

-City of Seattle Council District No. 4 Applicant Summary

	Applicant Name: <u>Juan Martinez</u>
Yes/No	Description: The following provides a summary of relevant experience, as provided by applicant in his/her application materials submitted on or before April 5, 2019.
Y	Does applicant express an understanding of Seattle city government operations and legislative processes?
Y	Does applicant identify experience or knowledge of public sector budget processes? Does applicant identify any prior work or volunteer experience developing a budget for an organization (e.g. for-profit company, non-profit organization)?
Y	Does applicant identify any previous planning, land use and zoning experience?
Ν	Has applicant demonstrated or articulated a commitment to race and social justice— particularly, in recognition of the diverse populations who work and/or reside within the City of Seattle?
Y	Has applicant demonstrated or articulated an understanding of public policy issues (such as homelessness, affordable housing, public health, law and justice, etc.)?
N	Did applicant indicate whether he/she previously served in a publicly elected office?
Y	Did applicant indicate whether he/she has served—past or present—on a Seattle-area board or commission?
Y	Did applicant indicate whether he/she has played a role in social advocacy?
Y	Did applicant identify managerial or supervisor work experience?
Y	Is the applicant a current or former City of Seattle employee?
N	Did applicant identify any potential conflicts of interest on the financial interest statement?
Y	If references were included in the application package, did applicant sign and return the Reference Checking Consent and Authorization Form?
Y	Is the applicant a resident of District 4 for at least one-hundred twenty (120) days prior to the appointment, scheduled for April 22, 2019?
	Comment(s): Former Seattle Housing Authority Commissioner – reference letter states observing candidate "successfully tackling the difficult land use and planning details of [their] large-scale housing and transportation developments in neighborhoods across the city." Experience as commissioner at Seattle Housing Authority indicates commitment to RSJ, but no specific statement of commitment to RSJ.

HR USE ONLY

1st Review Completed: <u>4/5/2019</u>

2nd Review Completed: <u>4/7/2019</u>

Reviewer Initials: JP

Reviewer Initials: <u>PW</u>



FINANCIAL INTEREST STATEMENT AND ADDRESS VERIFICATION CANDIDATES FOR COUNCIL POSITION 4

All City of Seattle officials and employees are subject to the provisions of Seattle Municipal Code (SMC), Chapter 4.16, (the "Ethics Code"). The purpose of the Ethics Code is to ensure that no public office is used for personal gain; and that the public have confidence in the integrity of its government. An individual with certain financial interests may be prohibited from participating in City business, as specified in the Ethics Code. Please see SMC 4.16.070, attached as <u>Exhibit A</u>, for a list of prohibited conduct.

The City Council is interested in knowing whether you have any financial interests that could be an issue with your service on the Council. Please answer the following questions to the best of your ability. Answering "Yes" does not necessarily disqualify you from consideration:

1.	Do you, or any member of your family, receive compensation from any person or entity that engaged in any transactions or activities with Seattle City government in the past five years?	No	Yes, please complete item 1 on page 2.
2.	Do you, or any member of your family, have a direct financial interest in any person or entity that engaged in any transactions or activities with Seattle City government in the past five years?	No No	Yes, please complete item 2 on page 2.
3.	Have you, or any member of your family, served in the past five years as an officer, director, trustee, or employee of an entity that engaged in any transactions or activities with Seattle City government?	No	Yes, please complete item 3 on page 2.
4.	After referencing SMC 4.16.070, do you have any other relationships, employment history or financial interests that you feel could be an issue with your service on the Council under the Ethics Code?	🖄 No	Yes, please complete item 4 on page 3.

In order to be eligible for appointment to Council Position 4, you must be a resident of District 4 for at least 120 days (City Charter Article IV, Sec. 2; Article XIX). Please confirm your eligibility by clearly printing your current residential address and affirming the length of your residency at that address:

Street Address:		
Zip Code:		
Resident at this address since:	2009	

I certify under penalty of perjury under the laws of the State of Washington that the information provided on this page and on page 2 and on all attached sheets is true and correct and that I have made reasonable inquiry to determine the truth, accuracy, and completeness of my responses.

Signature: cattle Signed at , Washington (City or other location must be filled in.)

Date: 4/4/2019

April 4, 2019

City of Seattle, Office of the City Clerk PO Box 94728 Seattle, WA 98124-4728

Dear City Council Members,

I am submitting my resume, this cover letter, and three letters of reference in consideration for the City Council vacancy in District 4.

