

Immigrant and Refugee Affairs

Cuc Vu, Director

(206) 233-3886

www.seattle.gov/iandraffairs

Department Overview

The mission of the Office of Immigrant and Refugee Affairs (OIRA) is to improve the lives of Seattle's immigrant and refugee families. OIRA works to strengthen immigrant and refugee communities by engaging them in decisions about the City of Seattle's future and improving the City's programs and services to meet the needs of all constituents.

OIRA collaborates with the Immigrant and Refugee Commission, community partners, government agencies, faith-based institutions, the private sector, and City departments to define and achieve desired outcomes for City investments for immigrants and refugees. According to the 2014 American Community Survey, immigrants and refugees comprise approximately 18% of Seattle's population. OIRA helps ensure that these residents can understand and access City services.

OIRA is dedicated to supporting the City's Race and Social Justice Initiative by consistently using the racial equity toolkit analysis, operationalizing racial equity in our workplans, and engaging directly with immigrant and refugee communities.

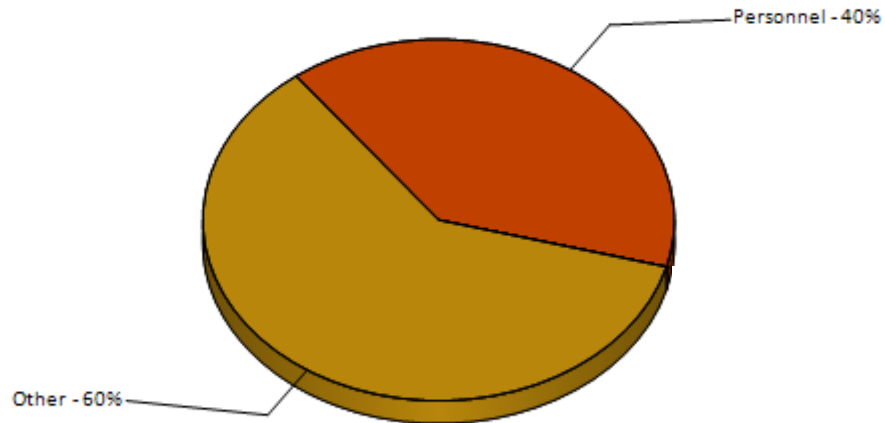
Budget Snapshot

Department Support	2016 Actuals	2017 Adopted	2018 Endorsed	2018 Proposed
General Fund Support	\$2,448,717	\$2,531,544	\$2,541,564	\$2,677,467
Other Funding - Operating	\$542,278	\$400,000	\$400,000	\$400,000
Total Operations	\$2,990,995	\$2,931,544	\$2,941,564	\$3,077,467
Total Appropriations	\$2,990,995	\$2,931,544	\$2,941,564	\$3,077,467
Full-time Equivalent Total*	9.50	9.50	9.50	9.00

* FTE totals are provided for information purposes only. Changes in FTEs resulting from City Council or Human Resources Director actions outside of the budget process may not be detailed here.

Office of Immigrant and Refugee Affairs

2018 Proposed Budget - Expenditure by Category



Budget Overview

The Office of Immigrant and Refugee Affairs (OIRA) has experienced significant growth in its funding and responsibilities since the 2014 Adopted Budget. In 2014, the office was comprised of three FTEs and a \$360,000 budget. The 2018 Proposed Budget for OIRA includes nine FTEs and a budget of \$3 million.

Over the last three years, resources have been added to OIRA including a language access coordinator and an ethnic media and communications coordinator because translation, interpretation, and multi-lingual communication are critical aspects of immigrant integration. Resources were also added for the Ready to Work program which aims to increase the opportunity for limited English proficient residents to obtain and retain quality employment. This program began in Southeast Seattle and then later expanded to the Lake City neighborhood in North Seattle. The New Citizen Program was also transferred from the Human Services Department to OIRA and then expanded. This program gives grants to local organizations to provide citizenship classes, one-on-one assistance and eligibility screening. Funding was added to enable the program to serve more residents and increase the number of lawful permanent residents applying for citizenship. Added funding also allowed OIRA to organize large-scale citizenship workshops and smaller monthly clinics with no charge to participants, leading to a 125% increase in residents served since 2015. In 2017, the City of Seattle and King County jointly funded a \$1.5 million Legal Defense Fund for immigrants and refugees to provide civil legal aid to people going through immigration proceedings.

The 2018 Proposed Budget adds resources to sustain and enhance the Immigrant Family Institute (IFI). The IFI seeks to build understanding between Seattle Police Department officers and the communities they serve. The program features an eight-week curriculum, engages City departments to raise awareness about available services, and develops community leadership and capacity within some of Seattle's most vulnerable communities. In 2018, OIRA will add a seven-week parenting skills component to IFI. OIRA will use the Strengthening Families Program, an evidenced-based parenting skills program. This addition comes at the direct request of the

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participants of IFI who believe they need parenting skills development to achieve program goals. The purpose of this added curriculum is to work toward the foundational program goals of preventing families from negatively engaging with the juvenile justice system.

