**DRAFT MEETING NOTES – CAC REVIEW/APPROVAL PENDING**

**Interbay Tiny House Village Advisory Committee Meeting Minutes (Draft)**

Date: Monday, Nov. 5, 2018, 4:45

Location: Church of the Ascension, 2330 Viewmont Way, Seattle 98199

CAC members: Niki Amarantides, Dana Dunklin, Pastor Joy Haertig, Libby Stevenson, Janis Traven, Lisa Verner

CAC attendees: Niki Amarantides, Pastor Joy Haertig, Janis Traven, Lisa Verner, Libby Stevenson

LIHI attendees: Josh Castle, Ali Sharekian

Safe Harbor Rep: Joseph Procella

City of Seattle: Karen Ko (Dept of Neighborhoods)

1. INTRODUCTIONS
2. DISCUSSION & APPROVAL OF MINUTES
3. RESIDENT REPORT

**Current Count**: Joseph reported that there are currently 53 residents: 40 males, 13 females; 3 open spaces for men and 2 open spaces for women in dorm tents. There are a total of 28 people in dorms awaiting houses. Children in the village are: 15 y/o (girl), 11 (girl); 10 and 9 y/o boys.

There was a new intake this week. One person found a job and one person self-exited (chose to leave).

**Water:** Still no shower facility or access to running water; UGM shower trailer is being worked on and the village is readying to receive it. There will be 4 showers and 4 bathrooms. Once the SEPA review is completed and the village can expand from 12 to 18,000 square feet, and water can be connected.

Examiner’s Meeting/SEPA Review comment period ends 11/15; decision expected by 11/16.

**Village-Neighborhood:** Weekly drum circle being offered. On 11/9 a group is coming in with a meal and art supplies for villagers. Residents continue to use Ballard Food Bank for personal food needs.

Conversation ensued about the need for a meal calendar**: can LIHI have one on its site similar to how ShareWheel posted meal calendars for the encampments they were managing**?

So far, no Thanksgiving meal has been identified. A meal on Saturday, 11/24 will be provided but not on actual Thanksgiving day. A van will be made available to assist villagers to get to church hosting Warm jackets, blankets, sheets still needed. Still need vehicle to transport bedding to Aloha Inn for laundry.

Contacting the village (re. meals, tours, needs) should happen through the camp phone number: **206.356.4484** or by emailing tentcity5@gmail.com. There is also a Safe Harbor Interbay Facebook group. A website is also located at <https://jtprocella.wixsite.com/tinycabinssafeharbor> where a meal calendar sits but how is it filled in to know what days are lacking meals?

1. CASE MANAGEMENT REPORT, RESIDENT SERVICES, and OUTCOMES REPORT

Ali noted that this past month there were 7 openings for housing (3 for families, 3 for singles and 1 transitional opening). 14 were offered housing but had insufficient paperwork. Paperwork requirements include original social security card and birth certificates plus proof of custody if needed for children.

Conversation ensued re. how could all intakes into Safe Harbor have ss cards and birth certificates ready for housing placement and that this be a part of case management. CAC offered ideas re. how they can assist to help make this happen—can SPU students assist? Can we locate ourselves in doors to do this work—Whole Foods coffee shop?

ACTION ITEMS:

* Can there be a Meal calendar placed on LIHI website for Safe Harbor and other sites managed by LIHI? Who maintains info re. meals being provided on particular days?
* Transportation for bedding to Aloha Inn laundry. Is the volunteer group at the Port able to do this?
* Warm jackets, blankets, sheets needed—what groups will we reach out to do drives for this?
* Who will follow up on Magnolia Chamber of Commerce for member on CAC?

QUESTION: can we locate CAC monthly meetings in a location that is easier for residents to come to and get back to camp? Any meeting spaces in Whole Foods shopping center area?