My diverse professional experiences--whether working as a Project Manager for the City of Seattle, as staff in a Congressional office, Co-Director of a non-profit organization, housing commissioner, or a union president--demonstrates my commitment- centered approach to serve the community.

Throughout my career, I have a proven track record of working closely with a diverse array of individuals, organizations, and institutions. This attests to my excellent communication skills, attention to detail, and working within deadlines.

As a long-term resident of the 4th District I am alarmed by the shortage of housing affordability and availability. My experiences have provided me with a broad understanding of housing, and homeless issues, along with knowledge of the legislative processes on the Federal, State, and City levels.

I will hit the ground running and work hard as a Seattle City Councilmember, and I will be ready to Chair the Planning, Land Use, and Zoning Committee, having the experience of working on decision-making bodies in the past. I will also enthusiastically perform all the duties of a Seattle City Council member. I will work with committee staff and fellow councilmembers in a professional manner and be prepared to engage with the many challenging issues that face the City of Seattle.

I appreciate the opportunity to apply for this Seattle City Council position, and I welcome the transparent and public process that the Council is undergoing to fill the seat. I look forward to the next steps in the process.

Sincerely, IAN MARTINEZ

Juan Martinez

CITY OF SEATTLE 19 APR -4 AM ID: 21 CITY CLERK

CAREER PROFILE: PUBLIC AND NONPROFIT PROFESSIONAL

- Over 15 years of experience managing community programs and initiatives, including strategic planning, coalition building and communications.
- Engaged diverse stakeholders in collaborative partnerships including executives, academics, elected officials, community partners, service providers and grassroots networks.
- Skilled at developing and maintaining relationships, strong communication and interpersonal skills.
- Fluent in Spanish.

PROFESSIONAL EXPERIENCE

Community Grants Strategic Advisor, Supervisor: Neighborhood Matching Fund, City of Seattle, Seattle, WA.

Lead a team of eight staff of the Neighborhood Matching Fund and manage the Duwamish River Opportunity fund striving to bring government closer to community members across Seattle.

• Developed and implemented outreach strategies to enhance Department of Neighborhood standing and image in the community.

2018 to 2019

- Gave input to department leadership team, setting departmental goals, and developing strategic plans.
- Worked under tight deadlines and managed complex and stressful situations.
- Point of contact for funding programs in the Department of Neighborhoods.
- Negotiated and monitored City projects contracts, to ensure compliances with City policies and regulations.
- Developed recommendations and proposals to Mayor's office and management on matters relating to budget, customer service, programmatic changes.
- Coordinated with accounting manager, made budget recommendations, providing input on draft policies related to funding programs.
- Made program/policy recommendations and administered assigned phases of program.

Project Manager, Neighborhood Matching Fund, City of Seattle, Seattle WA. 2014 to 2019 Strived to bring government closer to community members across Seattle by engaging them in civic participation, and empowering residents to make positive contributions to their communities.

- Develop and implement outreach strategies to inform and engage community members about the NMF Program.
- Serve as City contact for approximately 20-25 project contracts.
- Develop and gave public presentations to varying audiences including; community members, City staff, elected officials, and funding programs.
- Engage community members in the development and implementation of community projects funded by the NMF.
- Assist prospective NMF applicants and current awardees in project development, project management, and volunteer coordination.
- Assist community members in understanding and complying with City policies, regulations, and contractual agreements.
- Review applications requesting City funding.

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- Negotiate and monitored City project contracts to ensure compliance with City policies and regulations.
- Approve requests for reimbursement consistent with executed City contract and funding guidelines.

Constituent Liaison, U.S. Congressman Jim McDermott, Seattle WA.

Served as the U.S. Congressman's representative with housing providers, unions, nonprofits, government agencies and community groups.

- Cultivated collaborative relationships with public agencies nonprofit sector businesses and community organizations.
- Planned, staffed, and coordinated events including, town hall meetings, panel discussions, press events, and internal meetings. Liaison with Washington, D.C. staff.

2004 to 2006, 2010 to 2013

2007 to 2014

- Coordinated events, composed speeches and letter writings, and prepared remarks.
- Assisted in strategic planning by tracking pulse issues in the district.

Co-Director / State Field Director, Washington State Tax Fairness Coalition Seattle, WA. 2006 to 2008 Coordinated the day-to-day operations of a growing team, working to ensure a progressive tax structure in Washington State through policy advocacy, community outreach, and public campaigns.

