

UW MEDICINE/NORTHWEST NORTHWEST HOSPITAL & MEDICAL CENTER

Major Institution Master Plan Annual Report Reporting Period: July 2015 - June 2016

I. Introduction

A. Major Institution: UW Medicine/Northwest
Also known as Northwest Hospital & Medical Center

B. Reporting Period: July 2015 to June 2016

C. Major Institution Contact Information:

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D. Master Plan Adoption Date and Date of Any Subsequent Amendments:

The Master Plan was adopted November 12, 1991. Amendments include:

- Daycare Addition – Minor – 12/92
- Daycare Entry – Minor – 1/94
- Gamma Knife – Minor – 2/93
- Chapel Addition – Minor – 4/93
- OR Addition – Exempted – 6/97
- Linear Accelerator Addition – Exempted – 6/99
- Emergency Department and Main Lobby – Exempted - 8/00
- MRI Addition - Exempted - 9/00
- Garage Addition – Minor – 10/00
- McMurray Building – Minor – 10/00
- Street Improvements Related to Future Development – Minor – 7/01
- Elimination of Master Plan Expiration Date – Minor – 7/01
- SCCA/ProCure Proton Project – Exempted – 6/08
- Surgery Expansion Project – Exempted – 3/09

II. Progress in Meeting Master Plan Conditions

A. Provide a general overview of progress made in meeting the goals and conditions of the approved Master Plan:

Northwest Hospital continued to meet the conditions of its approved Master Plan including its Transportation Management Plan.

B. List each condition and provide a brief narrative statement about the progress made towards compliance:

Development Phasing

There were no campus development activities to report.

Street Improvements/Traffic Mitigation

There were no new street improvements to report.

Transportation Management Plan

The hospital continued to implement measures to reduce the number of employees commuting to work in single occupancy vehicles (see section III for further detail).

Vehicle Emission Mitigation

No air quality studies have been required to date.

Storm Water/Drainage Control

Storm water and drainage control system continue to be cleaned and maintained.

Access to Campus

No new driveways or interior road connections to N. 120th Street or N. 115th Streets have been constructed.

Air Quality

We continued to support the clean air act with our on-going traffic management program.

Water Service

No changes were made to the water service during this reporting period.

Aesthetics

Northwest Hospital continues to maintain the lawns/grounds and natural landscape surroundings.

Basic Construction Limitations

All contractors working on the hospital campus are required to comply with the noise and traffic restrictions per the Master Plan.

Land Use Concerns –Advisory Committee

On January 21, 2016, Northwest Hospital hosted its annual Citizen Advisory Committee meeting. The agenda included a recap of prior year campus activities.

Charity Care Update: Northwest Hospital continued to focus on the Northwest Hospital Charity Care Program. During FY16, Northwest Hospital's charity care deductions were \$8.9M.

III. Progress in Meeting Transportation Management Program (TMP) Goals and Objectives

Northwest Hospital continued its commitment to achieving the goals and objectives contained in the TMP as described below:

Goal #1 - Commitment to the Transportation Management Program: Northwest Hospital continued to demonstrate its commitment to the TMP Program by employing a full-time Transportation Coordinator, offering employees subsidies and participating in networking opportunities with other organizations focused on how to reduce single-occupant vehicles by staff/employees.

Goal #2 - Reduce the percentage of all employees, including physicians, who commute to work by single occupant vehicles, to seventy percent: Northwest Hospital continued to promote programs described in the TMP to include, but not limited to; carpooling, bike riding, walking, vanpooling and the use of Puget Sound Region transit services. Achievements included:

