



## **JAC Meeting Notes**

**City of Seattle CWA Joint Administrative Committee (JAC)**

**April 28, 2020**

**11:00 a.m. – 12:00 p.m. and 1 p.m. – 2 p.m.**

### **Introductions**

The meeting was held via Skype. In lieu of introductions, attendees were instructed to email [jeanne.fulcher@seattle.gov](mailto:jeanne.fulcher@seattle.gov) if in attendance. The City sent the March updates that were gathered in lieu of a March JAC meeting, and will resend the February JAC notes for review.

The City of Seattle is looking closely at the safety requirements the Governor's Office issued, with the expectation that public works projects will comply by May 1. The City plans to compile and share Health and Safety Plans (HSPs) with the JAC via an external SharePoint site when they are updated and reviewed. The Seattle Building Trades noted that they would like to see the HSPs for all projects, and encouraged contractors to consider all aspects of COVID-19 symptoms to keep workers safe.

### **Update on Work Progress, Workforce Needs and Reports and Safety – 11 a.m.**

#### 2019 AAC Package 1

Ceccanti was not in attendance. The City noted a slight improvement in Priority Hire performance, and that they plan to work with Ceccanti on further strategies to improve performance.

#### 2019 AA Package 2

Jansen reported that the project is complete, and that they are waiting on punch list from the City. There are no workers on the site, nor are there workforce needs. They met most of the workforce requirements. The City reminded Jansen to send all good faith efforts in advance of the final performance meeting, and thanked Jansen for another good project.

Jansen reported no safety incidents. They've been taking COVID-19 screenings before workers come onsite each day. The screenings include a verbal checklist. If a worker reports a fever, Jansen will contact a third-party medical technician to come to the jobsite and check the worker.

#### 2019 Safe Routes to Schools

The project is 90% complete, and C.A. Carey expects to be done by the end of May. There are no labor needs. C.A. Carey reported that their workforce performance is good, and they expect to meet the Priority Hire apprentice requirement by the end of the project. Current work includes NDS drainage and sidewalks. The City noted that C.A. Carey has been great to work with, and workers have noted that too.

C.A. Carey also uses a checklist every morning, and will implement temperature checks now that they received thermometers. All required safety posters are posted. There are 4-5 people on site, so keeping at least six feet between workers is easy. C.A. Carey had a regular employee to take temperatures, but is interested in using a third party; SDOT will follow up with them. No one on the jobsite has tested positive at this time. A business agent from PNWRCC noted their support for have a qualified third-party do temperature checks to maintain compliance with HIPAA regulations.



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### Burke-Gilman Trail – Phase 1

The project is 90% complete, with landscaping and sidewalk work ongoing. Estimated completion is in early June. MidMountain noted their workforce performance is pretty good and they are improving. The City noted they appreciate MidMountain's Priority Hire efforts.

MidMountain is working with SDOT and safety inspectors to adapt their HSP to accommodate the Governor's Office guidelines. They closed the project for a few days due to lack of face masks, and reopened when they got them. There are currently 15-20 workers on site. They have a general safety manager and TCS checking for safety compliance daily. Workers are screened onsite and know expectations and who to contact through safety meetings. MidMountain also ordered thermometers, and are waiting for them to come in; they're determining what to do in the meantime. No workers have tested positive.

### Northgate Bridge & 1st Ave NE Protected Bike Lane

The project is about 5% complete. Kraemer plans to ramp up in May, and will request Priority Hire workers. They plan for about 12 carpenters, including apprentices, and a laborer. They are drilling shafts and preparing access.

Kraemer has had 4 workers with possible exposure, all of which happened off-site. Responses include sending workers home, notifying subs, having a jobsite stand-down, and workers self-isolating until they receive negative test results for COVID-19. They have extra restrooms, wash stations, hand sanitizer, mist disinfectant and wipes around the site and in common areas. They stagger lunch breaks and lunches to help maintain social distancing. COVID-19 communication is discussed at foreman meetings in the morning, then passed to workers. Workers are provided protective gear. A general foreman for Kraemer takes temperatures on a voluntary basis. A project manager and superintendent are designated COVID-19 points of contact for the project, and ensure compliance with safety measures on the project. When they have work that does not allow for social distancing, they provide full PPE for worker protection. They usually have 31-34 workers on site, excluding truck drivers.