- Interpreted complex tax policies to build a coalition of partners and community organizations.
- Established and maintained relationships with 75 distinct community groups.
- Built a coalition of advocates and community groups to work for a progressive tax structure.
- Coordinated fundraising for the organization, including major donor solicitations and fundraising events.
- Lobbied elected officials (city, county, state and federal) on behalf of the board and coalition partners on issues such as tax reform and social justice.

Financial Services Specialist, Department of Social and Health Services, Seattle, WA. 1998 to 2004 Case-managed and exercised a wide range of financial responsibilities within the Community Services Division (CSD), Economic Services Administration (ESA).

- Conducted interviews to determine eligibility for financial, medical, and food programs.
- Analyzed written and oral information; obtained and reviewed necessary data, documentation, and verification for each program of assistance as it relates to the recipients' specific circumstances.
- Explained program requirements and services available; referred clients to both mandatory and optional services and to other agencies as required.

BOARD AFFILIATIONS

Commissioner, Seattle Housing Authority, Seattle, WA.

Responsible for approval of agency annual budgets, passing resolutions, and policies for the governance of the housing authority.

- Appointed by Mayor Greg Nickels, reviewed by community panel, confirmed by Seattle City Council.
- Reappointed by Mayor Mike McGinn, confirmed by Seattle City Council in 2011.
- Conducted search for new executive director, evaluated and hired executive director.
- Co-chaired committee to negotiate compensation and benefits with newly hired executive director.

Juan Martinez

Board Member, Seattle Central Community College Foundation, Seattle, WA. 2006 to 2011 Provided stewardship of the Foundation while engaging the community to transform lives, promote equity, and increase access to quality, affordable education.

• Assisted in the development and implementing of fundraising strategies in support of student scholarships through both endowments and annual gifts, for childcare assistance and college wide free tutoring.

Local President, Washington Federation of State Employees, WFSE, Local 843. 2003 to 2004

- Responsible for approval of annual budgets.
- Member of executive committee.
- Chaired Bargaining committee.
- Chaired the grievances committee.
- Passed resolutions, and policies for the governance of the local, and honoring the labor contract.

Project Lead, United Way of King County,

Leadership Effectiveness and Diversity (LEAD) Leadership training program that prepares highly qualified people of color to become knowledgeable, responsive and strong civic leaders.

2002

EDUCATION

Master's Degree in Public Administration, Seattle University, Seattle, WA	2010
Bachelor's in Liberal arts, Evergreen State College, Olympia, WA	2002
Certificate of Nonprofit Fundraising Management, University of Washington, Seattle, WA	2004
Certificate in Commissioners Fundamentals, NAHRO, Portland, OR	2013
Certificate in Ethics for Housing and Community Development Commissioner, NAHRO, Portland, OR	
Financial Management and Governance training, HUD, Seattle, WA	2013

<u>References</u>

•	Tom Tierney, Former Executive Director, Seattle Housing Authority,
•	Christina Peters, Project Director, NW Portland Area Indian Health Board,
•	Maureen Ewing, Executive Director, University Heights Center,
•	Jon Gould, Deputy Director, Children's Alliance,



LEGISLATIVE DEPARTMENT

Human Resources

19 APR -4 AMID: 22 Reference Checking Consent and Authorization Form

Disclosure

Please read the information on this form carefully and completely.

I have applied for appointment to the Seattle City Council and have provided information about my previous employment and professional references. I authorize the City of Seattle to obtain my academic records and conduct a reference check with my present and/or past employers, professional references, and additional references provided by my present and/or past employers or professional references. I understand that reference information may include, but not be limited to, verbal inquiries or information about my employment performance, professional demeanor, rehire potential, dates of employment, salary, and employment history.

My signature below authorizes my former or current employers and references to release information regarding my employment record with their organizations and to provide any additional information that may be necessary for my application for appointment to the City Council. I knowingly and voluntarily release the City of Seattle and any and all persons or entities providing a reference from any and all liability arising from release or receipt of information about my employment history, my academic credentials or qualifications, and my suitability for appointment to the City Council.

Name

n Martinez 1/4/2019

Date

Signature

Jon Gould

April 2, 2019

Seattle City Councilmembers:

With great enthusiasm, I write this letter of reference for Juan Martinez, applicant for Seattle City Council position 4.

