



June 3, 2021

Director Andrew Myerberg  
Office of Police Accountability  
PO Box 34986  
Seattle, WA 98124-4986

Dear Director Myerberg,

Please see the below Management Recommendation response

**Case Numbers:** 2018OPA-0358 / 2020COMP-0005

**Topic:** Special Commission Permits

**Summary of the Management Action:**

It was alleged that employee, now a Special Commission Holder, violated SPD Policy 5.001-POL-10 Standards and Duties – Employees Shall Strive to be Professional.

**Original Recommendation:**

Create guidelines to govern the approval, training, monitoring and recordkeeping for holders of Special Commissions, ensuring that these individuals are held accountable to fundamental SPD policies, such as force, bias, professionalism, and the reporting of serious misconduct.

**Action Taken:**

The Executive Director of Human Resources in consultation with SPD Legal Counsel has implemented new policies and procedures that each Special Commission holder must adhere to. This includes:

- Yearly background checks and review of the IA Pro data system to ensure there are no active OPA cases. If any individual is flagged, the Executive Director of Human Resources has the discretion to deny the request for a Special Commission.
- A monthly report to OPA with the names of those who were granted Special Commission status for the month.
- If information is received of specific circumstances that could disqualify and individuals from maintaining a Special Commission, Human Resources will undertake reasonable due diligence to determine whether revocation of the Special Commission is warranted.

The original rules and regulations for applications now reflect all the changes and each Special Commission holder must agree to them when applying for the commission.

**SPD Considers this Management Action:**

Fully Implemented

Sincerely,

Adrian Z. Diaz  
Chief of Police