

JOURNAL CONTENTS

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A. SITE INSPECTION

To be filled out by the Field Coordinator prior to any Full Encampment Clean Up and as part of any Obstruction or Hazard Removal. Site Journals and photos should be saved in the appropriate folder in the <G:\FAC\Encampments\Encampment clean ups> directory.

| | | | |
|---------------------------|------------------------------------|----------------------------|---|
| Site: | <u>3rd & Walker</u> | Date of Inspection: | <u>6/25/19</u> |
| CSR Address: | <u>800 S Walker St</u> | Date of Clean-Up: | <u>6/26/19</u> |
| Inspection By: | <u>Bruce Bentley</u> | | |
| CSR Number: | <u>19-00091106</u> | SERIS # | <u>N/A</u> |
| Field Coordinator: | <u>Bruce Bentley</u> | Photos to FAS? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Referred By: | <u>SPU, Community, CSR</u> | | |

SITE OCCUPANCY DATA

| Date of Inspection | Tents | Structures | Bed Rolls | Vehicles | TOTAL COUNT |
|--------------------|-------|------------|-----------|----------|-------------|
| 6/25/19 | 10 | 2 | 0 | 0 | 12 |
| | | | | | |

SITE CHARACTERISTICS

- | | | |
|--|---|--|
| Park | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Sidewalk | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Within 50ft of a water body or wetland | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Roadway | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Within 50ft of a Guardrail | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Heavy Traffic | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Near Industrial Zone | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Forested Area | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Play Area | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Rented Area | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Slope | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Slide Zone | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Fire | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Other: | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Other: | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Other: | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |

HEALTH CONDITIONS

- | | | |
|-----------------------|---|--|
| Disorganized | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Garbage/Bagged | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Garbage/Loose | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Garbage/Bulky Items | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Garbage/Metal | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Human Waste | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No |
| Rats/Mice | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Hazardous Materials | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Falling Tree or Limbs | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Chemical Waste | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Fires | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Criminal Activity | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Weapons | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Open Alcohol | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Sharps | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |
| Property Damage | <input type="checkbox"/> Yes | <input checked="" type="checkbox"/> No |

| | |
|---------------------|----------|
| TOTAL COUNT: | 3 |
|---------------------|----------|

| | |
|---------------------|----------|
| TOTAL COUNT: | 4 |
|---------------------|----------|

Obstruction or Hazard Clean-up: Notice of Immediate Removal

Obstruction Clean-up: 24 or more -hours of notice

Field Coordinators should take photos and collect photos from the Navigation Officers and store them photos in the appropriate G: Drive folder:

EXHIBIT A: SITE INSPECTION AND POSTING PHOTOS

During a site inspection, Field Coordinators should take photos of the following and store the photos in the appropriate G: Drive folder:

- Cross Street Signs
- Photos of Individual Tents
- Documentation of the Actual Obstruction or Hazard
- General Photos of the Encampment
- Debris Fields
- Vehicles/RVs /License Plates

EXHIBIT B: OUTREACH REPORT

Outreach is not required for an obstruction or Hazard encampment removal. If provided attach documentation.

EXHIBIT C: CLEAN-UP PHOTOS

| Date | Type | Location | Male Outreach | Female Outreach | Non-specific Gender | Total Number of People Contacted |
|-----------|----------|--------------|---------------|-----------------|---------------------|----------------------------------|
| 6/24/2019 | Outreach | 3rd & Walker | 6 | 1 | 0 | 7 |
| 6/25/2019 | Outreach | 3rd & Walker | 3 | 2 | 0 | 5 |

NAVIGATION TEAM ASSESSMENT

| | | |
|---|--|--|
| <input checked="" type="checkbox"/> Obstruction Removal | <input type="checkbox"/> Safety of others near and around camp | <input type="checkbox"/> Hazard Removal |
| <input checked="" type="checkbox"/> Blocking intended use of facility | <input type="checkbox"/> Tent on side walk | <input type="checkbox"/> Tent on median adjacent to sidewalk |
| Additional Hazard Description: | | |
| Tents in parking area. Site lines are being blocked. | | |