As a civically involved Seattle resident for 30 years, I cannot think of a better candidate to fill the vacancy on the Seattle City Council than Juan Martinez. I have known Juan for 20 years and have interacted with him in multiple environments in the civic arena.

As you know, filling vacancies in legislative bodies is a unique dynamic. The appointee needs to both hit the ground running on current issues and be fluid and nimble to work effectively in the Council's complex authorizing environment— other Councilmembers, the Mayor's office, city agencies, Seattle/district residents and multiple public, private and nonprofit stakeholders. Juan will be a successful appointee because his career has spanned these sectors and he has a track record of success and impact.

There are two essential elements and capacities that a successful appointee must bring—and Juan Martinez has both:

1. Willingness to work hard. As Juan's resume, track record and community reputation attests, Juan is a hard worker who takes civic responsibilities seriously.

2. Excellent judgement. Juan has excellent judgement. He has strong values and complements his values with inquiry and openness to learning from others. As a Seattle City Councilmember, he will hire skilled, hard-working and collaborative staff. He will consult with multiple stakeholders before taking action. And, his actions and decisions will be grounded and clear.

Another asset that Juan Martinez brings is his character. While I am not in your shoes, if I were I would want an appointee who you will enjoy working with. As your newest City Councilmember, Juan will bring a collaborative ethic, civility, hard work, intention, and humor.

I would be happy to discuss Juan's application or this process anytime. Feel free to call or email with any questions.

Sincerely,

Jon Gould

Tom Tierney

Honorable Members Seattle City Council 600 Fourth Avenue, Second Floor Seattle, WA 98104

April 2, 2019

Dear Councilmembers:

I am writing to relate to you my most enthusiastic recommendation on behalf of Juan Martinez as he seeks interim appointment to the position of Councilmember in the 4th District. I have known Juan as a community leader in Seattle for more than 15 years, and have observed him to be a dedicated advocate and respectful public representative in a variety of settings, all pointing to the outstanding job I believe he would do in this role for the people of the 4th District.

Most specifically, i worked with him for more than six years while he served on the Board of Commissioners of the Seattle Housing Authority. As you know, the Commissioners are the decision-making body of the Authority, and, as the agency's then-Executive Director, I observed Juan successfully tackling the difficult land use and planning details of our large-scale housing and transportation developments in neighborhoods across the city. Further, the intersection of land use and housing, with implications for homelessness, were at the core of many of the decisions Commissioners were asked to make. Juan was invariably open and respectful to the public in diverse and challenging situations as he worked with his colleagues and staff of the agency.

And that's part of what I think he offers to you and the people of the 4th District as he seeks this appointment. With significant experience in the issues of comprehensive planning for land use, transportation, and housing, and with the connected, critical humanitarian imperatives of addressing solutions to homelessness, he is prepared to make a difference, even in the short term, as your colleague and as a representative for his constituents.

He would be courteous, thoughtful, empathetic and effective, and I am confident he would be an excellent choice.

Sincerely,

Tom Tierney

April 1, 2019

City of Seattle 600 Fourth Ave. Seattle, WA 98104

Dear City of Seattle Councilmembers,

I am writing to wholeheartedly recommend Juan Martinez to fill the vacant District Four councilmember position. Through Mr. Martinez's career, he has demonstrated a strong commitment to promoting social equity and making our City a better place to live. He offers vast experience in community service, public policy and community organizing.

I have worked in the U District over the last five years, as well as chair the neighborhood's Business Improvement Area Ratepayer Board. Working on "The Ave," I have experienced firsthand the conflicting goals and needs of our neighborhood's residents from youth who are homeless to small business owners to property owners. Mr. Martinez is poised to provide much needed support to Seattle's diverse constituents during our City's time of change and growth. He is a strong relationship builder, has the appropriate past experience and the skills necessary to have an impact as "the caretaker" for the District 4 seat through the end of the year.

His experience working for the City in different capacities gives him the unique skillset of understanding the inner workings of City policies and procedures. He is also intimately aware of the issues our City is currently facing. In addition, he has ample experience working in the political sphere for Congressman McDermott, as well as serving on the board for the Seattle Housing Authority for several years.

Mr. Martinez is deeply in-tune with the needs of Seattle's most vulnerable citizens, as well as with the complex issues that we face as our City grows. Most importantly, he believes that promoting density and growth is not mutually exclusive from developing programs to retain Seattle's distinctive character,

Please contact me at

if you have any questions.

Sincerely,

Mame

Maureen Ewing