



Request for Investment - Summer 2021 RFI

Updated: 5/18/21

#	Question	Answer	Date & Origin of Question	Date Answered
1	Question(s): Seattle Parks and Recreation operates our local Community Learning Centers that have been providing summer programming to levy based sites for years. As a larger entity is SPR able to apply as individual sites for up to \$100K each or as one collective application that encompasses more than one site?	Answer(s): Yes, SPR may apply as individual sites for up to \$100K for each site. In turn, each application will be scored and evaluated individually.	Thu 4/29/2021 12:20PM DEELfunding @seattle.gov	5/4
2	Question(s): I would like to know if a for-profit company that is fiscally sponsored is eligible to apply for this funding?	Answer(s): Yes, provided the company meets the criteria for programming focus, serving FEPP Levy focus students and has a plan to utilize the funding to add capacity.	Thu 4/29/2021 5:31PM DEELfunding @seattle.gov	5/4
3	Question(s): Is there a number of students requirement for summer program?	Answer(s): There is no set number of students the agency is required to serve, the agency needs to propose the # of students the agency intends to serve.	Friday 4/30/2021 10:00AM nicole.chu@s eattle.gov	5/4
4	Question(s): Thank you for your response, but when will the F A Q document be uploaded to the site?	Answer(s): Answers to question(s) are posted within 3 business days in an evolving "Frequently Asked Questions" section posted to: https://www.seattle.gov/education/for-providers/funding-opportunities/cbo-summer-enhancement-rfi	Mon 5/3/2021 7:45 AM DEELfunding @seattle.gov	5/4
5	Question(s): We're completing an application for the CBO Summer Enhancement RFI, but don't find the Excel budget template mentioned in the application. Could you forward that template or a link to it?	Answer(s): The budget template has been added to the application forms section on our website: https://www.seattle.gov/education/for-providers/funding-opportunities/cbo-summer-enhancement-rfi	Mon 5/3/2021 11:31 AM DEELfunding @seattle.gov	5/4
6	Question(s): Can White Center apply?	Answer(s): WCCDA could choose to apply, provided the criteria for applicant organizations, program focus, and students served are met. Funds intend to serve K-12 students in Seattle and DEEL intends to direct resources to historically underserved communities and neighborhoods most impacted by COVID-19 in Seattle. Additional resources about this funding opportunity are on our website: http://www.seattle.gov/education/for-providers/funding-opportunities/cbo-summer-enhancement-rfi	Mon May 3, 2021 10:42 PM dana.harriso n@seattle.go v	5/6
7	Question(s): In the health & wellness category are direct services which include wellness education and a completion component (progress or completion of treatment plan)? Specifically we operate a SBHC and due to the	Answer(s): SBHC could choose to apply, provided the criteria for applicant organizations (pre-existing , program focus, and students served are met. Funds intend to serve K-12 students within Seattle and DEEL intends to direct resources to historically underserved communities and neighborhoods most impacted by	Tuesday, May 04, 2021 12:37 PM DEELfunding @seattle.gov	5/6

	<p>restrictions around dental during the last year we have pent up demand - only about 25% of our active patients have been able to complete their dental treatment plan, we'd like to continue services with an enhanced education/outreach component around oral health this summer.</p> <p>I felt like it would fit under the performance indicator "Demonstrated improvement in an area of physical wellness" if we report on treatment plan progress/completion and additional pre/post evaluation with regards to oral health education activities?</p>	<p>COVID-19 in Seattle. Additional resources about this funding opportunity are on our website, take a look when you have a moment and thank you for serving youth. http://www.seattle.gov/education/providers/funding-opportunities/cbo-summer-enhancement-rfi</p>		
