**DRAFT MEETING NOTES – CAC REVIEW/APPROVAL PENDING**

**Othello Village CAC Minutes**

**Date / time:** August 20, 2020, 4-5 pm

**Location:** Virtual Zoom Meeting

**Members attending:** Dick Burkhart, Mary Hackney

**LIHI Staff attending:** Josh Castle, Becca Finkes, Chris Brand, David McNamara, Theresa Hohman, Amanda Eason, Alexa Price

**City Staff attending:** Shawn Neal

**Note Taker:** Becca Finkes

**Topics:**

1. Introductions
2. Recruiting New CAC Members
	1. Local community member who donates food to the village is interested in joining CAC, Chris to pass on contact information to Josh
	2. Mary to invite other church members
	3. Josh to reach out to UW Commons, neighboring church
3. Village Management Report
	1. 29 men, 13 women, 6 children (including 6 couples, 4 families)
	2. Move outs: 3 men, 2 women (including 2 families - 6 children)
	3. Police calls:
		1. 7/20 - villager assaulted another villager (exited from village)
		2. 7/24 - villager assaulted staff (moved to another village)
	4. 3 empty houses
		1. Navigation Team referrals are falling through - 5 referrals, only 1 showed up on-site and turned the tiny house down
		2. Vacancies have been posted for about a week
	5. Village in good condition (fencing, platforms, no litter, no rodents, clean bathrooms/kitchen)
	6. No guests permitting in the village due to COVID-19
4. Case Management Report
	1. 6 residents have moved into permanent housing
		1. 5 people (2 adults, 3 children) moved into LIHI’s property Abbey Lincoln Court
		2. 1 woman moved into housing with King County Housing Authority voucher
	2. 4 residents moved to True Hope
	3. 7 households are housing ready
		1. 1 individual touring an apt next week
		2. 6 are Section 8 eligible, but this has a lengthy waiting list
	4. Case manager is encouraging villagers to pursue Section 8 in neighboring cities with shorter waitlists
	5. Most residents have received stimulus checks
	6. Mary recommends residents engage with Columbia Legal Services - Josh recommends we coordinate with organization to provide support to residents
5. Open Discussion
	1. Mary asks if village is still accepting donations
		1. Chris notes that village has received an overabundance of donations, especially larger items and perishable food items
			1. Josh recommends that we share excess with other villages and shelters if Othello Village does not have the storage space
	2. Mary inquires about COVID-19 safety protocols
		1. No outside guests permitted within the village
			1. Mary asks if a prospective CAC member could have an individual tour of the village - Josh/Theresa confirm this is a possibility if strict regulations such as masks, social distancing, and sanitation are followed
		2. Small group meetings are occurring, but COVID-19 regulations are enforced
	3. Josh to ask Development staff to attend next meeting and discuss upcoming development on site - LIHI is pursuing funding to develop permanent affordable housing in few years
	4. Mary asks about average stay
		1. Josh explains this varies based on resident’s needs and background
		2. Case managers work with residents to reach goals to become housing ready
	5. Mary asks how people are referred to village
		1. Josh explains current relationship with Navigation Team - referrals come from Nav Team
	6. Shawn brings up concern about violence in surrounding neighborhood
		1. Josh notes there are active community police in the area
			1. Detective Cookie used to be a regular visitor, COVID has prevented engagement
				1. Dropped off donations last week! Josh to invite her to next CAC meeting
			2. Demolition of vacant building neighboring village has relieved crime