B. PRE-CLEAN UP ACTIVITIES

CHECKLIST for OBSTRUCTION CLEAN UP

Notice posting in advance of cleanup (Date:)

6/25/19

Yes No

Cleanup is occurring on date specified in notice

Yes No

Personnel are ready to identify and collect belongings

Yes No

SPD or WSP officers are present to support cleanup

Yes No

Crew is present and ready to support cleanup

Yes No

NOT REQUIRED but PROVIDED:

Outreach was provided before or day of the cleanup

6/24/19

Yes No

C. RESOURCE PLANNING

SITE CREW ASSESSMENT of FIELD CONDITIONS

JOB SITE INSTRUCTIONS

Fall Protection Required

Yes No

Waste Hauling to Dump

Yes No

Waste Hauling to Other Location

Yes No

Vegetation Pruning

Yes No

Biohazard Waste

Yes No

Specifications/Notes

Number of Labor Crew Involved

8

Elm Grove

| | | |
|---|---|--|
| Number of Hazmat Crew Involved | 4 | |
| Number of Truck Drivers Approved | 2 | |
| Number of Full Time Days On-site Approved | 1 | |
| Number of Partial Days On-site Approved | 0 | |
| Total Hours Approved | 8 | |

Field Coordinators are responsible for ensuring that photos are taken to document the clean-up event and saved to the appropriate G: Drive folder. This includes pictures of site conditions, tents, storage, and before/after photos.

- Cross Street Signs
- Photos of Tent ID Numbers
- Photos of Storage Bin Contents
- General Photos of the Encampment
- Individual Tent Contents
- After Photos

SITE OCCUPANCY DATA

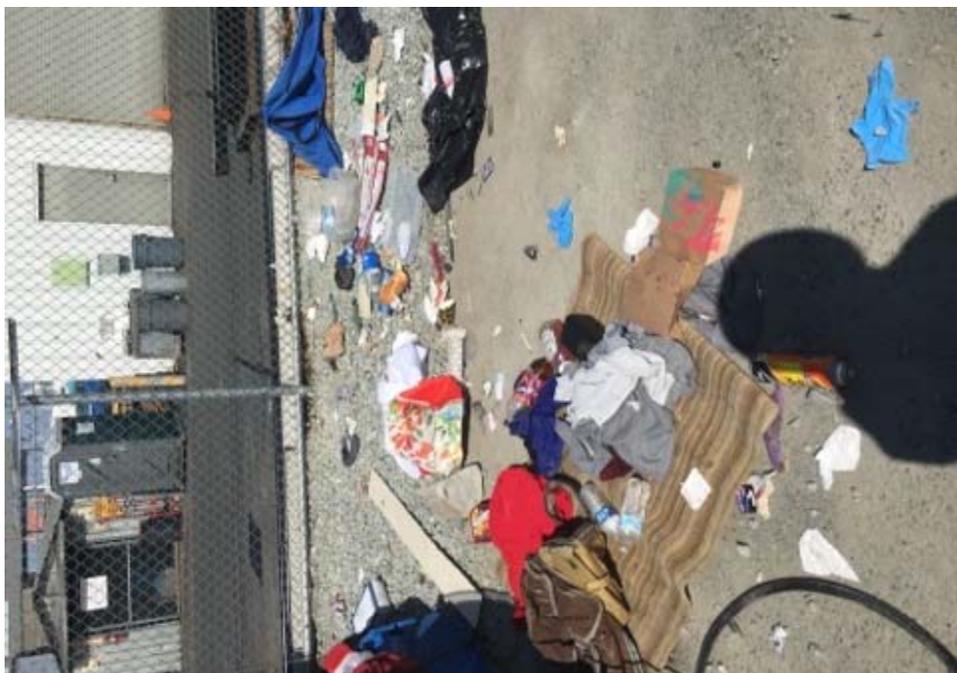
| Day of Clean-up | Tents | Structures | Bed Rolls | Vehicles | TOTAL COUNT |
|-----------------|-------|------------|-----------|----------|-------------|
| 6/26/19 | 2 | 2 | 0 | 0 | 4 |