8	<p>Question(s): Can CBO apply for all three categories in one program, but serving three different groups of youth?</p>	<p>Answer(s): Organizations may apply more than once if operating multiple programs/sites. An organization operating one program with multiple focal points would be eligible to submit one application.</p>	<p>Wed 5/5/2021 3:25 PM DEELfunding @seattle.gov</p>	5/10
9	<p>Question(s): TAF was awarded funding last June through the OA grant. My boss forwarded me the application for the Summer Enhancement grant for this year and I want to confirm that we are not eligible for this funding because we were awarded last year. Can you confirm this with me?</p>	<p>Answer(s): Organizations that have received DEEL funding in the past are not disqualified from applying for this investment. The RFI document states on page 5 that "DEEL intends to leverage FEPP Levy investment types to maximize student outcomes". TAF could choose to apply, provided the criteria for applicant organizations (e.g. pre-existing program model, program focus, students served) are met.</p>	<p>Wed 5/5/2021 3:46 PM DEELfunding @seattle.gov</p>	5/10
10	<p>Question(s): We are running the same programming at two school sites this year. Do I submit one RFI or one for each school site we are partnering with?</p>	<p>Answer(s): Organizations running multiple programs/sites are eligible to submit more than application, but not required. If program operations and budget needs are unique by site, then separate applications should be submitted.</p>	<p>Thu 5/6/2021 2:54 PM DEELfunding @seattle.gov</p>	5/10
11	<p>Question(s): Can the funding go to personnel planning and purchasing of supplies before and after the start and end dates of the programming? For example, our start and end dates are 7/1-7/30. We want to do staff training and planning as well as post staff wrap up and cleaning with our partners in August. Everything would be planned and executed between June and August.</p>	<p>Answer(s): The intent of the RFI is to add capacity and enhance Summer programming for Seattle's most impacted students, proposals that serve that purpose may include expenditures for staff training and supplies necessary to execute would be allowable within this framework. Awarded programs are eligible to begin as early as June 28th and operate through July and August.</p>	<p>Thu 5/6/2021 4:57 PM DEELfunding @seattle.gov</p>	5/10
12	<p>Question(s): I downloaded the Application Submission Template pdf, but I'm not able to type into it. Do you have it available in a Word format?</p>	<p>Answer(s): The RFI Submission Template is in Word format, please visit the website to download: http://www.seattle.gov/education/providers/funding-opportunities/cbo-summer-enhancement-rfi</p>	<p>Fri 5/7/2021 12:14 PM DEELfunding @seattle.gov</p>	5/10
13	<p>Question(s): Slide 21 of the information presentation deck lists "Budgeting" as part of Section 2. Am I right in assuming that the Budget template does not count towards the 5-page limit for Section 2?</p> <p>I believe I found the answer to my question regarding Budgeting and the 5-page limit for Section 2. On Slide 36 of 38, the Technical Compliance directions indicate that folks are to: "Ensure Budget is formatted using the Excel template provided and submitted as one file."</p>	<p>Answer(s): A completed budget proposal (use provided Excel template) budget template does not count toward page limit).</p>	<p>Sat 5/8/2021 10:46 AM DEELfunding @seattle.gov</p>	5/10
14	<p>Question(s): I'm Girls Inc. of the Pacific Northwest's Grant</p>	<p>Answer(s): The funding is intended to serve focus students as</p>	<p>Mon 5/10/2021</p>	5/13

