

# Reader's Guide to the 2010-2015 Proposed Capital Improvement Program

The City of Seattle's 2010-2015 Proposed Capital Improvement Program (CIP) includes an introduction, departmental sections, appendix, an index, and a glossary. The introduction provides information on the CIP, allocations, funding sources for capital projects, significant initiatives, support for neighborhoods and neighborhood plan projects, and policies guiding the City's capital investments.

Departmental sections comprise the majority of the CIP document, and contain detailed information on approximately 662 individual projects. The following departments have sections in this book: Parks and Recreation, Seattle Center, Seattle Public Library, Seattle Department of Transportation, Seattle City Light, Seattle Public Utilities (divided into four sections: Drainage and Wastewater, Solid Waste, Technology Projects, and Water), Department of Information Technology, and Fleets and Facilities. The Appendix is comprised of a listing of new or expanded capital facilities, as required by the Growth Management Act.

## Reading CIP Project Pages

CIP project pages, located in the departmental sections of the CIP, provide the most detailed information about a project. The project pages contain the following information:

**BCL (Budget Control Level):** A grouping of similar projects into department-specific programs. Also reflects the level at which expenditures are controlled to meet state budget law provisions.

**Project Type:** Projects are identified as New Facilities, Improvements to Existing Facilities, or Rehabilitation or Restoration of Existing Facilities. Technology projects, or those that do not fit into the categories above, are identified as New Investments.

**Location:** Street address, intersection, or general location of a project. If a project has multiple location entries, only one project location entry will be included in the CIP.

**Start Date/End Date:** Quarter and year a project begins and is expected to finish. Projects that continue from year-to-year are shown as "Ongoing." Projects without a determined start or end date may show as "TBD" or "On Hold."

**Project ID:** Unique number identifying a project in the City's automated financial management system.

**Neighborhood District:** The City is divided into 13 neighborhood districts. This field indicates in which (if any) neighborhood district(s), a project is located. Some projects are located in more than one neighborhood district or outside the city, and are so noted.

**Neighborhood Plan:** If a project supports a neighborhood plan recommendation, the name of the neighborhood plan is indicated. Some projects are in more than one neighborhood plan, or not in a neighborhood plan. The City's 38 adopted neighborhood plans can be viewed online at <http://www.seattle.gov/neighborhoods/mpi/plans.htm>.

**Neighborhood Plan Matrix ID:** If a project is identified as being a desired activity within a neighborhood plan, the corresponding matrix ID is captured in this field.

**Urban Village:** This field indicates whether a project is located in an Urban Village, a designated geographic area expected to accommodate future population and job growth, as defined by the Comprehensive Plan's growth management strategy.

**Project Description:** Information about the purpose, scope, and history of the project.

**Revenue Sources:** Revenues are all sources of money supporting a particular project such as grants, private donations, Councilmanic debt, Real Estate Excise Taxes, etc. The Revenue Source Table lists the project's

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revenue sources, life-to-date (LTD) expenditures through 2008; the 2009 revised budget (including 2009 Adopted Budget, carry-forward balances, abandonments, and supplemental appropriations); proposed 2010 appropriations; and estimated appropriation requests for 2011-2015. "TBD" indicates that revenue sources are to be determined.

**Fund Appropriations/Allocations:** This table lists the appropriating funds, which are those funds (with Summit codes) through which the department has legal appropriation authority, and dollar information by year. Note that this level of detail on the project pages is for information only. Funds are appropriated in the 2010 Proposed Budget at the Budget Control Level.

**O&M Costs (Savings):** Estimate of significant increases or decreases in operations and maintenance costs as a result of a capital project. "N/C" denotes that operations and maintenance costs are not calculated.

**Spending Plan:** This field (formerly known as "cash flow") is shown when spending differs from appropriation or allocation for a given year. This is displayed for a limited number of projects in this document.