



Michael Patrick McGinn, Mayor
 Stella Chao, Director of Seattle Department of Neighborhoods



**Immigrant and Refugee Advisory Board
 Meeting Agenda**

Venue: Chinese Information and Service Center
 611 South Lane Street, Seattle, WA 98104. (206) 624-5633
 Date: January 30, 2010
 Time: 9:00 AM to 1:00 PM

Time	Agenda Item	Presenter(s)
8:30	Continental Breakfast and Social Time	Jesus/Shankar
9:00	Welcome and Purpose Review Agenda items	
9:05	Review 2009 (Conduct SWOT Analysis)	Maria
10:00	Identify Board 2010 Priority Areas For example: 1. Meeting with the New Mayor. 2. Finding Out the Needs of Immigrant and Refugee Communities. 3. Areas of Policy Advice for Mayor and Council. 4. 2010 Census. 5. Policy Input into the National Immigration Reform.	Maria
10:15	Break into Small Groups To Recommend for Each 2010 Priority Area: 1. Tasks. 2. By When 3. By Who (Committee) 4. Product/Result	Maria
10:45	Share with Large Group, Add Input, Discuss and Decide	Maria
11:15	Create 2010 Work Plan (Task & Schedule	



	Matrix)	Maria
12:00	<p>Business Meeting</p> <ol style="list-style-type: none"> 1. Review and Adopt Invitation Letter to Mayor McGinn and Council Members 2. Board Meeting Time 3. Reorder Committee Assignments to Reflect 2010 Work Plan 4. By-laws Review re Absence and Medical Leaves. 5. Nominate and elect board co-chairs 6. Names for Board and Commissions 	<p>Lesley Alaric</p> <p>}-- Jesus/Shankar</p>
1:00	Adjourn Meeting and Start Luncheon	Alaric