**DRAFT MEETING NOTES – CAC REVIEW/APPROVAL PENDING**

**Interbay Safe Harbor CAC Meeting Minutes DRAFT**

**April 1, 2019 5-6:30**

**Location: DESC Interbay Place, 2208 15th Ave W, Seattle WA 98119**

**Attendance:** Janis Traven (Magnolia resident); Joy Haertig (Pastor, Magnolia UCC); Sue Olson (Magnolia Ecumenical Council); Lisa Verner (Magnolia Ecumenical Council, Candice Hoyt (Magnolia Chamber), Niki Amarantidis (SPU)

Participants: Lisa Gustaveson (City of Seattle); Josh Castle (LIHI, Director of Advocacy & Community Engagement); Luke Reynolds, (LIHI); Kyle Monzingo (LIHI); Carlo Gnecchi (Safe Harbor resident); Pastor Deb Sunoo (Magnolia Presbyterian Church); Kathy Bodor (Magnolia resident/Speak Out Seattle).

1. Introductions
2. Discussion on Positions: Lisa Verner chaired the meeting. Janis Traven recorded minutes.
3. Approval of March 11, 2019 minutes moved and seconded with corrections noted
4. **Village resident report**: Currently 41 residents. Village expansion and some resident issues will be addressed in Village and Case Management agenda item
5. **Village and Case Management report**

Case manager was not in attendance. Hiring of second case manager is expected by mid-April.

Two residents moved to permanent LIHI housing: one was reunited with family.

Two residents got full-time jobs, and another got part-time employment.

Kyle Monzingo, full-time Site Manager, followed up on his to meet with all residents, and review intake and code of conduct procedures, so that Village’s procedures and expectations are known to all residents. He also discussed LIHI/Safe Harbor’s transition from accepting walk-ins who would then be housed in a dorm setting to housing in one of the tiny cabins.

Discussion about Village’s transition from accepting walk-ins into dorms to a model of referrals.

1. **Village Development report:**

Luke Reynolds reported on expansion plans and progress, and work parties. The Village has added 23 new tiny houses, and a hygiene building. Still awaiting plumbing hookup, expected mid-April. Kitchen tent has been moved, and dorms have been removed.

Porches have been attached to most homes. Accessible platforms and ramps are either complete or in process.

1. **Open Discussion:**

Follow up on process for obtaining Reduced Fare ORCA cards for residents, which will require effort by the Case Manager to coordinate with the residents, has been on hold while expansion has been taking place. CAC desire that this be a priority was reinforced.

Discussion about continuity of website, Facebook page, and meal calendar. Candice offered expert and organizational website training and support from Magnolia Chamber.

Discussion about how to continue a supportive sense of community, and maintain contact after residents acquire permanent or supportive housing. The details concerning the challenges of moving into a new apartment were considered. Sue Olson proposed the idea of a community effort to provide “Welcome Baskets” for residents who acquire housing that will provide bare essentials such as dish soap, sponge, etc.

1. **Next Meeting: May 6, 5-6:30pm at DESC Interbay Place (location to be confirmed).**

**Meeting adjourned.**