



City of Seattle – Quick Facts

Number of City of Seattle departments/offices

- 36 departments and offices
- Diverse array of work experiences, responsibilities, and opportunities

City of Seattle employee numbers

- Approximately 11,500 regular employees; 2,000 temporary workers

Visit the City of Seattle website

- Seattle.gov is a great way to track initiatives, the budget, the mayor, the council, and departments. There are also several department specific mailing lists you can join.

Most commonly hired for positions

- Accounting, IT, and Engineering

Projects which will impact hiring needs

- Financial Management and Accountability Program (FinMAP) / SUMMIT
- Customer Service Opportunities – Seattle City Light / Seattle Public Utilities

Part-time and temporary work

- A couple of times per year the City recruits and creates temporary pools for Administrative Assistants, Accounting Technicians, and Laborers
- Departments also recruit for a variety of temporary/term limited positions
- Apply at www.seattle.gov/jobs

Tips for applying for a job with the City of Seattle

- Apply for jobs you are qualified for – focus on responsibilities and desired qualifications
- Complete the application fully and attach all appropriate documents
- Clearly communicate the impact you had at past jobs, not just a list of responsibilities (See Application Tips document)
- Do your research - know the department mission, work product, and current challenges
- Network with current employees to gather information about the work environment

Application questions

- If you need assistance or an accommodation with the application or hiring process just ask. Our Job Information Center number is **206-684-8088**.