



City of Seattle  
Council Position No. 8  
Applicant Summary

Applicant Name: Tiniell Cato

Yes/No	Description: The following provides a summary of relevant experience, as provided by applicant in his/her application materials submitted on or before October 1, 2017.
N	Does applicant express an understanding of Seattle city government operations and legislative processes?
N	Does applicant identify experience or knowledge of public sector budget processes?
Y	Does applicant identify any prior work or volunteer experience developing a budget for an organization (e.g. for-profit company, non-profit organization)?
N	Has applicant demonstrated or articulated a commitment to race and social justice—particularly, in recognition of the diverse populations who work and/or reside within the City of Seattle?
N	Has applicant demonstrated or articulated an understanding of public policy issues (such as homelessness, affordable housing, public health, law and justice, etc.)?
N	Did applicant indicate whether he/she previously served in a publicly elected office?
Y	Did applicant indicate whether he/she has served—past or present—on a Seattle-area board or commission?
Y	Did applicant indicate whether he/she has played a role in social advocacy?
Y	Did applicant identify managerial or supervisor work experience?
N	Is the applicant a current or former City of Seattle employee?
N	Did applicant identify any potential conflicts of interest on the financial interest statement?
N	If references were included in the application package, did applicant sign and return the Reference Checking Consent and Authorization Form?
	<b>Comment(s):</b> Candidate claims to have served on a Board; however, I cannot verify this information. Candidate provides references; however, they returned but refused to sign the Reference Checking Consent and Authorization Form (see Form for more details).

**HR USE ONLY**

Date of Review: 9/29/17

Reviewer Initials: KJ



# City of Seattle

## FINANCIAL INTEREST STATEMENT – CANDIDATES FOR COUNCIL POSITION 8

All City of Seattle officials and employees are subject to the provisions of Seattle Municipal Code (SMC), Chapter 4.16, (the "Ethics Code"). The purpose of the Ethics Code is to ensure that no public office is used for personal gain; and that the public have confidence in the integrity of its government. An individual with certain financial interests may be prohibited from participating in City business, as specified in the Ethics Code. Please see SMC 4.16.070, attached as Exhibit A, for a list of prohibited conduct.

The City Council is interested in knowing whether you have any financial interests that could be an issue with your service on the Council. Please answer the following questions to the best of your ability. Answering "Yes" does not necessarily disqualify you from consideration:

1. Do you, or any member of your family, **receive compensation** from any person or entity that engaged in any transactions or activities with Seattle City government in the past five years?  No  Yes, please complete item 1 on page 2.
2. Do you, or any member of your family, have a **direct financial interest** in any person or entity that engaged in any transactions or activities with Seattle City government in the past five years?  No  Yes, please complete item 2 on page 2.
3. Have you, or any member of your family, served in the past five years as an officer, director, trustee, or employee of an entity that engaged in any transactions or activities with Seattle City government?  No  Yes, please complete item 3 on page 2.
4. After referencing SMC 4.16.070, do you have any other relationships, employment history or financial interests that you feel could be an issue with your service on the Council under the Ethics Code?  No  Yes, please complete item 4 on page 3.

I certify under penalty of perjury under the laws of the State of Washington that the information provided on this page and on page 2 and on all attached sheets is true and correct and that I have made reasonable inquiry to determine the truth, accuracy, and completeness of my responses.

Signature: Jinell Cato

Date: 9/27/2017

Signed at Seattle, Washington  
(City or other location must be filled in.)

Note: If you are appointed to the City Council, you will be required to complete a "Personal Financial Affairs Statement" on a form provided by the Seattle Ethics and Elections Commission (SEEC). Please see SEEC Form F1, attached as Exhibit B

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Tiniell Cato

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Tiniell Cato

September 25, 2017

Dear Sir/Madam,

Application for the role of Seattle City Council

I would like to apply for the role of City Council which I have seen advertised in Seattle.gov website September 25, 2017, please find enclosed my completed application form.

I come from a strong administration and customer service background so feel that I have some transferable skills to the role you are looking for. I have an organized nature and like to ensure that I write lists and complete my work on a daily/weekly basis as required.

I have good time management skills and I am able to prioritize my work load well. I have good communication skills and feel able to communicate with all levels.

I am used to working with the usual Microsoft Packages but also in house systems and feel that I pick up new packages quickly.