STORAGE SUMMARY

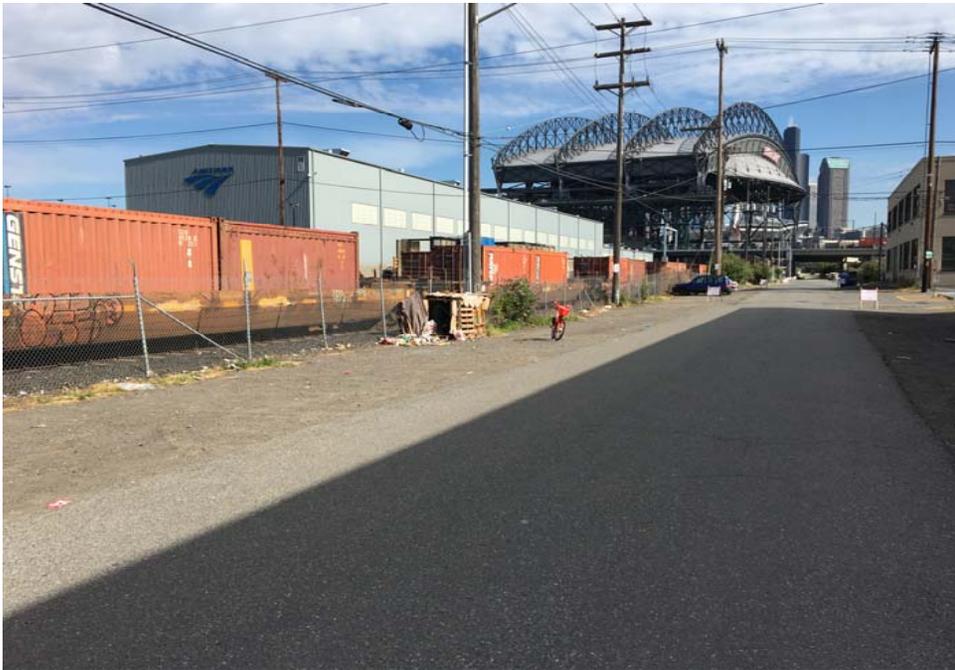
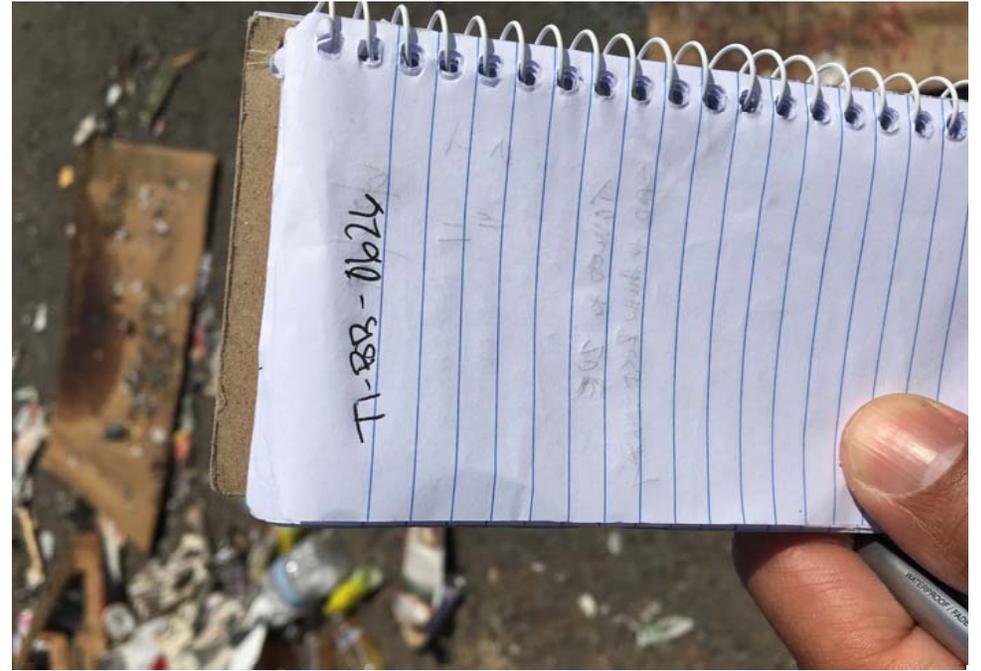
Total should equal total in Occupancy Data