The Seattle Building Trades noted that medical personnel should be taking worker temperatures.

### Pier 62/63

The project is 99% complete with just punch list items to review with the City and possibly some small contract work left. There are 4-6 workers onsite, and no additional workforce needs. The project will not meet the Priority Hire apprentice requirements, nor either of the women goals. The City reminded Pacific Pile & Marine to share any good faith efforts in advance of the final performance meeting. The final performance meeting will include a discussion on how to meet or exceed Priority Hire requirements on future projects.

There are no safety incidents to report. The superintendent onsite reviews safety compliance. A safety person is onsite regularly to monitor. Workers use masks and maintain 6-foot social distancing where possible. Workers are assessed daily, and those who are sick need clearance from a doctor before they can come back on the jobsite. Workers not in compliance will be sent home. There have been no incidents of exposure on the project.

### Waterfront Seattle Alaskan Way

The project is 15% complete. Current work includes utility work on Alaskan Way and concrete paving. There may be workforce needs in May. Gary Merlino is working with subs to bring on



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specific recruits to improve Priority Hire, apprentice and women utilization. There are 40-50 workers currently on the project.

There are no safety incidents to report. They have a superintendent and director of safety ensuring compliance. They provide masks, gloves, goggles and hand sanitizer to all workers. There are portable hand-washing stations on site. They provide safety updates at morning meetings and have posters on site. They clean high-touch areas, and have a janitorial service cleaning the office, not the project site. Portable toilets are cleaned twice a week by the vendor. They're looking into temperature checks and how to comply with HIPAA regulations when implemented.

One worker for a sub tested positive for COVID-19 in early March. The sub notified Gary Merlino, who then shut down the project and had a third party clean the site. If another worker tests positive, Gary Merlino will contact subs, the City, the worker's union representatives, the state Department of Health and anyone else potentially exposed on the site. They would quarantine the area until disinfected.

### **Update on Work Progress, Workforce Needs and Reports and Safety – 1 p.m.**

#### Brighton Playfield

The project is 90%-95% complete. Ohno expects to be completed by early or mid-June. A punch list walk is scheduled May 11. They're meeting Priority hire requirements with good faith efforts. They've recently added several apprentices on the project to improve their overall apprenticeship performance, but are have difficulty retaining laborer apprentices due to no calls/no shows.

Ohno had no safety incidents to report. They have a COVID-19 supervisor documenting all workers and visitors and asking for notification of any symptoms. Workers are screened, but temperature checks are not taken at this time. They'll implement temperature checks when they receive their order of no-touch thermometers. The supervisor also regularly cleans high-touch areas. Protective gear is used by workers. They average about 15 workers on the project. No workers have tested positive.

#### City Wide Pools

The project is 90% complete, and Biwell expects to be done in two months. They're working on the last of seven pools, and are putting in piping and pouring concrete. They have no workforce needs, and are meeting all the requirements. They continue to struggle with journey women and journey people of color utilization.

All workers go through orientation that includes COVID-19 instruction. Biwell is taking temperature checks daily, and requiring workers wear protective gear (glasses, masks and gloves). Only 5-6 workers are on site, so it's easy to maintain social distancing. When there are concrete pours, the number of workers doubles. They have two full bathrooms. They clean high-touch areas and don't share tools.

#### Portage Bay

The project is 90% complete and has about 2 months of work remaining. The project is meeting Priority Hire requirements, though is underperforming in journey women and journey people of color goals. Orion Marine is monitoring and trying to improve the performance in those areas. Current work includes landscaping, pier extension and site concrete, which is finishing up. There are no workforce needs. The workforce onsite fluctuates from 1-13 workers, with the higher amount there for concrete pours.



