

May 31, 2018

To All Interested Parties:

I am pleased to announce the availability of up to \$1,700,000 of General Fund for the Senior Centers Request for Proposal. Funding awards will be made for the period of January 1, 2019, to December 31, 2019. Contracts after the initial period will be contingent upon successful performance and funding availability.

The Senior Centers Request for Proposal (RFP) Guidelines and Application documents define investment results, requirements, and the process for application submission and selection. Please plan to attend one of the two information sessions listed below to review the RFP and ask questions. Please bring a paper copy of the RFP as no copies will be provided during the information sessions.

Date	Time	Location
Monday, June 11, 2018	1:00 p.m. – 3:00 p.m.	Rainier Beach Library Meeting Room 9125 Rainier Ave S Seattle, WA 98118
Tuesday, June 12, 2018	10:00 a.m. – 12:00 p.m.	Montlake Community Center Tudor Building 1618 E Calhoun St Seattle, WA 98112

This RFP is an open and competitive process. Completed application packets are due by 12:00 p.m. (noon) on Monday, July 9, 2018. Applications may be submitted electronically via HSD's Online Submission System at: <http://web6.seattle.gov/hsd/rfi/index.aspx>. Alternately, an original application packet may be hand-delivered to: Seattle Human Services Department, RFP – Senior Centers, ATTN: Jon Morrison Winters, 700 5th Avenue, Suite 5800 (58th floor) or mailed to: Seattle Human Services Department, RFP – Senior Centers, ATTN: Jon Morrison Winters, P.O. Box 34215, Seattle, WA 98124-4215.

Copies of this RFP may be downloaded from: <http://www.seattle.gov/humanservices/funding-and-reports/funding-opportunities>. If you would like to receive a copy of the RFP in the mail or by email, please contact Jon Morrison Winters at (206) 684-0654 or by email at jon.winters@seattle.gov.

Sincerely,



Audrey Buehring, Deputy Director
Human Services Department