	<p>Writer. We're considering submitting an application for our Summer 2021 Seattle Girls Groups/STEAM Camp.</p> <p>I've reviewed the webinar and application questions, and I have a quick question. Is this funding intended to only serve youth from Seattle Public Schools? Or can it include youth from the Highline School District?</p>	<p>defined in the RFI application that reside in and/or attend school in Seattle and will prioritize Seattle communities and neighborhoods most impacted by COVID-19. A program that serves students in Seattle as well as students from other parts of King Co. are eligible to apply, however the application should detail the program's plan to increase Summer opportunities for Seattle-based Levy-focus students.</p>	<p>10:37 AM DEELfunding @seattle.gov</p>	
15	<p>Question(s): I have a questions about the FEPP Levy 2021 Community-Based Summer Enhancement and COVID-19 Response Funds RFI. I see that the funding is intended to serve K-12 students. We were interested in applying for a summer program serving children who will start kindergarten in the fall so that they enter kindergarten ready to learn. Would that be eligible for funding under this RFI's guidelines, provided we served children who were age 5 and would be start kindergarten within Seattle Public Schools in Fall 2021?</p>	<p>Answer(s): Provided the other eligibility criteria listed in the RFI is met, incoming kindergarten students fit squarely within both the intention of the FEPP Levy focus itself and the component of the 2021 Community-Based Summer Enhancement and COVID-19 Response Funds RFI that is preparing students for success in the Fall.</p>	<p>Tue 5/11/2021 1:38 PM DEELfunding @seattle.gov</p>	5/13
16	<p>Question(s): Wondering if we could know a little bit more how results of pre and post asset based survey will be used? Published?</p>	<p>Answer(s): This is a pilot survey for DEEL to look at the impact of a summer program right when it's happening. The goal of the survey is to have a short-term measurement that tells us about program impact on students. Data will be used to inform DEEL programming and plans in the future, and similar surveys may be used in other Levy investments going forward.</p>	<p>Tue 5/11/2021 TA Session</p>	5/13
17	<p>Question(s): Will we be working with City staff on asset-based survey and how it align with a process we already have in place?</p>	<p>Answer(s): Yes, there will be individualized assistance provided by DEEL staff to work on the asset based survey and CBOs will have input on some of the questions. We're encouraging CBO's to let us know of any tool they currently use. There is potential to merge a CBO created survey with the DEEL survey questions so there is only one survey.</p>	<p>Tue 5/11/2021 TA Session</p>	5/13
18	<p>Question(s): Program collecting daily attendance: Users receive services weekly but perhaps not daily?</p>	<p>Answer(s): The requirement is to record attendance as students are served. If it's drop-in or doesn't follow a daily schedule then attendance would be recorded at the time of service.</p>	<p>Tue 5/11/2021 TA Session</p>	5/13
19	<p>Question(s): we'll be running 6 summer programs simultaneously-some in diverse communities and some not so much. Would it be better to make one application or individual for each camp?</p>	<p>Answer(s): Requirement is that an organization cannot request more than \$100,000 per application. If the 6 programs are the same they should be combined in 1 application with a max budget request of \$100,000. If the programs are different then the CBO would need to submit separate applications. Ultimately it's up to the individual organization. One consideration is that the students served must be Levy focus students.</p>	<p>Tue 5/11/2021 TA Session</p>	5/13
20	<p>Question(s): What will happen with the data from the asset-based survey?</p>	<p>Answer(s): Data will be used to speak to the impacts of the summer investments. CBOs will be provided their data.</p>	<p>Tue 5/11/2021 TA Session</p>	5/13
21	<p>Question(s): If results from the survey are shared externally outside of DEEL, would they be shared in aggregate form?</p>	<p>Answer(s): DEEL will only share data results in aggregate form. Responses are anonymous and we will report outcomes across programs. CBO's will have their</p>	<p>Tue 5/11/2021 TA Session</p>	5/13

		own raw data for their own purposes.		
