# System Test Report

## EMERGENCY GENERATOR

<table>
<thead>
<tr>
<th>STATUS</th>
<th>☐ Confidence Test</th>
<th>☐ Deficiency Repair Test</th>
<th>☐ Red</th>
<th>☐ Yellow</th>
<th>☐ White</th>
</tr>
</thead>
</table>

## Occupancy Information

**Occupancy Name:**

**Occupancy Address:**

**Contact Name:**

**Contact Address:**

**Contact Phone:**

**Contact Email:**

**Central Station Monitoring:**

<table>
<thead>
<tr>
<th>☐ Yes</th>
<th>☐ No</th>
</tr>
</thead>
</table>

**Monitoring Company Name:**

**Monitoring Required:**

<table>
<thead>
<tr>
<th>☐ Yes</th>
<th>☐ No</th>
</tr>
</thead>
</table>

**Monitoring Company Phone:**

## Inspection & Testing Agency Information

**Name:**

**Address:**

**Phone:**

**Emergency Phone:**

**Email:**

## Inspector/Tester Information

**Name:**

**Phone:**

**SFD Certification No.:** SCP-

## Emergency Generator System

**Date of Test:**

The items on the checklists below shall be inspected and tested. This list does not constitute all of the required inspecting and testing of the fire and life safety system. Refer to the Building Code and Fire Code of the AHJ and NFPA 70, 110, and 111, and the manufacturer’s instructions for inspecting and testing requirements.

### PRE-TEST CHECK

**AVOID UNNECESSARY ALARMS BY PUTTING THE FIRE ALARM SYSTEM IN TEST MODE. Failure to place the Fire Alarm System (FAS) into test mode and/or taking other precautions to may cause preventable alarms.**

1. All signs, labels, and placards are in place and visible.  

|☐ Yes | ☐ No |

## LOAD TEST

<table>
<thead>
<tr>
<th>Amps</th>
<th>Volts</th>
<th>Hertz</th>
</tr>
</thead>
</table>

**Generator Load Rating**

**Test Results (full load)**

<table>
<thead>
<tr>
<th>This generator supplies power for</th>
<th>Over Current Capacity (Amps)</th>
</tr>
</thead>
</table>

**Required Emergency Equipment**

**Legally required Equipment**

**Optional loads**

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**Emergency Generator**  
(05/19)
## Total Over Current Capacity (Amps):

2. The EG was operated for the annual test according to Fire Code Section 604.4 – 604.5, the manufacturer’s recommendations, and NFPA 110 Section 8.4.  

3. All of the fire and life safety equipment requiring EG power was checked and operated properly.  

4. The test results indicate that this generator provides adequate power to support all loads connected to it and/or sheds the Optional loads (Emergency, Legally Required, Optional).  

### CONTROLS

5. The EG starts on power failure.  

6. The EG run light operates on the controller panel.  

7. The EG transfer switches operate correctly. Including load shedding if so equipped.

### MAINTENANCE

8. The emergency generator (EG) maintenance record is posted.  

9. The EG has been exercised once a month according to Fire Code Section 604.4 – 604.5, the manufacturer’s recommendations, and NFPA 110 Section 8.4.

### FUEL

10. The EG has a fuel supply large enough to accommodate the longest minimum time required for the Emergency and/or Legally Required load while the generator is under full load.  

11. The required annual ASTM approved fuel quality test is up-to-date.

### FINAL CHECKS

Put the Fire Alarm back into service and/or other precautionary measures that were made to restore fire alarm system to normal operation (includes removal of protective coverings)

12. The system was left in service.  

13. The confidence test report was given to the owner and a current status tag was posted on the generator controller.

By accepting this statement I, the certified technician shown on this form, certify that this fire protection system(s) has been properly inspected for functional operation in accordance with the current Fire Code (FC) used by the department that has jurisdiction and NFPA Standards adopted by the FC for this system. Any deficiencies found are noted in the report and have been reported to the building Owner/Manager for corrective action.

I am authorized to submit this report for the certified technician who has accepted this statement.

### SIGNATURE (OPTIONAL)

Signature of Technician

Signature of Building Representative

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**System Testing Reports Must Be Submitted Online**

Submit reports to [http://www.thecomplianceengine.com/](http://www.thecomplianceengine.com/)