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There are no safety incidents to report. Orion Marine has an HSP with similar procedures to other contractors. An Orion Marine project supervisor performs temperature checks. An Orion Marine supervisor cleans daily, with a focus on high-touch areas. They also make cleaning materials available to all workers. They stay socially distant, though if a task doesn't allow it, they'll do an analysis to see if it can be performed safely. If it can't, they'll postpone the task. There have been no fevers or other symptoms recorded on the project.

### Pump Station No. 22 Retrofit

The project is about 70% complete, and has 4 months remaining. They're meeting the Priority Hire journey requirement, and are working to improve the Priority Hire apprentice requirement and journey people of color goal. The City noted that they've received and are tracking good faith efforts from a sub, Salinas Construction. The City also noted that Stellar J should keep an eye on the Priority Hire journey performance, as it's hovering right around the requirement. Lastly, the City reminded Stellar J that they'd requested a Social Equity Plan update by yesterday, and have not yet received it; they'll follow up for an update. Current work includes concrete demo and pipeline activity. There are 8-15 workers onsite, depending on the day. There are no workforce needs.

There are no safety incidents to report. Stellar J has a COVID-19 manager, who monitors worker self-assessments. They have regular toolbox meetings and implement social distancing. For activities that don't allow social distancing, they'll analyze for extra safety measures or postpone the task. They have water stations for hand washing, and they disinfect high-touch areas. Workers wear gloves, masks, glasses and face shields. There have been no positive tests or symptoms for workers on the project.

### Ship Canal Water Quality Project - Tunnel Storage

The project is about 5% complete. Priority Hire journey performance is lower than the requirement. There's minimal work right now, and Lane Construction expects more opportunity for Priority Hire and preferred entry workers with Lane and subs as work increases in the next 6 months. There are about 15 people on site. Current and upcoming work includes turning over the west shaft site to the slurry wall contractor. The east shaft site is retrieval for the machine. Late 2020/early 2021, Lane expects to have about 60 workers onsite for self-performed work. The City reminded Lane to use the City dispatch form when requesting new workers. The City also suggested Lane work with subs as they start to bring on their existing workers who meet the workforce requirements and goals.

There are no safety incidents to report. Lane has two COVID-19 managers onsite, plus two observers. They're asking workers for self-assessments, and do not have plans to take or record temperatures at this time. They ensure social distancing and cleaning, no tool sharing. They have regular meetings to share updated safety information. They've staggered and/or re-sequenced work to maintain social distancing. One challenge relates to parking, as Lane determines what to do as work ramps up and they'll need to shuttle people from a remote parking lot. Currently, they have a close parking lot that does not require a shuttle, though that parking lot may not be available as people start going back to work.

### SMT Chiller Plant Replacement

The project is 75%-80% complete. They are struggling with journey women and apprentice people of color utilization, and have reached out to subs for help improving the performance. All chillers are operational. There are about 10-15 workers on the project, with no workforce needs at this time. Two subs with upcoming work include Corona Steel (ironworkers) and Architectural Sheet Metal (sheet metal workers).



A plumbing apprentice on the project was presumptive positive about a month ago. Western Ventures shut down the site for two weeks and had it disinfected. Union representatives requested notification for positive and presumptive positive cases moving forward. The City can help establish communication between contractors and union representatives. Also, the Priority Hire team requested that capital department staff notify them if they hear similar news.

Western Ventures has a COVID-19 manager performing daily check-ins. Workers are self-reporting. They expect to receive no touch thermometers mid-next week, and will update their HSP upon implementation. Workers wear gloves, glasses and masks. Workers maintain social distancing. There are bathrooms on site. They disinfect high-touch areas.

