

CAC Agenda/Meeting Notes Template
(bold denotes topics to be listed on meeting agendas)

CAC Name:	Camp Second Chance Community Advisory Committee
Date:	10/1/17
Meeting Location:	Arrowhead Gardens Welcome Center
Call to Order (time):	2:00pm
CAC Members in Attendance:	Willow Fulton, Aaron Garcia, Grace Stiller
Permitted Encampment Members in Attendance:	Rebecca
Operator Representatives in Attendance:	Josh Castle, Sharon Lee
Community Members in Attendance:	7
City of Seattle Staff in Attendance:	Tom Van Bronkhorst
Recorder/ Note Taker:	Willow Fulton
Previous Meeting Notes Approved:	Yes
Previous Meeting Notes Posted:	Yes

CAC Member Reports:

Willow:

- LIHI representatives will not be able to attend until about 3:00 pm due to a previous commitment
- Camp still having challenges with authority and getting supplies, but overall, day to day functions are as normal

Camp Report:

- Camp and LIHI not in agreement on camp sovereignty when decisions need to be made
- Getting supplies is taking a long time – they ran out of toilet paper
- Need tents, tarps and roofing materials
- No case manager assigned to camp yet
- Pest control contract that was in place has ended and rat traps were removed
- Camp has not been provided with budget info to see what is being paid for through city/lihi contract

Questions from CAC:

- Are there immediate needs that the community can help the camp with until everything is worked out with LIHI?
 - A: TP was supplied, need tarps (not sure what size needed - will ask)
- How many are in camp now?
 - A: About 63
- When were supplies requested?
 - A: within the past 2 weeks
- Does LIHI have a main contact for supplies?
 - A: that would be good – also having issues because multiple people from camp are contacting LIHI with needs/questions instead of unified approach
- Does camp need help organizing that effort?
 - Yes – multiple people are trying to "fix" issues rather than centralized management

- Are internal camp meetings still happening and is there a main leader?
 - A: Yes – Chris (Brand) has stepped up but is overwhelmed as position is not paid and he has to forego his paying job to do the work
 - Some decisions at camp meetings are blocked by LIHI – like a decision to vote a particular camp member back into the camp would mean LIHI would pull their support
- CAC can help make sure the supply issues are worked out asap – other management decisions will take longer, but we will help
 - Camp and LIHI needs
- Is there still an internal camp board and how many members are on it?
 - Yes – 5 members currently
- How does board operate? Basic process?
 - Weekly meeting where agenda items are raised, discussed and they vote to take action
- Is there a board member that should be the main contact with LIHI for camp needs?
 - Chris would be the contact but he may step down due to financial impact and stress
- Do residents know they should be going to this person? Why are they not?
 - Camp authority is up in the air and not clearly established since transition and people are confused and not clear on how it needs to work

Progress/Case Management Report - Operations Report:

- # of residents/# of spaces – in “tiny structures”
- # of residents/# of spaces – in “dormitory” tents
- # of residents moving out during month and the reason (i.e. permanent housing, transitional housing, returning home, etc.)
- Physical camp development and operations/meals/amenities
- # of “tiny structures”
- # of “dormitory” tents
- # of people barred and the reason
- # of 911 calls, the reason and resolution (if known)
- Events, special activities, in-kind donations, visitors, media

Rebecca not sure on numbers of intake/exits but there have been some - camp bookkeeper (Zsa Zsa) probably has those numbers but is not at meeting

There have been several 911 calls due to disagreements and lack of camp authority – some campers feel like they don't have to follow camp rules because immediate bars are not allowed.

- One camper called police when he was confronted about refusing to do his security shift.
 - Result: police took report but no action taken
 - Resident did not do shift and there was no repercussions – the resident is no longer in camp because they received housing (were already in process)
- A couple of physical fights have occurred – seems to be due to camp upheaval
 - Fights resulted in both individuals being asked to leave camp

CAC Q:

- What would the normal process be to address these kinds of issues?
 - A: A camp board member would be notified of the issue and an incident report would be taken – the board would then determine the consequence depending on the issue - some consequences are extra duties up to 1-2 day or permanent bars depending on

severity and negotiations between individual and board, but since those are not enforceable right now, there are issues with compliance.

- One CAC member was at camp recently and a LIHI rep was in camp and seemed to be doing case management – do they have someone there every day?
 - No – they have not been there very often
- CAC will make sure that Camp has a list of the questions that will make sure camp board has list of stats to bring to CAC meeting and make sure they feel prepared.

SPD Report: No SPD rep present

New Business:

Public Comment/Questions:

- Will there be another city/county organized meeting any time soon to talk about other issues in area?
 - A: (Tom) City has been in conversations with Highland Park Action Committee and Joint Training Facility to try to set date – may be November
 - Willow: North Highline Unincorporated Area council meeting on October 5 will be focused on the issues in the area - Representatives from King County, Seattle and LIHI are scheduled to be there: <http://northhighlineuac.org/>
- Transparency will go a long way with the camp and the community – self policing along with checks and balances and accountability is key to success and needs to be visible to the community.
 - Rebecca agreed – with the camp and LIHI as well
- There might be good examples in the area for successful programs like Mary's Place that could advise – some say they are able to house people in 30 days
- To Tom: Is there any information on what is causing the delay with the contract and management plan?
 - Tom not sure – not involved in contract process
- When the contract is established, can community members get a copy?
 - Yes – through Human Services Department – lisa.gustavson@seattle.gov as a public records request

LIHI Arrived at Aprox 3:00 (Sharon Lee – Director; Josh Castle – Volunteer and Advocacy manager)
Willow recapped that camp has concerns about case management, contract and management plan that were discussed and would be asked after LIHI had a chance to introduce themselves to the room and give their initial update

Initial update from Sharon:

- LIHI was asked by city to serve to help keep Camp Second Chance operating, and still working thins out
- The first month has had some issues with violence and threats of violence at the camp resulting in calls to police, 2 Trespass orders against individuals, 2 arrests and some re-locations to hotels and housing as a result. These safety and security issues plus issues with bars and threats have been distracting from getting full management plan in place.

