

## Regional Pre-Apprenticeship Collaboration

Meeting #16 Friday, May 19, 2017 8:00 – 10:00 am South Seattle College Georgetown Campus \*Bldg C 110/111

### Meeting Minutes

- 8:00 am Welcome and Introductions
- 8:20 am Framework Purpose / Vision / Mission / Spirit of this RPAC  
Proposed norms . . . for the purpose of this working (editing bylaws) session:
1. All encouraged to participate
  2. Respect for the speaker
  3. Discussion is over when it's over / avoid side conversations
  4. Don't dominate the conversation
  5. Be willing to let it go
- 8:25 am Review bylaws = basic structure to create official independent organization  
Not to be confused with The Charter of the RPAC:  
Original framework will be edited and augmented as our official document after formal filing of PARPAC as 501C3 with WA State.

Per agreement of the membership in attendance:

- Unfinished edits will be continued/completed by entire group at the April + May 2017 Meetings.
- Steering Committee nominations may continue, but the formation of this committee will be delayed until the bylaws are reviewed and edited.

- Nomination of Steering Committee (Reminder of the current charter sub-committee: Gary Schmitt, Karen Dove, Clay Tshillard, Jerry Jordan, William Burchett, Greg Knutson, Adriana Gamboa, Keith Armstrong, Bill Gable, Nick Nichols, Dan Seydel, Jason Barnwell, Jon Bersche, Christopher Bryant)
- New Steering Committee will replace Charter sub-committee
  - Seeking long term RPAC members active in this work
  - Independent sectors caucus as needed: select representative(s)
  - Complete Monkey Survey. Record results of Monkey Survey.
  - Record nominations. Seek acceptance from nominees.

Updated bylaw edits out to all were emailed Wed. 5/16/17 to review, print + bring to 5/19/17 meeting.

- 8:30 am Bylaws Discussion and Edits:  
YouthBuild's Kerstin T. and PACE's Diane D. are not present today.  
Jane Hendrickson, SPS CTE wishes to include CTE listserve in RPAC developments (sic) ?

#### Article IV. MEMBERSHIP:

Concern raised re: "only voting members are eligible for any funding the collaborative might obtain for it's membership." It was clarified that this is one of the central elements of the RPAC (ie: leverage the collective for sustainable funding) and that indeed, the RPAC may hire subcontractors as they see fit to perform portions of any shared work of the collective. Resolved.

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A resulting clarification identified re: individual vs. group membership. It was clarified that a central goal of the RPAC was to establish a lasting legacy in this region, therefore membership would be composed solely of groups/organizations, and not individuals. Question raised re: the need for clarity 1. between 'volunteers' or 'participants' vs. 'members' 2. In the definition of an 'organization' and 3. The min./max. limit of the \$250 membership fee.

Clarification = "Voting Organizations" pay a minimum of \$250 / year (with the option of paying more to support the work) and are granted only 1 vote per "voting organization" regardless of any amount donated over \$250 / year.

"Members" are any and all welcome volunteers (individuals or organizations) participating in the monthly meetings and contributing to the work of the PSRPAC that do not pay \$250/year; are not "voting organizations"; and do not have a vote in the vision, mission, and work of the PSRPAC.

An 'organization' shall be defined as \_\_\_\_\_?

It was agreed: All "voting organizations" must be present at a minimum of 80% of all PSRPAC meetings *in a calendar year*, and committed in action to the mission of the PSRPAC through either the Steering Committee, Officer's Duties, Sub-Committee work, or paid position.

It was agreed: That the order of the bylaw articles should be changed. Steering Committee (formerly ARTICLE VII) should come after ARTICLE IV. MEMBERSHIP.

### ARTICLE V. STEERING COMMITTEE, WORK GROUPS, SPECIAL COMMITTEES:

It was agreed: \*The Steering Committee shall be small but representative of the essential stakeholders in the work of the PSRPAC.

\*Steering Committee members must be from a "voting organization".

\*There shall be an odd number of Steering Committee members = 9.

\*We are open to a fee structure change for "voting organizations" relative to the organization's size (ie: number of employees) . . . ?

\*Steering Committee membership is a position of awareness, knowledge, and responsibility to the continued action and legacy of the original framework of the PSRPAC.

\*The Steering Committee (in coordination with the PSRPAC Officers and paid Administrative Coordinator) will set the agenda and ensure that the original framework, vision, action/results-oriented mission, and goals of the PSRPAC are strong, sustainable, and moving forward.

\*The Steering Committee will also be formally responsible to oversee administrative functions of the "membership" and "voting organizations"; the Officer's work and their terms of service; all sub-committee work, and all outward facing negotiations and action?

\*The Steering Committee will take no action nor make any decisions not previously vetted and approved by the "voting organizations".

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1. 1 representative from WSATC recognized pre-apprenticeship trainer
    - a. Each reserves the right to have a representative present?
  2. 1 representative from union apprenticeship training program
    - a. Will represent PSRPAC at quarterly WWATC meeting
  3. 1 representative from non-union apprenticeship training program
  4. 1 representative from public agency (ST, Port, WSDOT, County, City)
    - a. Will represent PSRPAC to Regional Public Owners group
  5. 1 representative from a construction general contractor
  6. 1 representative who is a current apprentice
  7. 1 representative from the fiscal agent organization (in that capacity)
  8. 1 representative from community organization
  9. 1 representative from additional, distinct community organization
- A Community Organization shall be defined as \_\_\_\_\_?

To assure proper representation per the mission of the PSRPAC, we believe that the Steering Committee should be made up of at least 2 black Americans, 3 other people of color, and 3 women. Ideally, this can be accomplished given all the requirements of Steering Committee membership, Steering Committee nominees/acceptances, and mathematical possibilities. \*Each member may count in only 1 category? \*Each member may count in as many categories as they represent? Or a 3<sup>rd</sup> proposal = at least 6 members of the Steering Committee must be non-white males.

### ARTICLE VI. OFFICERS, STAFF AND DUTIES:

It was agreed: Officers shall serve a 2 yr. term.

These terms shall be staggered (by at least 6 mths) to ensure time for voting, proper training, preparation and continuity of leadership.

\*As a result, the original VP will serve 2 yrs + 6 mths; the original Treasurer will serve 3 yrs; and the original Secretary will serve 3 yrs + 6 mths? \*Unless they fill a vacated Officer's position?

Re: alternates in case of absence, any of the Officers are expected to step in to cover the role of any absent Officer.

Please see corresponding updated version of the bylaws:

[Meeting 16C. PSRPAC Updated Bylaws per 10am 5 19 17](#)

9:45 am

Upcoming Events

\*check [rpacevents.com](http://rpacevents.com)

\*please enter [your events](#)

**PACE Graduation**

Friday, June 2<sup>nd</sup> at 11:00 am

Teamsters Hall 14675 Interurban Ave. S. Tukwila, WA 98168

**YouthBuild New Crew** Monday, June 5<sup>th</sup> at 8am

SSC Georgetown 6737 Corson Ave. S, Seattle, WA 98108

**PACT Graduation**

Friday, June 9<sup>th</sup> at 12:00 noon

SVI 2120 So Jackson St, Seattle, WA 98144

