

Encampment Response Team

SITE JOURNAL CONTENTS

Completed Site Journal

• Exhibit A: Site Inspection Photos

• Exhibit B: Site Posting Photos

• Exhibit C: Outreach Report

• Exhibit D: Clean Up & Storage Photos

• Exhibit E: Storage Detail

A. SITE INSPECTION

To be filled out by the Field Coordinator prior to any Full Encampment Clean Up and as part of any Obstruction or Hazard Removal. Site Journals and photos should be saved in the appropriate folder in the G:\FAC\Encampments\Encampment clean ups directory.

Site:	9th Ave S From S Bra	rom S Bradford St to S Dakota St				st Inspection:	10/25/17
Site Address:	9th Ave S From S Bra	dford St to S	S Dakota St		Date of 0	2/27/2018	
Inspection By:	M. Teeters; C. Korpi &	k J. Lohman			SERIS#	529-02, 24	51-02
Referred By:	SERIS, Community					Photos to	FAS? ⊠ Yes □ No
SITE OCCUPAN	CY DATA						
Date of Inspection	on Tents	St	ructures	Bed Rolls		Vehicles	TOTAL COUNT
10/25/17	25		2	0		0	27
11/27/17	25		4	0		0	29
		<u> </u>					I
SITE CHARACT	TERISICS			HEALTH CON	DITION	S	
Park		☐ Yes	⊠ No	Disorganized			⊠ Yes □ No
Sidewalk		☐ Yes	⊠ No	Garbage/Bagged			⊠ Yes □ No
Within 50ft of a w	ater body or wetland	☐ Yes	⊠ No	Garbage/Loose			⊠ Yes □ No
Roadway			□ No	Garbage/Bulky It	ems		oxtimes Yes $oxtimes$ No
Within 50ft of a G	uardrail	⊠ Yes	□ No	Garbage/Metal			⊠ Yes □ No
Heavy Traffic		⊠ Yes	□ No	Human Waste			⊠ Yes □ No
Near Industrial Zo	ne	⊠ Yes	□ No	Rats/Mice			⊠ Yes □ No
Forested Area		⊠ Yes	□ No	Hazardous Mate	rials		⊠ Yes □ No
Play Area		☐ Yes	⊠ No	Falling Tree or Li	mbs		⊠ Yes □ No
Rented Area		☐ Yes	⊠ No	Chemical Waste			☐ Yes ⊠ No
Slope		☐ Yes	⊠ No	Fires			⊠ Yes □ No
Slide Zone		☐ Yes	⊠ No	Criminal Activity			⊠ Yes □ No
Fire		⊠ Yes	□ No	Weapons			⊠ Yes □ No
Other:		□ Yes	⊠ No	Open Alcohol			⊠ Yes □ No
Other:		☐ Yes	⊠ No	Sharps			⊠ Yes □ No
Other:		☐ Yes	⊠ No	Property Damage	9		⊠ Yes □ No

EXHIBIT A: SITE INSPECTION PHOTOS

TOTAL COUNT:

During a site inspection, Field Coordinators should take photos of the following and store the photos in the appropriate G: Drive folder:

Cross Street Signs

- Photos of Individual Tents
- Obstructions or Hazards

TOTAL COUNT:

- General Photos of the Encampment
- Debris Fields

Vehicles/RVs /License Plates

15



Encampment Response Team

	N	AVIG	ΑТ	ION TE	AM ASSESSMENT	
☑ Full Encampment Clean Up ☐ Obstr		ostruction Removal			☐ Hazard Removal	☐ Cleared by scheduled contractors- FAS
	☐ Tent on s	ide w	alk		☐ Safety of Occupant	
	☐ Blocking in facility	tende	d use	e of	☐ Safety of other near ar around camp	nd Remand to SPU
PRE-JOB SITE ASSESSMEN		_			Specifications/Notes	
Uneven Terrain (Fall Protection Re-	_	□ Yes		No		
Waste Hauling to Dump		⊠ Yes –		No .		
Waste Hauling to Other Location		⊠ Yes] No		
SPU ASSESSMENT & INST	RUCTIONS	Da	te			Requirements:
☐ Litter removed -area more tha	n 20 feet from					☐ Field Coordinator accessed
active camp						
☐ Illegal Dumping -Encampment	Related Trash					
B. RESOURCE PLAN	NING					
SITE CREW ASSESSMENT of FIELD	CONDITIONS					
JOB SITE INSTRUCTIONS					Specifications/Notes	
Fall Protection Required	Г	l Yes	\boxtimes	No	Specifications/ Notes	
Waste Hauling to Dump		Yes		No		
Waste Hauling to Other Location		Yes		No		
Vegetation Pruning		Yes		No		
Biohazard Waste		Yes		No		
EXTERNAL CONTRACTORS	To	tal		Descrip	tion	
Number of Labor Crew Involved		6		Cascadi		
Number of Hazmat Crew Involved		1	-	Gustau	<u>~</u>	
Number of Truck Drivers Approved		2	-			
Number of Full Time Days On-site Ap	nroved	1	-			
Number of Partial Days On-site Appr		0	-			
Total Hours Approved		8	-			
INTERNAL CLEAN US TOO	<u> </u>					
INTERNAL CLEAN UP TEAM	S To			Descrip		
Number of Heavy Teams		2	-		1 WSDOT	
Number of Light Teams		1	-	Parks		
Number of Full Time Days On-site Ap		1	-			
Number of Partial Days On-site Appr	oved	0	-			
Total Hours Approved		8				
STAGING LOCATION						
Date: 2/27/2018 Time:	0900	Loca	tion	: 9 th ar	nd Bradford	

C. PRE-CLEAN UP ACTIVITIES



Encampment Response Team

EXHIBIT	B:	SITE	POSTING	PHOTOS
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- ☑ Regular Encampment Clean-up: 72-hour Notice
- ☐ **Obstruction or Hazard Clean-up:** Notice of Immediate Removal
- Cross Street Signs

- Postings on Individual Tents
- General Photos of the Encampment
- Postings within the Vicinity
- Documentation of the Actual Obstruction or Hazard

Field Coordinators should take photos and collect photos from the Navigation Officers and store them photos in the appropriate G: Drive folder:

EXHIBIT C: OUTREACH REPORT

The Outreach Coordinator will provide a consolidated report for both pre-engagement and day-of activities of the outreach and Navigation team.

Date i T	Day of Week	Type ~	Location	Male Outreach	Female Outreach	Non-specific Gender		Males who	Females who	Non-specific Gender who took Shelte	Total Taking Shelter
1/8/2018	Tuesday	Outreach	9th & Bradford St	3	2		5	0	0	0	0
1/11/2018	Thursday	Outreach	9th & Bradford St	1	1		2	0	0	0	0
1/16/2018	Tuesday	Outreach	9th & Bradford St	2	6		8	1	1	0	2
1/18/2018	Thursday	Outreach	9th & Bradford St	5	2		7	0	0	0	0
1/23/2018	Friday	Outreach	9th & Bradford St	0	2		2	0	0	0	0
1/24/2018	Friday	Outreach	9th & Bradford St	1	1		2	0	1	0	1
1/31/2018	Wednesday	Outreach	9th & Bradford St	1	2		3	0	0	0	0
2/7/2018	Wednesday	Outreach	9th & Bradford St	4	1		5	0	0	0	0
2/12/2018	Monday	Outreach	9th & Bradford St	4	3		7	0	0	0	0
2/14/2018	Monday	Outreach	9th & Bradford St	4	1		5	0	0	0	0
2/15/2018	Wednesday	Outreach	9th & Bradford St	8	2		10	0	0	0	0
2/15/2018	Thursday	Outreach	9th & Bradford St	3	0		3	1	0	0	1
2/19/2018	Friday	Outreach	9th & Bradford St	1	1		2	1	0	0	1
2/21/2018	Wednesday	Outreach	9th & Bradford St	2	0	0	2	0	0	0	0
2/22/2018	Thursday	Outreach	9th & Bradford St	1	3	0	4	0	0	0	0
2/22/2018	Thursday	Outreach	9th & Bradford St	1	4	0	5	0	0	0	0
2/26/2018	Monday	Outreach	9th & Bradford St	4	3	0	7	0	0	0	0
2/27/2018	Tuesday	Clean	9th & Bradford St	12	5	0	17	3	2	0	5
2/27/2018	Tuesday	Clean	9th & Bradford St	8	2	0	10	6	2	0	8
2/28/2018	Wednesday	Clean	9th & Bradford St	3	1	0	4	0	0	0	0