I am a Mayoral Candidate 2017, Marketer, Board member, Fund raiser, Project Manager and Small Business Owner bringing an array of skills and talents to the job at hand. With 10+ years as an Entrepreneur & Philanthropist, I am well versed with organizing and guiding Boards to successful governance of their neighborhoods.

As an active community leader, I'm responsible for the health and well-being of our small town of Seattle, WA. During my years of experience in the public I have put my life and professional skills to work for our community. During any Business meeting I may call upon my understanding of budgeting, business negotiations, marketing, and then use my communication skills as we debate and decide how to move forward on issues as diverse as a private public partnership to build additional 5 star businesses in town by appropriate guidelines for local citizens' independence and financial security in our community. My objective is to obtain employment in an organization that rewards excellence and ambition.

Please find enclosed my up to date Resume, if you have any questions about my skills and experiences, please do not hesitate to contact me.

Thank you for taking the time to read my letter and Resume and I look forward to hearing from you.

Yours sincerely,

  
TINIELL CATO



**Tiniell's Resume Summary:** Mayoral Candidate 2017, Marketer, Board member, Fund raiser, Project Manager and Small Business Owner bringing an array of skills and talents to the job at hand. With 10+ years as an Entrepreneur & Philanthropist, I am well versed with organizing and guiding Boards to successful governance of their neighborhoods.

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**Qualifications**

- Well-organized, dependable, hardworking, reliable, energetic, and punctual
- Adaptable in high-pressure and fast pace environments and able to quickly learn new tasks, concepts and processes
- Ability to communicate and organize effectively and work productively with children, clients, team members and managers
- Highly dedicated to working diligently, completing tasks satisfactorily, and exceeding all performance goals
- Proficient in corporate, foundation and government grants and proposals
- Strong leader and manager

**Skills**

Leadership, Grant and Proposal Writing, Lead Generation, Communication, Management, Research, Sales, Marketing, Business, Budgets, Public Speaking, and Appointment Scheduling

**Professional Experience**

Independent Contractor Seattle, Washington 2008 – Present

**Grant/Proposal Writer/Philanthropist/Political & Judicial Activist**

- Identify potential contributors to special projects funds and supporters of the organization's ongoing operations
- Research public and private grant agencies and foundations in order to identify other sources of funding for human service, research and other projects
- Respond to written and telephone requests for needed documents
- Review organization's documentation and provided technical assistance to move to the next step
- Prepare letters of inquiry, request for proposals and executive summary
- Prepare letters of appreciation to be sent to contributors

Warren & Cato Consulting Firm & Seattle Elite Hair Company, Seattle, Washington 2015 - Present

**Founder/CEO/Community Organization Director/Philanthropist/Political & Judicial Activist**

- Direct activities of organization to coordinate community and youth programs
- Execute daily operations of the organization
- Overall management of the organization including the development of organization infrastructure
- Management of staff and volunteers
- Development and maintenance of existing strategic partnerships

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- Oversight of all marketing and communication efforts
- Provides professional direction of staff
- Develop standard operating procedures and policies
- Manage operations effectively and in accordance with Board of Directors guidelines
- Build and maintain relationships with contributors, collaborative partners and community leaders
- Grow a funding base that is large enough to sustain the organization
- Manage budgets and contracts

**Education**

Degree in Business, Communications, English, & Writing. Certified in Grant Writing, Supervisor Management, Medical Billing & Coding. Graduate programs in Nonprofit Management.

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Professional Reference Letter

September 25, 2017

To Whom it May Concern:

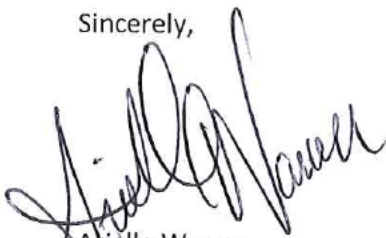
I highly recommend Tiniell Cato as a candidate for employment. Tiniell Cato is Founder & CEO of Warren & Cato Consulting Firm, Seattle Elite Hair Company, & Life & Support Center from 2010 - 2017. Tiniell Cato is responsible for office support including word processing, scheduling appointments and creating brochures, newsletters, other office literature, lead groups and volunteers, write grant and proposals, research, sales, marketing, business, and budgets.

Tiniell Cato has excellent communication skills. In addition, she is extremely organized, reliable and computer literate.

Tiniell Cato can work independently and is able to follow through to ensure that the work gets done. She is flexible and willing to work on any project that is assigned to her. Tiniell Cato is quick to volunteer to assist in other areas of company operations, as well.

