



City of Seattle
Department of Finance and Administrative Services

Seawall JAC Meeting Ground Rules

The JAC is designed as a space for open constructive dialogue between the project owner and its Labor partners. It is an opportunity to address project specific issues in order to clarify and correct them whenever possible without disruption to the project.

Issues presented to the JAC should be timely, fall within the prevue of the JAC and seek manageable outcomes. Although, disagreements are a natural occurrence in the Labor/Management environment the pursuit is successful project completion that all parties can be proud of. To that end the following ground rules are designed to support a collaborative meeting structure.

Roles:

The project owner and Labor will jointly make decisions on issues before the JAC. Each group will have 3 representatives at the table and bring sufficient support to execute decision making and respond to issues raised in the JAC. If voting is required on any issue the Project Owner will submit one vote and Labor will submit one vote. Should a collaborative decision not be reached each party may avail itself of the normal processes allowed to it in the contracting environment and outside of the context of the JAC.

When engaging the JAC please direct your comments to the JAC and its chair and:

- 1. Stay on Subject, follow the agenda**
- 2. One speaker at a time**
- 3. Maintain respectful interaction**
- 4. Engage in constructive honest debate**
- 5. Remember that silence is concurrence**

Fred Podesta, Director, Department of Finance and Administrative Services

Nancy Locke, Director
City Purchasing and Contracting Services
700 Fifth Avenue, 41st Floor
PO Box 94687
Seattle, Washington 98124-4687

Phone (206) 684-0444
Fax (206)233-5155
TDD (206) 615-0476
nancy.locke@seattle.gov