- A 26.2% employee High Occupancy Vehicle (HOV) participation was based on Metro's 2015 survey. However, our registered carpoolers reflect a higher number.
- In 2016, there were 57 registered carpools and 94 registered employees who bike, bus, or walk to work.
- 19 Vanpools were registered and operated at full capacity.
- 1,200 ORCA Transportation passes were purchased for staff use.
- Northwest Hospital continued to fund programs above the level required by the TMP:
 - Provided 100% subsidized ORCA transportation cards.
 - Provided 100% subsidized Vanpools.
 - Provided 75% subsidy for cross sound foot ferry traffic.
 - Provided free on-campus parking to all registered carpools with 2 or more people.
 - Provided a Punch Cards incentive program to bikers, bus commuters and walkers. This provided all registered non-single occupant vehicle (SOV) commuters rewards of free SOV days parking in the event they need their car for a day.
 - Provided a "Guaranteed Ride Home" program.
 - Provided a full-time Employee Transportation Coordinator (ETC) position.
- Participated in a quarterly Northgate Commuter Network meetings resulting in transit partnerships including shared vanpools and shared ride options.
- Coordinated Metro funded promotions with bi-annual employee awareness campaigns.
- Continued Employee Parking Web Page linking www.RideshareOnline.com and King County Metro Transit schedules.

- Promoted HOV alternatives and the TMP for all new employees during new hire orientation class.
- Provided showers on campus for those who bike or walk to work.

Goal #3 - Minimize adverse impacts of Northwest Hospital campus related to on-street parking on neighborhood residences and businesses, consistent with the requirements of the Major Institutions Code: Staff parking policies continued to incorporate the need for all employees to park on campus and not in the surrounding neighborhood streets. Northwest Hospital continued to communicate, encourage, and work with staff to park on campus. Northwest Hospital also continued to work with the local authorities and neighbors to monitor parking on the street.

Goal #4 - Provide for enforcement of the TMP elements: Enforcement techniques have been continued and used to meet the requirements of City codes. Policies were enforced with additional signage, use of security surveillance cameras to monitor parking violations, foot patrols and controlled access gates are staffed. Citations were issued to staff who parked on streets in the surrounding neighborhoods. Use of the Washington State Volunteer in Police Services (VIPS) program has been an essential resource with neighboring street parking enforcement.

Goal #5 - Ensure that all program elements can be effectively implemented, monitored and updated: Annual analysis and reviews are conducted and used to continuously seek new and improved ways to reduce the number of SOV users. Vanpools and HOV participation proves that our efforts are working. Northwest Hospital has more vanpools in the Northgate/Shoreline vicinity than all other companies combined.

For informational purposes, the following are elements of the Northwest Hospital TMP:

Transportation Management Administration: Northwest Hospital's Employee Transportation Coordinator (ETC) is Robert Werdell (206-368-6566). The ETC is involved in the annual budgeting process to fund the transportation management program. The ETC and the Manager of Security & Parking Department work with the community, King County Metro and Northwest Hospital staff and Administration to find alternatives to SOV commuting.

Commuter Information Center: Northwest Hospital continues to maintain a commuter information center in the main hospital lobby and just outside the cafeteria. Not only is the commuter information used to promote utilization of Metro Bus transportation but to match up carpool and vanpool participants. Use of Metro's Ride Share Web site for employees and tenants were also promoted to increase involvement in carpools.

Strategies to Reduce Peak Period Single Occupancy Vehicle (SOV) Use: Carpools, vanpools and bus strategies remain one of the most viable means of SOV reduction. The ride-match program through Metro's www.rideshareonline.com was used as an integral part of the hospital-sponsored transportation fairs. Through the "Networking Group" chaired by Metro, the hospital supported our local Northgate area ETCs with their ride matching needs. Northwest Hospital maintains assigned parking spaces for staff that commute via vanpools. Vanpools are subsidized at 100% as an incentive for creation and continued use. All transportation methods other than SOV have a "guaranteed ride home" in the event of

an immediate emergency. Covered shelter for bicycles and mopeds are provided. We have added another bike rack for a total of 10 located throughout the main campus. We have bike lockers on the first floor in the garage and have added 2 new metal bike lockers on campus.

