**DRAFT MEETING NOTES – CAC REVIEW/APPROVAL PENDING**

**Interbay Safe Harbor CAC Meeting Minutes**

**Date / time**: May 6, 5 pm – 6:30 pm

**Location:** DESC Interbay Place, 2208 15th Ave W, Seattle, WA 98119

**Members:** Niki Amarantides, Libby Stevenson, Janis Traven, Lisa Verner, Candace Hoyt, Sue Olson, Mick Schultz (Port)

**Participants:** Village Residents Patricia and James: Low Income Housing Institute Josh Castle and Kyle Monzingo, Safe Harbor Site Coordinator; City of Seattle Lisa Gustaveson; Community Member Kathy Boder.

# Meeting Program

1. Introductions
2. Discussion on approval of minutes
3. **Village resident report**: Currently 42 adults, 1 child (4 yrs old). There is one family home vacant and 3-4 single units. Safe Harbor is no longer taking walk-ins. REACH is handling referrals, which is open 9-5 Mon-Fri. Referrals are prescreened1 to L and 1 person went to in-patient treatment at Oxford House? Self managed, clean and sober houses where studios run about $200-300 a month. This nonprofit has houses for men; women, and women with children around Seattle and Puget Sound region.

Resident perspective: Safe Harbor is well supported Mon-Fri but not on weekends. How does the village communicate needs: Create FB page? FB group? Need FB administrators. Seattle Church of Christ in QA might have support.

**For next meeting:** Safe Harbor to come with wish list and a calendar for food needs. Also camp needs an administrative lap top.

**Village and case management report**: Kyle Monzingo ([Kyle.Monzingo@LIHI.org](mailto:Kyle.Monzingo@LIHI.org)) is site coordinator, and Ali continues as case manager. Hope to hire another case manager. Luke will be leaving. Staffing through Americorps, Jesuit Volunteer, and Vista. Hope to have interns from SU and SPU.

Three residents got into permanent housing (2 to LIHI permanent Housing; 1 to DESC Lifelong. Two got into transitional housing. Two people got full time jobs; 1 got a part time job. Everyone has had an intake (except 2).

In the intake, residents are informed of code of conduct, liability, and a file is established. Kyle and residents are working on site self-management guidelines. Some changes included:

(1.) Doing away with the Executive Committee (EC): set up a power dynamic, cliquish.

(2.) Changed securities to two a week—in 3 hour blocks

(3.) On-callers do a 24 hr shift plus 1 security. Seven residents are elected every week

(4.) Securities: if a person is working, they get to pick their security hours first. They can also pay someone to cover their security shift ($15)

1. **Expansion and village development report:** Water will be coming in the next few days. Hygiene center and plumbing going in Thursday, Friday, and Monday. Wall, showers, and sinks to follow; there will be 4 showers, bathrooms, and washer/dryer laundry. Hope to have water by end of May.

In the expansion and with the loss of dorm tents, 23 tiny houses added but space increased to 16 homes.

BBQ with Safe Harbor: Volunteers and CAC to attend! Set date?\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Josh Castle handed out Q&A raised by CAC. At the next meeting, we hope to discuss what he outlined in that document re. roles and responsibilities for the Inter Bay Case Worker, Site Coordinator, the CAC and how the CAC can help with families who exit to permanent housing.

1. Next Meeting Date: June 3, 5-6:30 pm at DESC Interbay.