D. DAY OF CLEAN-UP

For **regular encampment clean-ups**, all checklist items must be marked "Yes" at the start time of the event in order proceed with the clean-up. If for any reason the of the following questions are answered "No" – **the Field Coordinator must immediately halt the clean-up activities.** Hazard and Obstruction clean-ups are excluded from this.

FIELD COORDINATOR	Marlan Teeters			
CHECKLIST for ENCAMPME	NT CLEAN UP			
Notice posting is 72 hours in advance	e of cleanup (Date:)	2/22/18		☐ No
Cleanup is occurring on date specifie	d in notice			□ No
Outreach was provided before the c	eanup (Date:)	2/26/18		\square No
Outreach team is present at cleanup	site			□ No
Personnel are ready to identify and o	collect belongings			\square No
SPD or WSP officers are present to s	upport cleanup			\square No
Crew is present and ready to suppor	t cleanup		⊠ Yes	☐ No

EXHIBIT D: CLEAN-UP PHOTOS

Field Coordinators are responsible for ensuring that photos are taken to document the clean-up event and saved to the appropriate G: Drive folder. This includes pictures of site conditions, tents, storage, and before/after photos.

Cross Street Signs

- Photos of Tent ID Numbers
- Photos of Storage Bin Contents

- General Photos of the Encampment
- Individual Tent Contents
- After Photos



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Day of Clean-up	Tents	Structures	Bed Rolls	Vehicles	TOTAL COUNT
2-27-18	15	1	0	0	16

STORAGE SUMMARY

Total should equal total in Occupancy Data

TOTAL TENTS/STRUCTURES						
OWNER PRESENT	2					
Accepted Storage	2					
OWNER PRESENT	-					
Removed Tent	5					
OWNER PRESENT	0					
Removed tent but stored contents	Ü					
OWNER PRESENT	1					
Asked FC to Discard Tent	1					

ABANDONED TENT	0	
Content Storable	U	
ABANDONED TENT	0	
Content Not Storable	U	
ABANDONED TENT	0	
Storable	U	
ABANDONED TENT	8	
Not Storable	8	

STORAGE TOTALS

Number of Bins	Bikes	Large Luggage Items	Large Items
3	3	0	0

EXHIBIT E: STORAGE INFO

Field Coordinators are responsible for ensuring that we log information about each tent/structure that is at the clean-up site. This includes regular, obstruction and hazard clean-ups.

Exhibit A: Site Inspection























































































































































































Exh B: Site Posting



SITE JOURNAL MEMO

Encampment Response Team

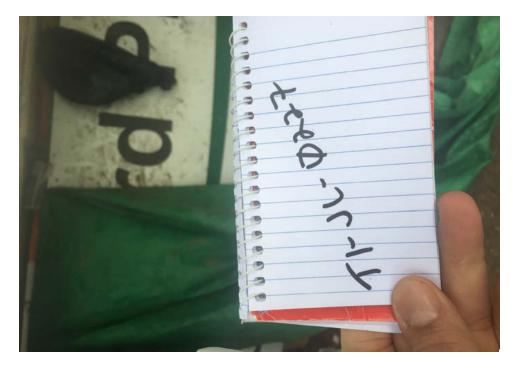
2/27/18

On Thursday 2/22/18 this Field Coordinator Jeff Horan along with Laura Beck posted the (9th Ave S to S. Charlestown St to S. Adams St) site. On Tuesday 2/27/18 I discovered that there was an error with the downloading of the photos and the posting photos did not get put into the clean-up kit. On Monday 2/26 I changed out phones and handed in my old phone which was erased to factory settings so I was unable to recover the photos off my phone.

