APPENDIX F
Modeling Check In and Out Form

This appendix is the check in and out form for H/H models.

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**DWW MODELING CHECK IN-OUT REQUEST**

**DATE:**

**PROCEDURES:**

1. Fill out this form as completely as possible and send it to Hai Bach: hai.bach@seattle.gov
2. You will be notified once received and contacted if further information is needed
3. Modeling team will review and process your request and notify you about next step(s)

**TYPE OF REQUEST: Check-In [ ]  Check-Out [ ]**

**Project Name:**

**Basin Name/Location:**

**Model Platform:**

**[ ]** SWMM5 **[ ]**  Infoworks **[ ]**  Mike Urban **[ ]** Others:

**Modeling data:**

**[ ]**  Rainfall **[ ]**  Evaporation **[ ]**  Flow Monitoring **[ ]**  Lake Level **[ ]**  Tide level **[ ]**  Soil **[ ]**  Others:

**Modelling Reports/Studies:**

Is this request for review? Yes [ ]  No [ ]  N/A [ ]

Will you make changes/revisions after review? Yes [ ]  No [ ]  N/A [ ]

Will you check-in for the final version? Yes [ ]  No [ ]  N/A [ ]

What is the proposed use of the model?

**REQUESTOR’S CONTACT INFORMATION**

Submitted by:     Phone:     Email:

SPU Branch/Division or Company Name:

Supervisor’s Name:     Supervisor’s Phone:

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**DESCRIPTION OF YOUR PROJECT**