**DRAFT MEETING MINUTES – CAC REVIEW/APPROVAL PENDING**

**Interbay Village CAC Minutes**

**Date / time:** February 1, 2021, 5-6:30 pm

**Location:** Virtual Zoom Meeting

**Members attending:** Janis Traven, Libby Stevenson, Candice Hoyt, Brad Chamberlain, Jan Monti, Niki Amarantides, Mick Shultz

**LIHI Staff attending:** Andrew Constantino, Becca Finkes, Josh Castle, Trey Newsom, Lidya Stamper

**City Staff attending:** Laura Jenkins

**Members of the public attending:** Wendy Chamberlain

**Minute Taker:** Becca Finkes

**Chair:** Libby Stevenson

**Topics:**

1. Introductions
	1. Welcome Laura Jenkins who joined us from the Department of Neighborhoods!
	2. Welcome Jan Monti, a new CAC member from Church of the Ascension!
2. Discussion and approval of January meeting minutes
	1. Clarification about roles and who in the meeting are CAC members
		1. Josh to send out CAC application to Jan and Brad to finalize their membership
3. Village Management / Case Management Report
	1. 59 residents, 4 children
		1. New resident just arrived at the village during the meeting
			1. Previous resident exited due to abandoning unit - have not been able to contact them
	2. New washers and dryers (2 stacking units)
		1. Final maintenance in process to make them operational
	3. HSD inspection coming up this month
		1. Pre-COVID these were monthly, they are much more infrequent now
		2. Check for cleanliness, maintenance of facilities
	4. CM Lewis’ “It Takes a Village” campaign includes a suggestion of expanding Interbay Village
	5. Funding approved to hire a Village Organizer
		1. Andrew & Trey are discussing the best role of this new staff
			1. Will likely support security, alleviating residents of 40 hours of security shifts each week
	6. Also recruiting for half time case manager
		1. Candice notes that there are many community members happy to support Ali in the meantime!
		2. Jan suggests CAC puts together a team of these individuals that build sustainable relationships with residents (Village Angels?)
	7. Pest control - staff have reached out to the company LIHI contracts with and bait traps will be doubled this month
	8. Security have all been wearing masks!
4. Donation Needs
	1. Lidya planning to work with CAC members to connect residents moving out with furniture

Next meeting: March 1, 2021