22	Question(s): What will the customizing look like if a CBO has their own tool?	Answer(s): Survey will be as flexible as possible. 10-15 questions in the form of statements that students will rank (Likert scale). The survey can be built to fit into a CBOs existing survey tool.	Tue 5/11/2021 TA Session	5/13
23	Question(s): Labor harmony - what's the City's definition? Recently the City did survey of labor harmony but did not provide a definition of it. Does it mean no labor disputes? We can assume it but "no disputes" isn't a definition. When scoring an application, using words as universal that aren't really universal isn't clear; don't assume that the reader knows the definition of the term used.	Answer(s): In the RFI, Section 4 it outlines what the City means by that term. The purpose of Section 4 is for applicant organizations to commit to avoiding labor disputes so programming is not stopped because of a dispute. Labor Harmony can also mean that CBOs are committed to following their own labor practices or agreements with staff. This section of the RFI is intended to apply to a variety of organizations with various labor or bargaining agreements or practices. DEEL will consider this feedback when drafting future RFIs.	Tue 5/11/2021 TA Session	5/13
24	Question(s): Do you prefer a paper or electronic application?	Answer(s): Applicants can submit via paper copy or electronically. Applicants are highly encouraged to submit electronically, but how the application is received is not a factor in scoring. If an organization wishes to submit a paper application, please review page 8 of the RFI and provide notice of this by Monday, May 17 at 12pm so DEEL staff can make accommodation for drop-off or pick-up of the application prior to the deadline.	Tue 5/11/2021 TA Session	5/13
25	Question(s): Does the applicant have to be for profit or non-profit?	Answer(s): Criteria is not based on for-profit or non-profit. The applicant criteria for CBOs can be found on page 2 of the RFI.	Tue 5/11/2021 TA Session	5/13
26	Question(s): Is the link for RFI on the website?	Answer(s): The RFI is posted on the DEEL Funding website, here: https://www.seattle.gov/education/providers/funding-opportunities/cbo-summer-enhancement-rfi	Tue 5/11/2021 TA Session	5/13
27	Question(s): We have an in-person learning center operating since the Fall, we filed with the state to be a non-profit with State of WA but not filed 503C with IRS. Will I be required to have that completed for application? If we've only began in the Fall for year-round, can we apply for Summer? This is a new organization serving 50 students, 8am - 5pm, Mon-Fri	Answer(s): An organization does not need non-profit status as part of eligibility criteria see (RFI Page 2). RFI applicants should utilize funds to expand or enhance existing academic and enrichment summer programs for Seattle K-12 students. If you are able to utilize additional funds to expand or enhance your summer program, we encourage you to apply.	Tue 5/11/2021 TA Session	5/13
28	Question(s): I have a question in regards to the Community-based Summer Enhancement and Covid-19 Response Funds opportunity. Dream Project is technically a UW program, but is reliant on fundraising and grants for existence, as no funding is provided by UW. Because we are connected to a school (UW), would we be ineligible to apply for this opportunity?	Answer(s): This funding opportunity is meant to expand and enhance the number and quality of Summer learning opportunities for Levy focus students. While K-12 schools are not eligible to apply, in this instance, an organization connected with a university would not be considered a school and, therefore, would be eligible for this opportunity.	Tues May 11, 2021 11:16AM dana.harrison@seattle.gov	5/13
29	Question(s): 1. By "existing program" do you mean an existing	Answer(s): 1. By existing program, the intended meaning	Wed 5/12/2021	5/17

	<p>year-round program that is already in operation at the time of the application submission with all students already enrolled?</p> <p>2. If we have an existing program with existing students, can we apply only to support those existing students, or are we able to enroll additional students during the summer component?</p> <p>3. If a program has 10 students currently enrolled, but expects to be able to enroll several additional students in the coming weeks/months based on evolving COVID-19 conditions, should the proposal focus on the existing 10 students only, or can the application & budget be written for the estimated/anticipated larger number?</p> <p>4. Can funds be used for summer stipends for youth who secure (unpaid) internships with employers?</p> <p>5. Can you confirm that all students served have to be still in high school during Summer 2021? (i.e. serving students who recently graduated as they prepare for college or jobs is not eligible, right?)</p> <p>6. Are letters of support from schools required?</p> <p>7. Is it possible that some grantees will receive a reduced grant amount? Or are applicants either awarded or declined based on their request?