

# South Recycling and Disposal Station Redevelopment Project Stakeholder Group Meeting #1



## **Meeting Time and Location**

February 1, 2016 - 6:30-8:30pm

South Transfer Station, Conference Room, 130 S Kenyon St

## **Meeting Purpose**

- Get to know Stakeholder Group and SPU Project Team
- Introduction to the project
- Discuss opportunities for public input

## **Meeting Agenda**

### **1. Introductions (6:30-7pm)**

- a) Tell us about yourself including why you volunteered for this stakeholder group

### **2. What to expect (7 – 7:10pm)**

- a) Commitments from SPU
- b) Ground rules

### **3. Presentation (7:10-7:35)**

- a) Project needs and opportunities
- b) Project scope
- c) South Transfer Station community commitments
- d) Opportunities for input

### **4. Discussion (7:35-8:15pm)**

Which topics would the group like to provide input on at future meetings (prioritize topics)

- a) Customer use of new recycle/reuse area
- b) Site fencing options
- c) Pedestrian pathway
- d) Lighting around the site
- e) Public art
- f) Landscaping and trees
- g) Construction mitigation
- h) Minimize operational impacts
- i) Jobs
- j) Other community outreach

### **5. Next Steps and schedule upcoming meetings (8:15-8:30pm)**

- a) Pick a date
- b) Topics for Meeting #2

### **6. Adjourn (8:30pm)**

## **Stakeholder Group Ground Rules**

*The purpose of the Stakeholder Group is to provide focused input to Seattle Public Utilities on design elements of the South Recycling and Disposal Station Redevelopment Project.*

### Roles and responsibilities of stakeholder group members:

- Represent the interests, concerns, and needs of the community (including but not limited to the particular organization from which they come) as they pertain to the aspects of the design and construction of this project.
- Provide ongoing individual and group feedback to Seattle Public Utilities on elements of the proposed redevelopment.
- Communicate information to community and organizations to inform them about the project, how decisions about the project are made, and how to get involved.
- Engage in positive, productive communication and recognize that others' concerns and interests are legitimate, even if they do not agree with them.
- Seek to share the discussion time, encouraging everyone to focus and participate fully.

### Roles and responsibilities of Seattle Public Utilities:

- Provide background materials and data to educate and inform Stakeholder Group participants at least one week (five business days) in advance of Stakeholder Group meetings.
- Consider and address Stakeholder Group and public comments when making decisions on the project.
- Report back to Stakeholder Group members on how Seattle Public Utilities considered and addressed their input in project decision-making.
- Seek to share the discussion time, encouraging everyone to focus and participate fully.

### Roles and responsibilities of the facilitator:

- Distribute meeting materials by e-mail at least one week in advance of meetings.
- Ensure that all participants have the opportunity to ask questions and provide comment. Discussions will allow for the development of a consensus, but consensus is not required.

### Meetings:

Meetings will begin and end on time.

### Observers:

- Stakeholder group meetings are open to the public. Observers are welcome at all stakeholder group meetings but will not be seated at the table or participate in discussions. A time may be set aside in the agenda of each meeting for comments and questions from observers.