**Labor Compliance Issues**

A business agent from IUOE 302 asked if workers were paid when the City of Seattle mandated a recent two-day project shutdown. The City responded by saying that the CWA does not require contractors to pay workers for that shutdown, though contractors may opt to pay workers. However, if workers were not informed of the shutdown and showed up to the jobsite, contractors would have to pay for them reporting to work, as required by the CWA. The City has not heard of this happening.

**Grievances**

There are no active grievances.

**Pre-Apprenticeship and Outreach Updates**

Pre-apprenticeship programs are encouraged to reach out to contractors if they can help with workforce needs. If they need contact information, reach out to the City’s Labor Equity team.

**Apprenticeship Updates**

Apprenticeship programs are encouraged to reach out to contractors if they can help with workforce needs. If they need contact information, reach out to the City’s Labor Equity team.

**Old/Unfinished/New Business**

None.

**Good of the Order**

An IBEW 46 business agent thanked contractors for following the guidelines for worker safety.

**Next JAC Meeting**

**May 26, 2020** – 11 a.m. – 12 p.m.

Seattle Building and Construction Trades Council Office  
14675 Interurban Ave S, Tukwila, WA 98168, Small Auditorium

**JAC Member Attendees**

<b>Name</b>	<b>Organization</b>	<b>11 a.m. Meeting</b>	<b>1 p.m. Meeting</b>
Anita Adams	City of Seattle – FAS	X	X
Jon Bersche	City of Seattle – FAS	X	X
Lisa Bogardus	Seattle Building Trades	X	X
Cynthia Blazina	City of Seattle – SPU		X
Allison Calvert	City of Seattle – FAS	X	X



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Ron Dahl	IUOE 302	X	
Rick Dimmer	City of Seattle – FAS	X	X
Joe Dugger	IBEW 46	X	X
Elwood Evans	IBEW 46		X
Ben Freitag	Laborers 242	X	X
Jeanne Fulcher	City of Seattle – FAS	X	X
Cynthia Grant	IUPAT	X	X
Sam Hem	Sheet Metal Workers 66	X	
Joan Hitchner	City of Seattle – FAS		X
Bobby Jones	City of Seattle – SPU		X
Bob Korth	Ironworkers 86	X	X
Denny Nguyen	City of Seattle – SDOT	X	
Jessica Murphy	City of Seattle – SDOT	X	
Martin Norman	City of Seattle – FAS	X	X
Danielle Powell	City of Seattle – FAS	X	X
Anna Pavlik	City of Seattle – FAS	X	X
Paul Resa	NWCI	X	
Jody Robinson	City of Seattle – SDOT	X	
Jesse Sanden	BAC 1	X	X
Jesse Scott-Kandoll	PNWRCC	X	X
Stephanie Secord	City of Seattle – SPU		X
Paul Spivey	City of Seattle – FAS		X
Elsa Tibbits	City of Seattle – SDOT	X	
Keith Weir	IBEW 46	X	X

**Contractor Representatives**

<b>Name</b>	<b>Organization</b>	<b>11 a.m. Meeting</b>	<b>1 p.m. Meeting</b>
Karl Benjamin	Pacific Pile & Marine	X	
Patrick Broussard	Jansen	X	
Ryan Carlisle	Western Ventures		X
Matt Cottingham	Orion Marine		X
Patrick Farrell	Stellar J		X
Tae-Hee Han	Lane Construction		X
Todd Hassing	Kraemer North America	X	
Chris Lamb	Lane Construction		X
Dan Peters	C.A. Carey	X	
Justin Serdahl	Ohno Construction		X
Mike Wagner	Biwell		X
Michelle Shultz	MidMountain	X	
Heidi Weber	MidMountain	X	
Jim Wilde	Gary Merlino	X	

**Other Attendees**

<b>Name</b>	<b>Organization</b>	<b>11 a.m. Meeting</b>	<b>1 p.m. Meeting</b>
Ruth Blaw	SCC	X	
Megan Clark	ANew	X	X
Amesha Lawton	Urban League of Metropolitan Seattle	X	X
Marline Pedregosa	LELO		X



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