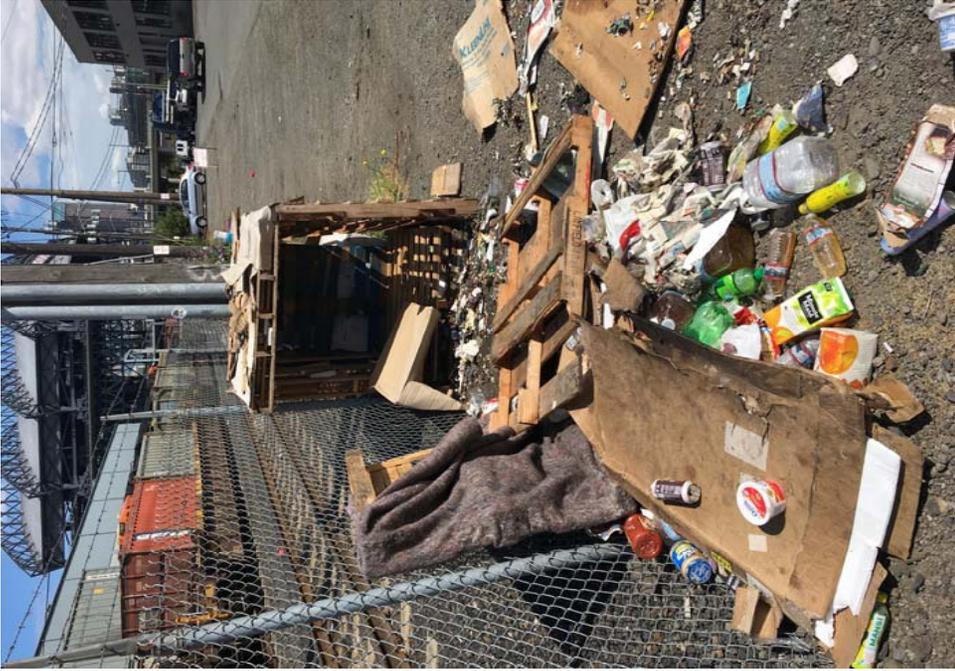
| TOTAL TENTS/STRUCTURES/BEDROLL/VEHICLES | | | | |
|---|---|--|--|---|
| OWNER PRESENT Accepted Storage | 0 | | ABANDONED TENT Content Storable | 0 |
| OWNER PRESENT Removed Tent | 1 | | ABANDONED TENT Content Not Storable | 1 |
| OWNER PRESENT Removed tent but stored contents | 0 | | ABANDONED TENT Storable | 0 |
| OWNER PRESENT Asked FC to Discard Tent | 0 | | ABANDONED TENT Not Storable | 0 |
| Impounded Vehicle(s) | 0 | | ABANDONED BEDROLL Storable | 0 |
| Vehicle(s) -Left Premises | 0 | | ABANDONED STRUCTURE Not Storable | 2 |

