

## New Mailing Address Format For The Downtown Civic Center Campus

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Because of U.S. Postal Service requirements, the City of Seattle has implemented a new mailing address format for offices located in the buildings comprising the downtown Civic Center campus - City Hall, Justice Center, and Key Tower. The following list identifies the P.O. box and street addresses that should be used when sending mail to certain City agencies. To ensure your mail to the City is handled efficiently, you must use the P.O. box in addition to the street addressees. For example, a letter to Mayor Greg Nickels would be addressed this way:

Mayor Greg Nickels  
600 4th Ave Fl 7  
P O Box 94749  
Seattle Washington 98124-4749

[Click here](#) to read more about the reasons behind changes in the City mailing procedures.

Department	PO Box Address	Zip + 4	Street Address	Suite/Floor
Citizens Service Bureau	94726	98124-4726	600 4th Ave	Floor 1
City Attorney Civil Division	94769	98124-4769	600 4th Ave	Floor 4
City Attny Public & Community Safety Div	94667	98124-4667	700 5th Ave	Suite 5350
City Auditor	94729	98124-4729	700 5th Ave	Suite 2410
City Clerk	94728	98124-4728	600 4th Ave	Floor 3
City Council	34025	98124-4025	600 4th Ave	Floor 2
Civil Service	94729	98124-4729	700 5th Ave	Suite 1670
Claims Office	94669	98124-4669	700 5th Ave	Suite 4350
Contracting and Purchasing	94687	98124-4687	700 5th Ave	Suite 4112
Dept of Planning and Development	34019	98124-4019	700 5th Ave	Suite 2000
Executive Administration	94669	98124-4669	700 5th Ave	Suite 4350
Finance	94747	98124-4747	600 4th Ave	Floor 6
Fleets & Facilities	94689	98124-4689	700 5th Ave	Suite 5200
Hearing Examiner	94729	98124-4729	700 5th Ave	Suite 4000
		98124-		

Information Technology	94709	4709	700 5th Ave	Suite 2700
Legislative	34025	98124-4025	600 4th Ave	Floor 2
Mayor's Office	94749	98124-4749	600 4th Ave	Floor 7
Municipal Court	34987	98124-4987	600 5th Ave	N/A
Office of Arts and Cultural Affairs	94748	98124-4748	700 5th Ave	Suite 1766
Office of Economic Development	94708	98124-4708	700 5th Ave	Suite 5752
Office of Housing	94725	98124-4725	700 5th Ave	Suite 5700
Office of Intergovernmental Relations	94746	98124-4746	600 4th Ave	Floor 5
Office of Policy and Management	94745	98124-4745	600 4th Ave	Floor 6
Office of Sustainability and Environment	94729	98124-4729	700 5th Ave	Suite 2748
Personnel	34028	98124-4028	700 5th Ave	Suite 5500
Police Department	34986	98124-4986	610 5th Ave	N/A
Police Pension	94729	98124-4729	700 5th Ave	Suite 1862
Revenue and Consumer Affairs	34214	98124-4214	700 5th Ave	Suite 4250
Seattle Channel	94727	98124-4727	600 4th Ave	Floor L1
Seattle City Light	34023	98124-4023	700 5th Ave	Suite 3300
Seattle Department of Transportation	34996	98124-4996	700 5th Ave	Suite 3900
Seattle Ethics and Elections Commission	94729	98124-4729	700 5th Ave	Suite 4010
Seattle Public Utilities	34018	98124-4018	700 5th Ave	Suite 4900
Seattle Public Utilities-Customer Service	34027	98124-4027	700 5th Ave	Suite 2777
Treasury	34214	98124-4214	700 5th Ave	Suite 4250

For questions about this page's content, contact: [Pat Miller](#)  
For technical problems with this web page, contact: [FFD Webteam](#)

Last updated: [Tuesday, October 5, 2004](#)

Fleets & Facilities Department  
Warehousing Services  
3804 Second Avenue South  
Seattle, WA 98134  
(206) 684-0827

