



# Office of the Employee Ombud

## What is the Employee Ombud Office?

The Office of the Employee Ombud provides a safe space for you to report work place issues, discuss concerns, and explore options. Our goal is to help you develop constructive strategies for dealing with conflict and find answers to questions about available programs and resources. We use a trauma-informed approach to provide support, validation, and de-escalation to City employees.



## How to submit a concern:

1. Visit [seattle.gov.sharepoint.com/Ombuds](https://seattle.gov/sharepoint.com/Ombuds).
2. Click "Talk to the Ombuds". This link will take you to the EthicsPoint intake system, a secure portal through which you can submit concerns outside of the City of Seattle firewall.
3. Submit concern via the secure portal and choose three preferred times to see the Ombuds office.
4. When the Ombuds office receives your submission, they will schedule an appointment with you via your preferred method of contact.

### Remember:

- Everyone who contacts the Ombuds office will have an in-person meeting with an OEO team member.
- There is no expiration date for how long ago an incident happened for OEO to address the issue.
- All City of Seattle employees, including temporary employees are eligible to use OEO services.