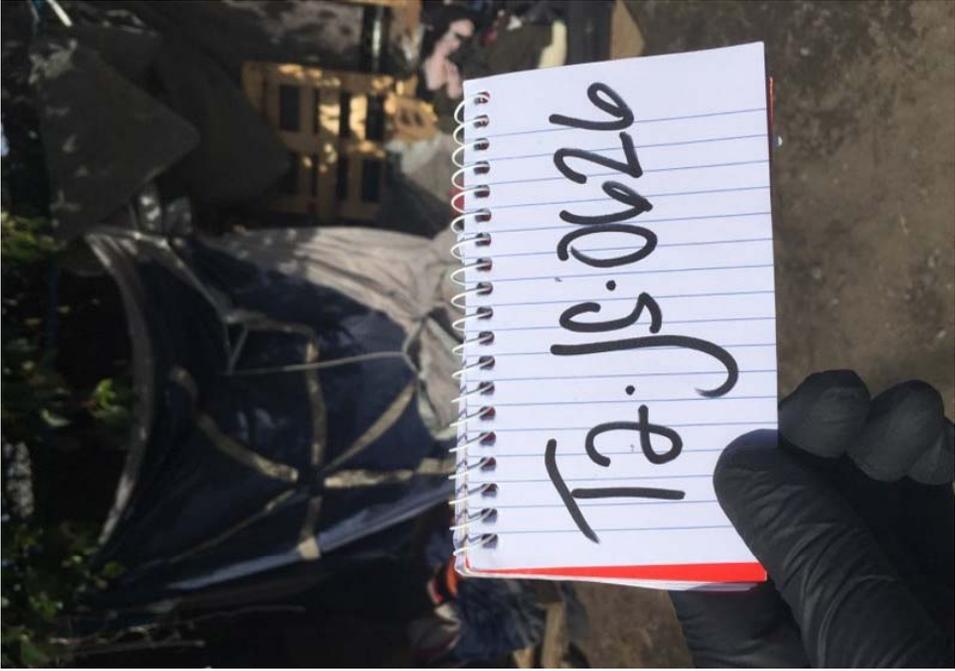
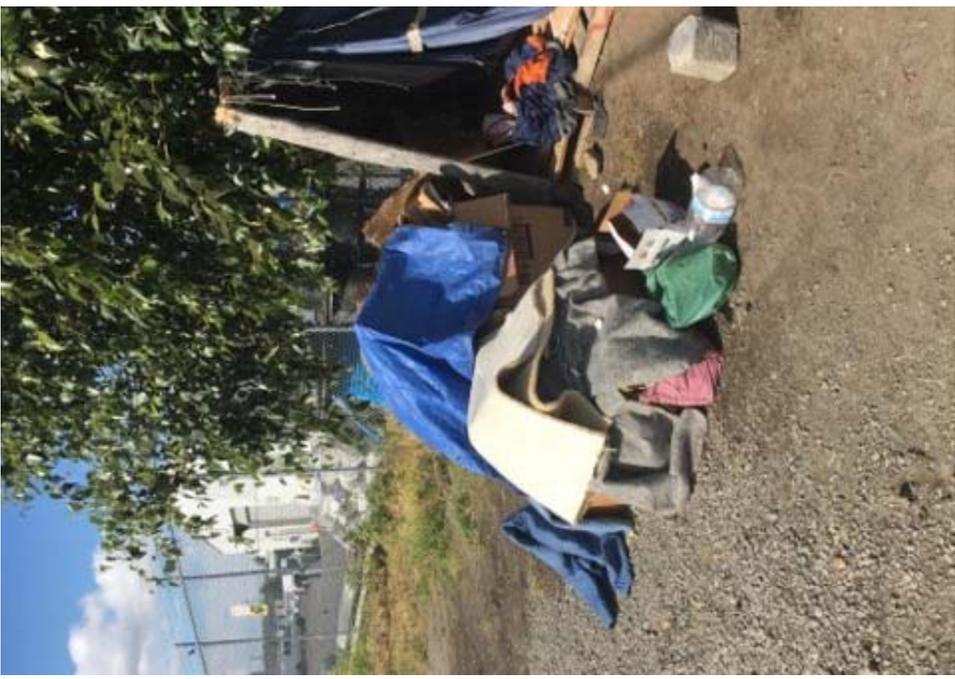
Exh D - Clean Up Photos