Incremental Budget Changes

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	2018 Budget	FTE
Total 2018 Endorsed Budget	\$ 2,941,564	9.50
Baseline Changes		
Citywide Adjustments for Standard Cost Changes	\$ 20,847	0.00
Proposed Changes		
Immigrant Family Institute	\$ 69,019	-0.50
Proposed Technical Changes		
Ethnic Media Position Reclassification	\$ 11,037	0.00
Increase in State Funding for New Citizen Program	\$ 35,000	0.00
Total Incremental Changes	\$ 135,903	-0.50
2018 Proposed Budget	\$ 3,077,467	9.00

Descriptions of Incremental Budget Changes

Baseline Changes

Citywide Adjustments for Standard Cost Changes - \$20,847

Citywide technical adjustments made in the baseline phase reflect changes to internal services costs, health care, and industrial insurance charges for the department. These adjustments reflect initial assumptions about these costs and inflators early in the budget process.

Proposed Changes

Immigrant Family Institute - \$69,019/(-.50) FTE

This adjustment adds \$50,000 to add a parenting skills component to the Immigrant Family Institute (IFI); adds \$19,000 of funding to help sustain the program; and eliminates a half-time position. The IFI was piloted as an eight-week program in 2017 and builds off the award-winning success of the Refugee Women's Institute. IFI

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brings together immigrant youth of color (ages 10-14), their parents/guardians, and Seattle police officers to learn from each other over eight sessions. It is aimed at immigrant families who had direct or indirect experience with the juvenile justice system and is intended to prevent deeper or more serious involvement. At the very first session of the IFI, parents/guardians told staff they needed parenting skills classes to effectively work towards preventing and avoiding negative interactions with the juvenile justice system. OIRA will use the *Strengthening Families Program*, recognized as a top-ranked parenting skills program according to research conducted by Dr. Sarah Walker of the University of Washington for the City of Seattle (Culturally Responsive Resources and Needs to Address Adolescent Family Violence in Seattle).

This adjustment also includes \$19,000 of ongoing funds to sustain current IFI costs, and it eliminates a half-time Community Development Specialist. This position had been added to support the IFI; however, OIRA never filled the position and instead used the funds to hire consultants to support IFI instead. Because IFI is only for eight weeks once a year, consultant resources are more appropriate than an ongoing position.

Proposed Technical Changes

Ethnic Media Position Reclassification - \$11,037

This adjustment provides funding for a reclassification of the Ethnic Media and Communications Manager from a Strategic Adviser 1 Exempt to a Strategic Adviser 2 Exempt to reflect an increase in responsibility and scope of work for this position.

Increase in State Funding for New Citizen Program - \$35,000

This adjustment reflects an increase in the Washington Department of Social and Health Services contract with OIRA to support the New Citizen Program (naturalization case management, which OIRA subcontracts to community based providers). The 2017-18 award is \$70,000 more than the 2016-17 award; OIRA expects to spend half of this increase in 2018. The 2017 portion (also \$35,000) is included in the 2017 3rd Quarter Supplemental Budget Ordinance.

Expenditure Overview

Appropriations	Summit Code	2016 Actuals	2017 Adopted	2018 Endorsed	2018 Proposed
CDBG - Office of Immigrant and Refugee Affairs Budget Control Level	6XN10	542,278	400,000	400,000	400,000
Office of Immigrant and Refugee Affairs Budget Control Level	X1N00	2,448,717	2,531,544	2,541,564	2,677,467
Department Total		2,990,995	2,931,544	2,941,564	3,077,467
Department Full-time Equivalent Total*		9.50	9.50	9.50	9.00

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Appropriations By Budget Control Level (BCL) and Program

CDBG - Office of Immigrant and Refugee Affairs Budget Control Level

The purpose of the CDBG - Office of Immigrant and Refugee Affairs Budget Control Level is to provide support to community-based development organizations with the goal of increasing the socioeconomic and civic opportunities for immigrants and refugees in Seattle.

	2016	2017	2018	2018
Program Expenditures	Actuals	Adopted	Endorsed	Proposed
CDBG - Office of Immigrant and Refugee Affairs	542,278	400,000	400,000	400,000
Total	542,278	400,000	400,000	400,000

Office of Immigrant and Refugee Affairs Budget Control Level

The purpose of the Office of Immigrant and Refugee Affairs Budget Control Level is to facilitate the successful integration of immigrants and refugees into Seattle's civic, economic, and cultural life; to celebrate their diverse cultures and contributions to Seattle; and to advocate on behalf of immigrants and refugees.

	2016	2017	2018	2018
Program Expenditures	Actuals	Adopted	Endorsed	Proposed
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Total	2,448,717	2,531,544	2,541,564	2,677,467
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