Tiniell Cato would be a tremendous asset for your Tiniell Cato and has my highest recommendation. If you have any further questions with regard to her background or qualifications, please do not hesitate to call me.

Sincerely,



Arielle Warren  
Founder & CEO  
Warren & Cato Consulting Firm  
[REDACTED]

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Character Reference Letter

September 25, 2017

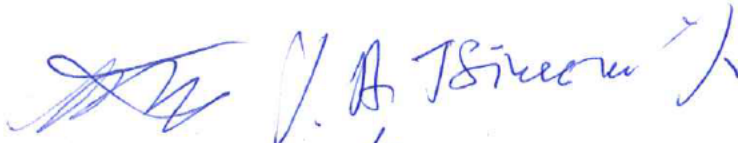
To Whom it May Concern:

I am writing to recommend Tiniell Cato for a position with the Town of Seattle. I have known Tiniell Cato for a very long time and she is a highly qualified candidate for a position in town government. She was born and raised in Seattle, she is involved in her local community, her church, and her children's schools.

Tiniell Cato has shown her commitment to the town as a Member of the Board of Directors and Vice President of Standup America, and as an active participant in many community endeavors. She makes some proactive efforts and active efforts to promote human welfare, human & civil rights especially pertaining to equality. Tiniell Cato maintains peace, safety, and order of the community.

Tiniell Cato would be a tremendous asset to the town and I recommend her to you without reservation. If you have any questions, please do not hesitate to contact me.

Alex Tsimerman  
Founder & Ceo  
Standup America

  
9/27/17

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Reference Letter from A Business Owner

September 25, 2017

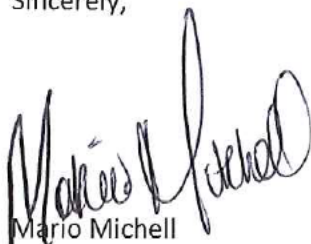
To who it may concern:

I want to thank and acknowledge Tiniell Cato for her hard work and dedication. In 2013 I began to pursue a business venture within Seattle's district. This venture was to create a new web designing facility for young men and women in the Seattle area. I had begun this venture as basically a small group of coding kids working together. We had the need for quality and safe practice locations, especially indoor to be able to work in this unpredictable Seattle weather.

From day one I was met with obstacle after obstacle to create this coding facility. Fortunately for me, Tiniell had an open door to listen to my problems and help to point me in the right direction for help. She supported my plan of bringing a coding program to improve the opportunities for young kids to compete at a high level. With Tiniell's help I was able to attain the funds to support the project. Tiniell also helped me communicate with the appropriate people in the code enforcement to ensure we got our facility to comply with local building and safety codes.

We have finally gotten the Academy up and running and we are reaching young men and women from all over the area. Without Tiniell's help I do not know where we would be now. We have a growing business in Seattle and Auburn and hopefully improving the community we are in. Through this process I have learned much about the political process within the City of Seattle & Auburn and I can proudly say I am a Tiniell Cato supporter. I know she will continue to help the community and make sure the people with a dream are given the support of the City Council. Thanks, Tiniell!

Sincerely,



Mario Michell  
Business Owner

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# LEGISLATIVE DEPARTMENT

Human Resources

## Reference Checking Consent and Authorization Form

### Disclosure

Please read the information on this form carefully and completely.

I have applied for appointment to the Seattle City Council and have provided information about my previous employment and professional references. I authorize the City of Seattle to obtain my academic records and conduct a reference check with my present and/or past employers, professional references, and additional references provided by my present and/or past employers or professional references. I understand that reference information may include, but not be limited to, verbal inquiries or information about my employment performance, professional demeanor, rehire potential, dates of employment, salary, and employment history.

My signature below authorizes my former or current employers and references to release information regarding my employment record with their organizations and to provide any additional information that may be necessary for my application for appointment to the City Council. I knowingly and voluntarily release the City of Seattle and any and all persons or entities providing a reference from any and all liability arising from release or receipt of information about my employment history, my academic credentials or qualifications, and my suitability for appointment to the City Council.

Name

Signature

Date

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We refuse to sign this unlawful form until after the Council Chamber chooses a group of candidates to fill the position to eliminate pre-employment discrimination for a real EQUAL OPPORTUNITY for both a Seattle & U.S. Citizen.

Janice [Signature] Council applicant 9/27/2017

[Signature]  
Y. Alex [Signature]  
9/27/17