Exh D: Clean-up & Storage Photos





























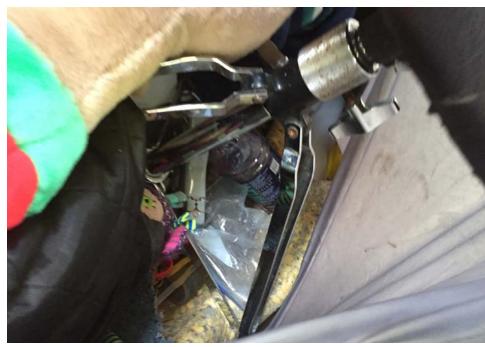


































































































































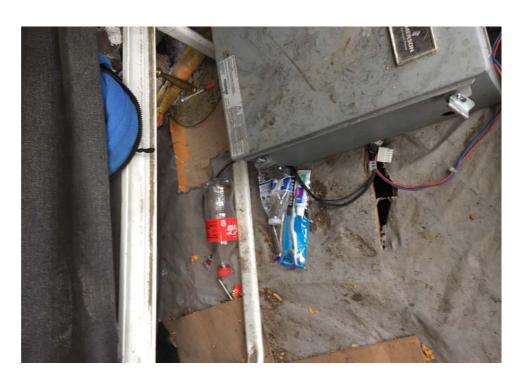


































































Ally out or additie

NOTICE OF CLEANUP / AVISO DE LIMPIEZA

ECHA DE LIMPIEZA	LOCATION/ UBICACIÓN
81/16/6	9th Ave S From S Bradford St to
200	Dakota St

removed by the City. / Esta no es una zona autorizada para almacenamiento o refugio This is not an authorized area for storage or shelter. Material found here was material que se encontró aquí fue retirado por la Ciudad.

BELONGINGS ARE IN STORAGE:

NO/No

YES / SÍ

206-459-9949

TO RECOVER OR ASK ABOUT BELONGINGS

CALL:
PARA RECUPERAR SUS PERTENENCIAS, LLAME AL:

Belongings found by the City and authorized for storage will be kept for 70 days at no charge. The City will deliver stored belongings to you. Belongings are stored at: 4200 Airport Way South. / Las pertenencias encontradas por la Cludad y autorizadas para almacenamiento se guardarán durante 70 días sin costo alguno. La Cludad le entregará las pertenencias almacenadas. Las pertenencias se

Airport Way South.

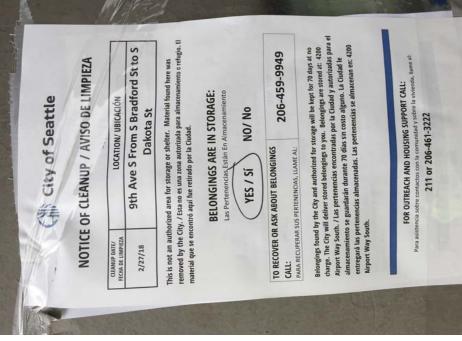
FOR OUTREACH AND HOUSING SUPPORT CALL: not a sobre to the committed of youthe to wive not

211 or 206-461-3222















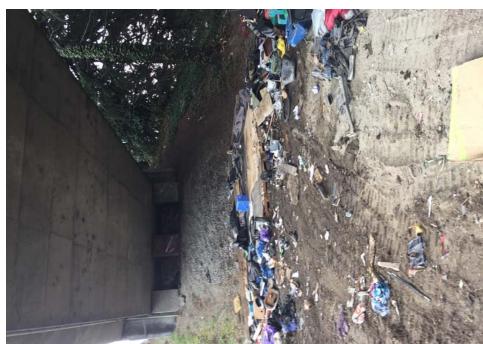


















































































EXHIBIT E: STORAGE INFO

Encampment Response Team

Site Name:	9 th & Bradford	Date of Clean Up:	2-27-18

Field Coordinators are responsible for completing this form as part of the Site Journal. You should log the following –

- Tent owners who present and accept storage
- · Tent owners who are present and indicate that they want their tent/belongings disposed of
- Abandoned tents or items found in debris that we are storing
- Abandoned tents that we are disposing of

Each tent/structure should occupy one line so we can document if storage was offered, accepted or to explain why we disposed or stored items. After this form is complete, you will use the totals from this form to fill out the Storage Summary and Totals information.

