**DRAFT MEETING NOTES – CAC REVIEW/APPROVAL PENDING**

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| CAC Name: | Licton Springs Village |
| Date: | January 24, 2019 |
| Meeting Location: | Aurora Commons |
| Call to Order (time): | 5:00 pm |
| CAC Members in Attendance: | Tim Pritchard, Elizabeth Dahl, Kathy Olson, David Osaki |
| Permitted Encampment Members in Attendance: | None |
| Operator Representatives in Attendance: | Josh Castle, Bradford Gerber |
| Community Members in Attendance: | Jean Darcie, Anne Dennon, Mary Riski, |
| City of Seattle Staff in Attendance: | Lisa Gustaveson |
| Recorder/ Note Taker: | Lisa Gustaveson |
| Previous Meeting Notes Approved: | Yes / No |
| Previous Meeting Notes Posted: | Yes / No |

**CAC Member Reports:**

Issues/complaints raised by the community

* **What is the plan for ensuring all people living in the village find a place to go before the end of March?**
  + All people will have an exit plan in place by the end of February. Each person will work with staff to move into their new space. This includes storage of belongings.
* **What is the plan for the property?** 
  + The space will be secured – including fencing. A new tenant could move in to occupy the property before the planned development sometime in 2020.
* **How do you track housing retention for those who exit the program into permanent housing?** 
  + The HMIS system tracks housing retention by agency through the percentage/ number of people who return to homelessness. LIHI will investigate if it is feasible to track by person over time (noting the village will be closed).
* **How has the plan for serving women in the village going?** 
  + There are 9 women at the village currently.
  + LIHI manager of services, Stephanie Endres, will be on site to work with those women.
* **Discussion around the final meeting**
  + Continue meeting after March to keep up with how the housing placement is going and what the neighborhood impacts have been with the village closed.

**Progress/Case Management Report:**

# of residents/# of spaces – in “tiny structures”: 30 residents/ 30 units

# of residents/# of spaces – in “dormitory” tents: None

# of youth: None

# of infants: None

# of residents moving out during month and the reason (i.e. permanent housing, transitional housing, returning home, etc.) (insert Josh’s report)

**Operations Report:**

Physical camp development and operations/meals/amenities: Bradford discussed the status of the units, and that all have been inspected. He will be onsite until the closure to coordinate the onsite activities.

# of “tiny structures”: 30

# of “dormitory” tents: None

# of people barred and the reason: None

# of 911 calls, the reason and resolution (if known): None

Events, special activities, in-kind donations, visitors, media: None

**SPD Report:** (crime statistics update/comparison to baseline) None

**New Business:** None

**Public Comment/Questions:** (name/address/affiliation/issue raised/question asked) None

**Next Meeting:** (date/time/location) February 21, 2019 Aurora Commons

**Adjournment:** 6:15 P.M.