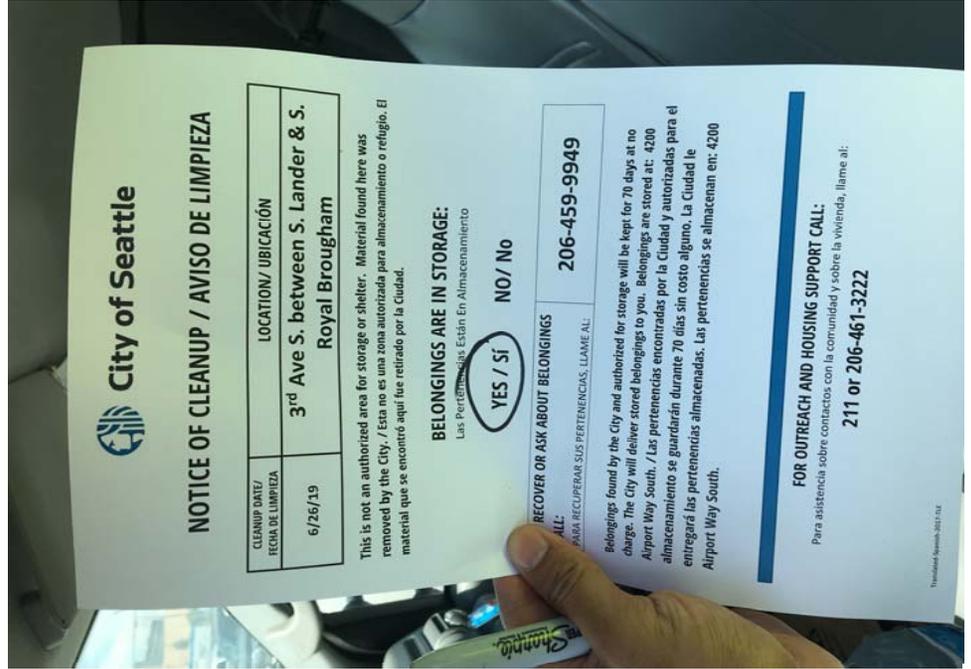








After Clean Photos





Site Name: 3rd Ave S from S Lander St to S Massachusetts St

 Date of Clean Up: 6/26/19

 Field Coordinators are responsible for completing this form as part of the *Site Journal*. You should log the following –

- Tent owners who present and accept storage
- Tent owners who are present and indicate that they want their tent/belongings disposed of
- Abandoned tents or items found in debris that we are storing
- Abandoned tents that we are disposing of

Each tent/structure should occupy one line so we can document if storage was offered, accepted or to explain why we disposed or stored items. After this form is complete, you will use the totals from this form to fill out the Storage Summary and Totals information.

Tent Naming Convention: T#-Initials-MonthDay

Example: T1-JH-0428

| Owner Name or Tent/Structure # | Owner Present? | Storage? | Not Storable? <i>Check All That Apply</i> | # of Bins | # of Bikes | # of Luggage | # of Large Items | Short Description |
|--------------------------------|--|---|---|-----------|------------|--------------|------------------|---|
| T1-BB-0626 | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Accepted <input checked="" type="checkbox"/> Declined <input type="checkbox"/> N/A | <input type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input type="checkbox"/> Damaged | 0 | 0 | 0 | 0 | Owner (50's WM) left structure, took what he wanted and told FC he was done. FC disposed of pallets and what was left inside. |
| T1-JS-0626 | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | <input type="checkbox"/> Accepted <input type="checkbox"/> Declined <input checked="" type="checkbox"/> N/A | <input checked="" type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input checked="" type="checkbox"/> Damaged | 0 | 0 | 0 | 0 | Tent not storable, damaged. Mattress and blankets dirty and wet. Nothing stored |
| T2-JS-0626 | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Accepted <input type="checkbox"/> Declined <input checked="" type="checkbox"/> N/A | <input type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input type="checkbox"/> Damaged | 0 | 0 | 0 | 0 | Owners left with outreach. Told FC to discard what is left inside structure. |
| | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Accepted <input type="checkbox"/> Declined <input type="checkbox"/> N/A | <input type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input type="checkbox"/> Damaged | | | | | |
| | <input type="checkbox"/> Yes <input type="checkbox"/> No | <input type="checkbox"/> Accepted <input type="checkbox"/> Declined <input type="checkbox"/> N/A | <input type="checkbox"/> Hazardous Material <input type="checkbox"/> Human Waste <input type="checkbox"/> Damaged | | | | | |