</p>	<p>is "not new" programming. Regardless of whether it is year-round or Summer only, the program is required to have demonstrated past success with Levy focus students.</p> <p>2. The request is to have a plan to increase program capacity and opportunities for students in the 2021 Summer. You would be able to enroll additional students.</p> <p>3. The application and budget should reflect the program you are planning to build with this funding. Since the intention is to build capacity around the City for Levy focus students, applicants need to demonstrate a plan and budget reflective of that goal.</p> <p>4. If the internship program is a part of a Summer programming proposal that fits the RFI criteria, then stipends could be an allowable expense if aligned with DEEL's stipend policy and spending guidelines.</p> <p>5. The spirit of the RFI is to create opportunities for school-aged (K-12) Levy focus students during their K-12 experience. We consider the academic year to be 9/1-8/31 so programming for recent graduates would be eligible to apply as this is their 12th grade summer.</p> <p>6. The only documentation needed from schools is a principal signature for those programs that are partnered with schools to be hosted on site.</p> <p>7. Yes, it is possible that some grantees will receive a reduced grant amount. That calculation will be based on number of awardees and amount of money being requested, among other considerations (number of youth being served, program duration, cost per additional student, etc.)</p>	<p>7:00 PM DEELfunding @seattle.gov</p>	
30	<p>Question(s): Can a Seattle Public School PTA apply for this funding to enhance or expand a summer program? The PTA does its own fundraising and maintains its own budget separate from the school.</p>	<p>Answer(s): An independent PTA-supported Summer program looking to expand and offer Levy focus students more opportunities, provided it meets the other criteria listed in the RFI, would be eligible to apply. If a program partners with a school as host, pay close attention to the 'Principal Signature' requirement in the RFI as program expansion at a school site needs principal approval.</p>	<p>Fri 5/14/2021 9:12 AM DEELfunding @seattle.gov</p>	5/17
31	<p>Question(s): The application asked for 2nd point of contact. Is that a requirement?</p>	<p>Answer(s): A primary point of contact is necessary. If there is no appropriate 2nd point of contact that would be ok. However, if there is a person in your organization who could serve in that role then please include their information as they serve as a backup for the primary point of contact.</p>	<p>Mon, 5/17/2021 TA Session</p>	5/18
32	<p>Question(s): My plan is to do a program in August. When it comes to evaluating proposals, if there's another program for July/August, are more points given to organizations beginning in July?</p>	<p>Answer(s): Programs will not be scored based on when a program takes place. Opportunities that are planned for July and August will be weighed similarly.</p>	<p>Mon, 5/17/2021 TA Session</p>	5/18
33	<p>Question(s): I'm trying to decide on two different models. I'm doing academic support and deciding on model: 1st model serves 15 students, 2nd model serves</p>	<p>Answer(s): RFI scoring is not prescriptive in that way. Applicants should submit the proposal they think will best serve students within your programming</p>	<p>Mon, 5/17/2021 TA Session</p>	5/18

	30. 1st model all students would be physically be at studio all day, 9-5. 2nd model with 30 students, 15 students would be in studio half day and then the other half day they'll be with a partner doing physical activities. Would my proposal get more weight serving 30 students rather than 15?	and be most competitive as an application. The application should clearly identify the number of students served, as well as partnerships and/or alignment with other organizations, services, and/or programming options.		
34	Question(s): Staff to student ratio: our program is more intensive tutoring, the ideal is 1:1, we're thinking either 1 staff for 3 students versus 1 staff for every students. In terms of evaluation would one model be scored higher?	Answer(s): Preferential scoring is not awarded based on 1 on 1 or small group size staff to student ratio. The only staff to student ratio requirement is to be in alignment with current COVID-19 health guidelines. A ratio of 1 to 1 or 1 to 3 would be well within existing public health guidelines for class sizes.	Mon, 5/17/2021 TA Session	5/18
35	Question(s): Is pay rate for staff a factor for evaluating the proposal? For example, I would compensate a certificated teacher more than a college student.	Answer(s): Staffing pay rates are not called out in the scoring criteria. Different pay rates based on an individual's credentials and experience are common practice.	Mon, 5/17/2021 TA Session	5/18
36	Question(s): The template for the budget is only 1 page, should it only be 1-page?	Answer(s): The budget is an excel template and must be completed. There is no page limit for the budget submission and your budget should capture your expected costs for the programming being proposed.	Mon, 5/17/2021 TA Session	5/18
