



Seattle City Attorney

Peter S. Holmes

VOLUNTEER APPLICATION

For the purposes of this application, "Volunteer" refers to an intern, extern, Rule 9, or volunteer attorney.

Name: _____

Address: _____

Preferred Phone: _____ Best Time(s) to Phone: _____

Email Address: _____

Emergency Contact Name: _____ Phone: _____

Law School: _____

Graduation Year (past or expected): _____

Additional Training, if any: _____

Additional Languages, if any: _____

Career Goals: _____

Expected Start Date: _____ Expected End Date: _____

Civil Division Sections. Check all to which you wish to apply.

It is our goal to match your interests and skills with the needs of this office. However, specific tasks will be assigned at the discretion of the supervisor.

- | | |
|---|--|
| <input type="checkbox"/> Contracts-Utilities | <input type="checkbox"/> Land Use |
| <input type="checkbox"/> Employment | <input type="checkbox"/> Regulatory Enforcement/Economic Justice |
| <input type="checkbox"/> Environmental Protection | <input type="checkbox"/> Torts – General |
| <input type="checkbox"/> Government Affairs | <input type="checkbox"/> Torts – Police Action Team |

Office Business Hours are Monday through Friday from 8:00 a.m. to 5:00 p.m. Volunteers must be available a minimum of 14-20 hours per week, depending on the group. Indicate which hours you are available to volunteer:

Monday _____ Tuesday _____

Wednesday _____ Thursday _____

Friday _____ Total Hours per Week _____

**SEATTLE CITY ATTORNEY'S OFFICE
VOLUNTEER APPLICATION**

Why are you interested in volunteering in the Civil Division? _____

How did you learn of this opportunity? _____

Have you ever been convicted of a crime (Yes or No)? _____

If yes, when and where? _____

Signature: _____ **Date:** _____

Complete the following, if you expect to receive school credit for your volunteer time.

Professor or Contact Name: _____

Phone: _____ **Email Address:** _____

Please attach the following to your application:

1. Letter of interest
2. Current resume
3. Writing sample
4. List of three professional references with addresses and telephone numbers
5. Law School transcript, if available

If applying for a position in Employment, Items 4 and 5 are optional. We are unable to process incomplete applications.

Submit completed application materials via email, U.S. Mail, or facsimile to:

Seattle City Attorney's Office
Attn: Angelica Peck
701 Fifth Ave., Suite 2050
Seattle, WA 98104-7097

angelica.peck@seattle.gov

(206) 684-8284 Fax