Parking Management: Employee/tenants are tracked when badges are used to access the parking gate system through our Data Base *Scan Net* and their pay status is cross-referenceed through our *Parking Web System*. The ETC, security staff and parking personnel routinely monitor the parking lots and streets in the surrounding neighborhood. Parking tickets are issued to employees and tenants who violate the policy. The tickets include a monetary fine as well as employee disciplinary corrective action and/or loss of privilege.

Tenant Participation: Through building lease agreements, tenants are required to follow campus parking policies. Full access to the services of the ETC is available to tenants.

Reporting: Annual reports are prepared by our ETC and the Manager of the Security & Parking Department.

Program Evaluation: Northwest Hospital's TMP is continuously evaluated for opportunities for improvement.

IV. Progress in the Solid Waste Disposal Program

Northwest Hospital and Medical Center continues to have a strong commitment to a comprehensive waste management program focused on reutilization and waste reduction. The following is the waste stream summary for 2015:

Landfill

- 503 tons of land fill garbage was safely disposed

Regulated Waste

- 41.5 tons of infectious waste
- 5.8 tons of hazardous and pharmaceutical waste

Recycle/Diversion Totals

- 223 tons of paper were shredded and recycled
- 151 tons of mixed recycle including cardboard, plastics, glass, aluminum and paper
- 10 tons of recycled light lamps, batteries, computer monitors, televisions and other electronic equipment
- 106 tons of compost in the form of landscaping material and food waste

Recent improvements to waste reduction efforts have been implemented with an emphasis on re-use alternatives rather than disposal. The Supply Chain Management department works in collaboration with UW Surplus and charity groups to either sell for a nominal fee, repurpose, or donate supplies and equipment that have a remaining useful life.

Northwest Hospital hosted its annual Community Shred Event on October 3, 2015. The event provided on-site mobile shredding and was available for all residents in the community. Nearly 100 residents took advantage of this opportunity to destroy and recycle their sensitive documents.

An enhanced pharmaceutical wasting program was established during spring 2016 that renders specified pharmaceuticals irretrievable prior to disposal. Created in partnership with Washington State Department of Ecology, this new process helps preserve clean water within the community.

V. Major Institution Development Activity Initiated or Under Construction Within the MIO Boundary During the Reporting Period

A. List & Describe Development Activity Initiated or Under Construction (Non-Leased Activity):

During 2016, there were no new projects initiated or under construction impacting the Master Plan. However, Northwest Hospital continues to evaluate options for new, state-of-the-art acute care bed capacity on campus within its allocated 281 licensed beds. Northwest Hospital also repurposed a previously closed inpatient rehabilitation medicine and opened it as a newly renovated 12-bed medical surgical extend unit. Simultaneously, Northwest Hospital continues to invest in its existing building infrastructure.

B. Major Institution Leasing Activity to Non-Major Institution Uses:

1. Non-Major Institution Leasing Activity During the July 2015 to June 2016 Reporting Period:

Building Name: Medical Arts Building
Address: 1530 N. 115th St.
Use: On-campus medical office building
There were no “Non-Major Institution Uses” in this building.

Building Name: Medical Office Building
Address: 1560 N. 115th St.
Use: On-campus medical office building
There were no “Non-Major Institution Uses” in this building.

Building Name: SCCA Proton Therapy Building (not owned by hospital)
Address: 1570 N. 115th Street
Use: On-campus medical office building
There were no “Non-Major Institution Uses” in this building. This building is occupied Seattle Cancer Care Alliance as a single use tenant specializing Proton Therapy.

Building Name: McMurray Building (not owned by hospital)

Address: 1236 N 115 St.
Use: On-campus medical office building.
There were no "Non-Major Institution Uses" in this building.
Northwest Hospital's leases space in the building for clinical services.

VI. Major Institution Development Activity Outside but within 2,500 Feet of the MIO District Boundary

- A. **Land and Building Acquisition During the Reporting Period:** N/A
- B. **Leasing Activity During the Reporting Period:** Northwest Hospital has executed a lease for approximately 24,000 square feet of medical office space at 11011 Meridian Ave N, Seattle WA. The lease will commence August 1, 2017. 10 + option