37	Question(s): When it comes to description of expenses, what level of detail is required? COVID related supplies - to what degree should that be detailed?	Answer(s): Please provide as much detail as needed to clearly articulate for reviewers your expected costs, including those associated to COVID-19 related supplies.	Mon, 5/17/2021 TA Session	5/18
38	Question(s): A majority of the students I will serve are African American, with English as their first language. Given that, do I need to show how I would serve students with families who speak a language other than English at home? There may be 2 students who speak Spanish and there is staff who speak Spanish and would be supporting those students.	Answer(s): If you plan on serving English learners or students of families who do not speak English at home, it is recommended that you make note of your resources/capacity/experience effectively serving those students or families in your narrative for Section 3.	Mon, 5/17/2021 TA Session	5/18
39	Question(s): How should I define a grade level? Is it ok to say a 5th grader is someone who has just finished 5th grade in SY20-21?	Answer(s): Clearly explain in your application whether students you plan to serve have just finished or are entering the grade level you reference, and be consistent throughout your application on how you describe them.	Mon, 5/17/2021 TA Session	5/18
40	Question(s): Our primary focus is African American students though I do have students who are not African American. Our program includes students who are homeless, should I only name African American students?	Answer(s): Check the box to indicate the group(s) you will primarily serve on the cover sheet. The application narrative should include details about the focus students you intend to serve and how you prioritize who you serve. In the narrative you can provide additional details about students served.	Mon, 5/17/2021 TA Session	5/18
41	Question(s): What would be a sample question for the asset-based survey?	Answer(s): Questions used in the asset-based survey will depend on the specific program area identified, the focus of the program, and the ages served.	Mon, 5/17/2021 TA Session	5/18
42	Question(s): Is there a need to discuss the fact that certain groups are historically underserved?	Answer(s): When responding to a section, look specifically at the questions asked and refer closely to Appendix C. That will call out the information reviewers will be looking for in your application. When identifying the	Mon, 5/17/2021 TA Session	5/18

		focus students you will serve, it will be helpful to include information relevant to students' needs.		
43	Question(s): In the scoring criteria under experience and demonstrated ability, there is 25 points available and 5 criteria. Does this mean each criteria is 5 points?	Answer(s): The scoring criteria isn't prescriptive like that. Each reviewer will have a copy of Appendix C. They will read the entire section and determine points awarded to that section, with the scoring criteria in mind. Reviewers review each section of each application they score with a focus on scoring each section of each application consistently, and then calibrate their scores through group discussion in the deliberation phase of the review process.	Mon, 5/17/2021 TA Session	5/18
44	Question(s): One of the programs has grade level assessments related to Common Core Standards, would it strengthen to attach the assessment to proposal? Is it permissible to upload as attachment?	Answer(s): DEEL is specifically looking for asset-based questions to inform the asset-based survey. However, if you think including the assessment attachment is something the review panel should have available when scoring your application, you may choose to attach it. Yes. It is permissible to upload the document as an attachment.	Mon, 5/17/2021 TA Session	5/18
45	Question(s): Did I read something that I'll receive a confirmation once the application is received by DEEL?	Answer(s): Applicants will receive a confirmation email within one hour of submission. Organizations that do not receive a confirmation should send a follow up email to DEELfunding@seattle.gov	Mon, 5/17/2021 TA Session	5/18
46	Question(s): By "expand or enhance programming" (p 11 of RFP) does this mean that the expenses included in the budget have to be new or can they be existing/ budgeted expenses?	Answer(s): The expenses need to be associated with the portion of the program and/or students served that is being enhanced or expanded. For example, if you are already buying materials for your program, your budget could include buying more materials if you are proposing to expand to more students.	Mon, 5/17/2021, TA Session	5/18
47	Question(s): In your answer to Question 11, you state that "[a]warded programs are eligible to begin as early as June 28 th and operate through July and August." Our program starts on June 21 st . Should I submit a budget for the entire program (starting June 21 st) or just for the portion from June 28 th through August?	Answer(s): You should submit a budget for costs associated with the expansion or enhancement of the program between June 28 and August 31.	Mon 5/17/2021 2:55 PM DEELfunding @seattle.gov	5/18