Tent Naming Convention: T#-Initials-MonthDay Example: T1-JH-0428

Owner Name or Tent/Structure #	Owner Present?	Storage?	Not Storable? Check All That Apply	# of Bins	# of Bikes	# of Luggage	# of Large Items	Short Description
T1-JL-0227	⊠ Yes □ No	☐ Accepted ☑ Declined ☐ N/A	☐ Hazardous Material ☐ Human Waste ☐ Damaged	0	0	0	0	Owner-behind was garbage stated all left
T1-MJT-0227	☐ Yes ⊠ No	☐ Accepted ☐ Declined ☑ N/A	☐ Hazardous Material ☐ Human Waste ☑ Damaged	0	0	0	0	Nothing storable in the tent.
T2-MJT-0227	⊠ Yes □ No	□ Accepted □ Declined □ N/A	☐ Hazardous Material ☐ Human Waste ☐ Damaged	0	0	0	0	Owner's self-stored clothing backpacks and other items. Field Coordinator stored circular saw for camper.
T3-MJT-0227	☐ Yes ⊠ No	☐ Accepted ☐ Declined ☑ N/A	☐ Hazardous Material ☐ Human Waste ☑ Damaged	0	0	0	0	Tent damaged nothing storable
T4-MJT-0227	☐ Yes ⊠ No	☐ Accepted ☐ Declined ☑ N/A	☐ Hazardous Material ☑ Human Waste ☑ Damaged	0	0	0	0	Tent damaged no items storable.
T5-MJT-0227	☐ Yes ⊠ No	☐ Accepted ☐ Declined ☑ N/A	☐ Hazardous Material ☐ Human Waste ☐ Damaged	0	0	0	0	Tent damaged no items storable.

Updated 5/11/2017



EXHIBIT E: STORAGE INFO

Encampment Response Team

Owner Name or	Owner		Not Storable?		# of	# of	# of Large	
Tent/Structure #	Present?	Storage?	Check All That Apply	# of Bins	Bikes	Luggage	Items	Short Description
T6-MJT-0227	□ Yes ⊠ No	☐ Accepted ☐ Declined ☑ N/A	☐ Hazardous Material☑ Human Waste☑ Damaged	0	0	0	0	Tent damaged nothing storable.
T7-MJT-0227	☐ Yes ☑ No	☐ Accepted ☐ Declined ☑ N/A	☐ Hazardous Material☐ Human Waste☐ Damaged	0	0	0	0	Nothing storable. Abandoned tent with holes.
T8-MJT-0227	☐ Yes ☑ No	☐ Accepted ☐ Declined ☑ N/A	☒ Hazardous Material☐ Human Waste☒ Damaged	0	0	0	0	Tent damaged needles visible.
T9-MJT-0227	☐ Yes ☑ No	☐ Accepted ☐ Declined ☑ N/A	☐ Hazardous Material☐ Human Waste☐ ☐ Damaged☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐	0	0	0	0	Tent is disrepair.
T10-MJT-0227	☐ Yes ☑ No	☐ Accepted ☐ Declined ☑ N/A	☐ Hazardous Material ☐ Human Waste ☑ Damaged	0	0	0	0	Tent not storable due to damage.
T11-MJT-0227	☐ Yes ⊠ No	☐ Accepted ☐ Declined ☑ N/A	☐ Hazardous Material ☐ Human Waste ☑ Damaged	0	0	0	0	Tent ripped no contents storable.
	⊠ Yes □ No	□ Accepted □ Declined □ N/A	☐ Hazardous Material ☐ Human Waste ☐ Damaged Beyond Repair	0	3	0	0	Self-Stored three bicycles including a Green Machine, a recumbent bicycle and a 10 speed style bicycle.
	☐ Yes ☐ No	☐ Accepted ☐ Declined ☐ N/A	☐ Hazardous Material ☐ Human Waste ☐ Damaged					
	☐ Yes ☐ No	☐ Accepted ☐ Declined ☐ N/A	☐ Hazardous Material ☐ Human Waste ☐ Damaged					



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