stated he was concerned with the number of police officers who are eligible to retire, and how the exam process/hiring can keep up with those numbers. Ms. Schade stated the ongoing exams and hiring should keep up with the numbers of officers that are retiring. **Yoshiko Matsui, Acting Fire Exams Analyst**, stated she is currently working in the development phase for Fire Captain and Battalion Chief. The written exams will be held in April. The Fireboat Pilot written exam will take place in July. Assessment Center exercises for Fire Captain is in May, and the Battalion Chief Assessment Center exercises are in June, followed by the Practical Exam for Fireboat Pilot. Ms. Matsui stated there are 62 applicants for Fire Captain, which will cover five days of Assessment Center Exercises, 20 Applicants for Battalion Chief, with three days of Assessment Center Exercises, and possibly 7 applicants for Fireboat Pilot. Ms. Matsui was offered and accepted the regular position of Fire Exams Analyst

after participating in a competitive application process for the position.

5. Executive Director's Report:

- **Monthly Summit (Budget) Report: Monthly Summit (Budget) Report:** The Executive Director reported that the Budget for 2018 has been loaded, and departments are still awaiting information on printing out monthly reports.

6. Old/New Business:

- **Changes in State Law re: Civil Service Eligibility (SB 6145):** The Commissioners reviewed the information. There was no action taken.
- **Executive Director Reappointment:** The Executive Director reported she went before the City Council Finance & Neighborhoods Committee for reappointment. The committee voted unanimously in favor of reappointment. The reappointment will go before the full council.
- **Financial Interest Statements:** The Financial Interest Statements were distributed to the Commissioners to fill out and return by the April 15 deadline.

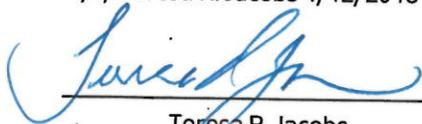
Executive Session: The Commission went into Executive Session at 10:51 am. The Executive Session Ended at 10:59 am.

- **Hazelwood-Eligibility:** Commissioner Halliburton moved to deny Captain Hazelwood's request to take the Battalion Chief Exam. Commissioner Nark seconded the motion. The motion was passed unanimously. The Executive Director will notify Captain Hazelwood regarding the decision.

Adjourn: All other business before the Commission having been considered, Acting Commission Chair Nark adjourned the meeting at 11:00 am.

Respectfully Submitted by:

/s/ Teresa R. Jacobs 4/12/2018



Date: 4-12-2018

Teresa R. Jacobs
Administrative Staff Assistant

/s/ Christian Halliburton 4/12/2018



Date: 4/12/18

Christian Halliburton
Commission Chair

