**Whittier Heights CAC Agenda/Meeting Notes**

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| CAC Name: | Whittier Heights Village |
| Date: | **November 4, 2019** |
| Meeting Location:  | United Evangelical Free Church |
| Call to Order (time):  | 6:00pm |
| CAC Members in Attendance:  | Jean Darsie, John Lederer, Michelle Wicks |
| Permitted Encampment Members in Attendance:  | None |
| Operator Representatives in Attendance:  | Theresa Hohman, Renata Bryant |
| Community Members in Attendance:  | None |
| City of Seattle Staff in Attendance:  | None |
| Recorder/ Note Taker:  | Theresa Hohman |
| Previous Meeting Notes Approved:  | Yes |
| Previous Meeting Notes Posted:  | Will be soon at <http://www.seattle.gov/homelessness/city-permitted-villages#whittierheightsvillage>  |

**Meeting opened by John Lederer at 6:00pm.**

**September Meeting Minutes**

 The September meeting minutes taken by Theresa Hohman were modified and approved. (There was no October meeting.)

**Village Management Report SAFETY FOLLOW-UP**

 Theresa met with Zsuzsanna Larson (Homestreet Branch Manager / Vice President), George Wright (V.P. Corporate Facilities Manager) and Officer Michael Cruzan. Zsuzsanna and Michael will try to attend the CAC meetings going forward.

 The bank now has a trespassing order in place. Whittier Heights staff have been instructed to call the police when they see people camping in the parking lot.

 Regarding the fence, George liked the lattice idea. We will proceed with getting new bids from the fence companies on the north side and still plan to add barbed wire across the back fence by the alley.

 We also discussed the extra cameras to be installed. They were concerned that the cameras might point toward the bank but I assured them they would not. I should have an installation date on the cameras soon.

 We will all meet again once the bids for the lattice have come in.

 Churches – United and Sanctuary Churches will be meeting with the churches who sponsor True Hope to learn more about sponsorship obligations. This is the next step.

 **Village Management Report CITY INSPECTION**

 The city of Seattle inspection went well. There may be a few minor changes to our paperwork but overall we passed. I am expecting a report from Ebony soon and will report on the findings at that time.

**Village Management Report MOVE OUTS / MOVE INS**

 This past month, we had one newly moved in resident abandon. We’ve already moved another resident in to the house.

**Village Management Report VILLAGE NEEDS AND DONATIONS**

 We bought all of the heaters so we are good there. Now we are hoping for both Christmas lights and ornaments for our indoor tree and lights for our outdoor tree. Tomorrow in our community meeting we will be voting on whether to do all white or colored strings of lights. I will keep everyone posted.

 Theresa and Michelle met today to talk about other ideas for involvement with the community. Theresa mentioned that groups cooking breakfast for the ladies would be welcomed. Also – donating breakfast foods for the pantry would be nice. We also talked about a monthly birthday party. Bingo with prizes. The Giving Tree from the church. Maybe making ornaments for the tree as a craft. In the Community Meeting bring up a proposed date for a tree decorating party.

**Village Staff**

 The new employees are working out very well. They are professional, kind and caring and can fix all kinds of things!

**Village News**

 Two residents and Theresa were in the gala’s fundraising video. It will soon be available for us to distribute as a means of promoting the efforts of LIHI.

 **Case Management Report**

 We are going to be losing our Case Manager Jessy as of the 15th. Renata and Lindsey will be covering in her absence. They are setting it up with Value Village to get clothing donated in specific sizes. They want to get the sizes form the residents, setting up a “shopping area” for the ladies. Michelle suggested that they could use the Church.

 We are going to do a class on healthy relationships. Healthy NW Relationships has written a book which looks at boundaries while providing skills and tools for venting grievances in a productive manner.

 Jessy is going to start a writing group with the residents on their experiences, what led them here, etc.

 Lifelong attended a meeting with the YWCA employment centers. Residents can do 14 weeks of training and then get employment. They are thinking creatively - for example – taking two women working part time and helping them move into a shared one bedroom apartment.

 Lifelong is hoping to hire a new Case Manager who is more community based - one who will do more one on one work with the residents.

 Two residents received HASP Vouchers. It is a section 8 voucher that they got through Lifelong. They have to move outside of Seattle to accept this voucher. The moves will probably take place in December.

 Denver is the new CDP who is working to develop relationships with the residents and we are setting up opportunities for that.

 John talked about basic skills classes that are available at the college. People there can work toward finishing their high school diploma. Another option is CAN – where people can train to work in a long term care facility as a nursing assistant. You have to pass a criminal background check but it earns you 15.00 an hour or more. Plus it is one bus away so it is convenient.

**Open Discussion**

 Renata will be talking to Jessy and Lindsey to help capture success stories in the Village for an article.

**Next Meeting:** November 25, 2019 at United Evangelical Free Church at 6:00 pm.

**Adjournment:** 7:00pm