- They are advertising/interviewing for a case manager position
- They have been working with Lisa Gustaveson at HSD to understand future funding plans – it sounds like there is a plan in the city budget for next year.
- There is \$79,000 remaining in the operating budget after transition from Patacara
- They are determining what they will be able to cover with what's available, and determining if additional funds are needed and available
- One issue came up with a previous resident that said they funded their own tiny house but they are barred from the camp so they had to re-imburse them for it
- They do not want to have a situation where someone owns a tiny house there – they should be temporary
- They are now looking at what it will take to prepare the existing tiny houses for winter or build more

Josh

- Brad Gerber (in charge of tiny house construction) has been visiting camp and inspecting tiny houses and tents to see what needs to be fixed or replaced
- 10 houses there now – most need to be insulated – they have volunteers lined up for that project
- There are about 30 tents and about ½ need to be replaced as they are not in good enough shape for the winter
- As soon as possible, they would like to replace all tents with tiny houses - there are volunteer groups donating time and materials to build and place houses
- The replacement tents are a special kind – until they can be replaced
- There is a \$21,000 donation from Alki church (houses are ~\$2500 each) so they will be working on that
- Have heard personal stories from campers already that they are cold in tents
- Thanked community members for support in meetings and at camp
- Reviewing food calendar to make sure they have enough food coming in
- They have a supply list from camp they are working of fulfilling - working with Brad to make sure everything is filled
- They normally get a supply list about every 2 weeks from other camps.

Rebecca recapped the concerns brought up previously

LIHI Response:

- On the tarps/tents - they are working on figuring out how to tarp the tents while making sure water doesn't shed off the tarp to the platform and floor of the tent
- The delay on the supply list may have been due to the regular schedule followed in other camps: Mary Cunningham is in charge of ordering, and they will coordinate on submitting lists in time to ensure items are ordered in time
 - Rebecca: There is an issue within the camp that they need to ensure that one person is in charge of ordering and contacting – they are working that out.
- They need to set up a regularly scheduled meeting with the camp as they do in other camps – this is the opportunity to make sure they are discussing and working through these things
- It's important to make sure that the basic recurring needs are requested ahead of time so that there are not several last minute emergency needs (like TP, plates, propane) – especially on weekends

Call out from CAC:

- Previously, this type of thing was handled by the camp manager, and since the transition to LIHI that role has not actually been filled – one resident (Chris) has tried to fill the role but it means he is unable to work his paying job and is also somewhat overwhelming for someone without that specific experience. This creates a challenge in camp and they need guidance. The community and CAC are very concerned that there is no paid camp manager on site.
- Also brought up the issue about the cancelation of the pest control

LIHI Response:

- They tried to ensure that all contracts were transferred over but there were some vendors that pulled their services as soon as Patacara canceled. They have gotten most in place, but did not know about the pest control and will work with the vendor to get it back in place
- The meetings with the camp will probably get set up in the next week or so and will recur about every 2 weeks – this will help work some of these issues out
- There are also concerns from LIHI about the level of investment at the site in case there is some reason the contract/location is not renewed for a second year.
- They have a few people on their team working on case management and camp management while they try to transition and get a case manager in place
- Their priority is winterizing tents and/or installing additional tiny houses – they may have to choose between that and a dedicated camp manager/site coordinator due to limited funds
- They are looking at the City budget to determine what level of services will be funded – if there is not enough money in the budget, community members will need to take steps to ask City Council to increase the funds. The current city budget does NOT pay for tiny houses, heat, plumbed toilets/showers, food. LIHI is advocating for camps – especially where people are being swept to – to have some of these basic needs covered.
- There are budget hearings coming up October 5 and November 1 – show up or write to the council members to ask for additional resources

CAC Input:

- Grace: In the past, this camp ran smoothly due to having on-site management – this needs to be a priority as well as the winterization – not either/or - LIHI is encouraged to look at ways they might be able to support someone in that role with some sort of stipends or benefits. It would really benefit the camp to have that.
- Aaron: camp also needs clarity on authority for their board – in the past, this was clear, and now that it's not, there are power struggles in the camp. One source for ideas might be dorm governance
 - Sharon: There are concerns about camp leadership and fairness – they are trying to find a solution. LIHI is currently requiring all bars be approved by them
- Willow: The CAC and community would like to see the contract and management plan - is that available?
 - Josh: Does not have the details currently but will email that information
 - Sharon: part of the contract is to meet targets for housing – the camp is not meeting those, but they are very high in relation to the actual housing that is available.

Additional note from Rebecca:

- The issues of violence in the camp are a result of the instability and lack of management – these issues did not come up prior to the transition and limits on internal camp governance and enforcement of bars and other disciplinary actions.

Next Meeting: Sunday 11/5/17 (TBD depending on LIHI availability – probably 2:00)
Arrowhead Gardens Welcome Center

WSB Coverage of meeting: <http://westseattleblog.com/2017/10/camp-second-chance-transition-to-new-operator-not-very-smooth-sailing-advisory-committee-told/>